RECRUITMENT BULLETIN NUMBER: NYRO-19-097(Internal)
New York Regional Office
New York, NY 10005

POSITION: Field Supervisor Grade 6

ISSUE DATE: January 2, 2020
First CUT/OFF January 17, 2020
Second CUT/OFF February 7, 2020
CLOSING DATE: February 28, 2020

SALARY RANGE: GG-0303-06 ($18.21-23.68) per hour

NUMBER OF POSITIONS: FEW

DUTY LOCATION: Applicants who are selected for employment will work out of their home as their duty Station and will be required to travel throughout their Field Supervisory Area (FSA) on a routine basis. See Area of Consideration for a detailed Information on the FSA.

WHO MAY APPLY:

INTERNAL: Current Permanent Schedule A, U.S. Census Bureau employees who have a physical residence within the area of Consideration listed below when applying.

PROMOTION POTENTIAL: The full promotion potential for this position is to the Grade 6

This is a time-limited appointment with a Not to Exceed (NTE) date of one year and one day from the appointment date. This position may be extended up to 4 years. At any time, you may be extended, released or converted to a permanent appointment.

BENEFITS: If hired, you are entitled to within grade increases, health benefits and paid holidays.

SELECTIVE FACTOR: In limited areas, this position may have a language requirement. Indicate clearly on your application/resume the language(s) that you speak, read, and write fluently. Bilingual applicants are encouraged to apply.

WORK SCHEDULE: This position has a mixed-tour work schedule. A mixed-tour work schedule provides for periods of full-time, part-time, and/or intermittent work to accommodate fluctuating workloads. The candidate(s) selected for this position must sign an agreement outlining the conditions of employment prior to appointment.

AREA OF CONSIDERATION: Applications will be accepted from all sources within the following geographic area(s): Please look at Area of Consideration. Residence has to be within the zip codes in highlighted area.

VERMONT: Counties in: FSA 7752: To include sections of Addison, Caledonia, Washington, Essex, Orleans and Orange Counties.
RELOCATION EXPENSES WILL NOT BE PAID.

DUTIES:

Field Supervisor:
The Field Supervisor (FS) serves as the first level supervisor for a group of approximately 6 to 15 Field Representatives, and is responsible for data collection in a geography that may include some hard to count areas. The FS is responsible for ensuring the group's performance meets the standards and expectations set forth by the bureau and survey sponsors. The FS has knowledge of surveys conducted in the area of supervision. The FS understands parameters, procedures, question order and meaning, and typical response patterns of the surveys. Survey knowledge allows the FS to explain the reasons for differences in survey procedures and how those differences affect the interviewing experience. The FS is familiar with most problems encountered by subordinates while interviewing and is able to provide detailed guidance to subordinates on how to resolve issues. When problems occur, the FS applies
general guidance, previous training, past experiences, or utilizes survey resource materials to derive appropriate solution. The FS seeks guidance from the supervisor on complex or unusual problems. As a first level supervisor, the FS is responsible for evaluating and reviewing assignments of subordinates. The FS monitors staff performance that includes on the job observations, monitoring of various performance metrics. The FS may assist with training of employees. The FS reviews and approves payroll and leave submissions for their staff. The FS may assist with the recruiting of Field Representatives.

This is a time-limited position with a NTE date.

QUALIFICATIONS:

Grade 6: Applicants must have one year of specialized experience equivalent to at least the next lower grade level in Federal Service. Specialized experience is experience which has equipped the applicant with the particular knowledge, skills, abilities to perform successfully the duties of a Field Supervisor and which is typically in or related to work of the position to be filled. The applicant must show experience in the following areas: (1) conducting surveys, (2) interviewing clients, respondents, and customers to gather and obtain data in person or by telephone, (3) operating a personal computer to collect data and generate reports, (4) completing work assignments in accordance with production or progress standards, and (5) supervising a team where responsibilities include assigning work, monitoring performance, completing performance reviews (including progressive disciplinary actions), and approving time, attendance, and leave.

There is no substitution of education for specialized experience at this grade level.

Applicants must meet all qualification requirements by the closing date of this recruitment bulletin.

CONDITIONS OF EMPLOYMENT:
1. Must be willing to travel throughout all parts of the Field Supervisor area on short notice.
2. Must be willing to work days, evenings and weekends.
3. Must be willing to accept all assignments and work multiple surveys.
4. Must establish and maintain a safe work environment in their residence.
5. Must have use of automobile and valid driver’s license
6. Must have a Wired Broadband Internet Connection at their work duty station to access the Census Network environment to complete their work assignments. If Wired Broadband Internet is not available in their area, the FS must be able to connect to a cellular network.
7. Must have a physical residence within the area of consideration when applying.

EVALUATION CRITERIA: Candidates are evaluated on the extent and quality of their experience. In addition, applicants must complete and submit the form attached to this recruitment bulletin, addressing how they meet the Evaluation Criteria. The application or resume must support the answer provided for each evaluation criteria question.

HOW TO APPLY: Interested applicants may apply by completing:
- A Census Employment Inquiry (BC-170) provided with this announcement
- Additional Applicant Information (BC-171) To be requested from Regional Office
- The Completed Evaluation Criteria Form contained in this announcement.
- A Resume. Your resume should list your work duties and accomplishments relating to the job for which you are applying.
- Supporting Documentation if applicable (ie. DD-214, self-certification, veteran preference eligibility, etc.)

The following information is needed to evaluate your qualifications and determine if you meet legal requirements for Federal employment. Failure to provide this information may result in loss of consideration.

- Recruitment Bulletin number, title, and lowest grade acceptable. If you do not indicate a grade level on your application or resume, you will be considered for the lowest grade advertised.
- Full name, mailing address, including zip code, the county/parish you reside in, day and evening phone numbers (with area code).
- Date of Birth
- E-mail address.
- Country of citizenship (this Federal job requires U.S. citizenship).
- Highest Federal civilian grade held (if applicable).
- Paid and non-paid work experience related to the position. For each work experience include: job title, series/grade (if
Federal employment), duties and accomplishments, employer’s name and address, supervisor’s name and address, starting and ending dates (month/year), hours per week, salary, and indicate if we may contact your current supervisor/employer.

- Use of any Government agency envelopes to file job application is a violation of Federal laws and regulations. Applications or resumes submitted in Government envelopes or via Government Fax machines will not be accepted.
- Complete application package must be received by the close of business (5:00 p.m. Local Time Zone) on the closing date of the announcement and submitted to:

  Bureau of the Census,  
  NEW YORK Regional Office  
  32 OLD SLIP 9th floor  
  New York, NY 10005  
  Attention: Recruiter

For further information on this vacancy, contact the Recruiting Officer, at (212 584-3495).

OTHER IMPORTANT INFORMATION:

- All eligibility requirements must be met by the closing date of the recruitment bulletin.
- You must be 18 years old.
- You must pass a background investigation.
- You will be required to complete a Declaration for Federal Employment (OF-306) to determine your suitability for Federal employment and to authorize a background investigation. You will also be REQUIRED TO SIGN AND CERTIFY THE ACCURACY OF ALL THE INFORMATION IN YOUR APPLICATION. If you make a false statement in any part of your application, you may not be hired; or you may be fired after you begin to work; or you may be fined or jailed.
- If selected, male applicants over age 18 who were born after 12/31/59 must confirm their selective service registration status. Certification forms will be available at the testing session.
- Veteran’s Preference - Applicants claiming 10-point veteran preference MUST submit the SF-15, Application for 10-Point Veteran Preference, with the required proof (i.e., statement from the Department of Veterans Affairs) and the latest copy of the DD-214, Certificate of Release or Discharge from Active Duty. Applicants claiming 10-point preference who do not submit the required documentation will receive 5-point veteran’s preference. Applicants claiming 5-point veteran’s preference must submit a DD-214 to receive preference.
- Former federal employees, who received a Voluntary Separation Incentive payment (VSIP) or “Buyout” and subsequently return to a position in a Federal agency, whether by reemployment or contracts for personal services, are obligated to repay the full amount of the buyout to the agency that paid it within a specified time period.
- Selectee may be required to complete a supervisory trial period.
- Selectee may be required to complete a supervisory trial period.
- This position may require lifting up to 30 pounds of survey materials or laptops.
- Trial Period - Applicants selected for this position are required to serve a trial period. The trial period is one year of continuous service for preference eligible candidates and two years of continuous service for non-preference eligible candidates in the same or similar position. During this trial period, candidates may be removed from this position for poor performance and will not have appeal rights to the Merit Systems Protection Board (MSPB).
- Disabled Veterans or any other applicants eligible for non-competitive appointments should specify their special eligibility on the application. Individuals with a disability may request reasonable accommodations by calling the (New York) Regional Office at (212 584-3400).

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the Agency at (212-584-3400). The decision of granting reasonable accommodations will be made on a case-by-case basis.

The U.S. Department of Commerce is an Equal Employment Opportunity Employer

All qualified applicants will be considered regardless of age, race, color, sex, creed, national origin, lawful political affiliation, disability, marital status, affiliation with an employee organization, sexual orientation, or other non-merit factor.
**Field Supervisor Evaluation Criteria**

<table>
<thead>
<tr>
<th>Applicant’s Name: ______________________</th>
<th>Vacancy Bulletin #: ______________</th>
<th>Score (for office use only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade Applying For: ___________________</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Circle the answer that best matches your experience in Column A and document where this experience is documented in your resume in Column B. To receive credit you must complete both Columns A and B.

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
</tr>
</thead>
</table>

1. **How many employees have you supervised?** Supervisors plan, schedule, and direct work. They evaluate work performance and ensure that subordinate staff complete work in accordance with standards.
   - A. Supervise 7 or more employees
   - B. Supervise 4 to 6 employees
   - C. Supervise 3 or fewer employees or Lead 2 or more employees
   - D. My experience is less than what is described

2. **Circle all activities for which you have been responsible.**
   - A. Training employees
   - B. Assign work to employees
   - C. Provide guidance to employees on work and administrative
   - D. Evaluating performance
   - E. Disciplining and/or terminating employees
   - F. Approving payroll and leave
   - G. None of the above.

3. **What experience do you have leading a survey data collection?**
   - A. I have led a geographically dispersed team that collected data through interviews in an area characterized by linguistic isolation, gate communities, and/or urban inner cities.
   - B. I have led a geographically dispersed team that collected data through interviews.
   - C. I assisted a supervisor who led a geographically dispersed team that collected data through interviews.
   - D. I have worked for a survey or data collection operation.
   - E. My experience is less than what is described above.

4. **I have experience demonstrating the ability to work under pressure in a fast-paced environment with the ability to perform multiple tasks supporting various staff members.**
   - A. Yes
   - B. No

5. **Which one of the following best describes your experience reviewing production and progress reports to pinpoint errors or problems and take corrective action?**
   - A. I have implemented corrective action after reviewing production and progress reports.
   - B. I have recommended corrective action after reviewing production and progress reports.
   - C. I have reviewed production or progress reports to determine problems.
   - D. My experience is less than what is described above.

6. **Select the option that best describes your experience communicating with others.**
A. Experience accurately explaining and clarifying non-routine information and ideas to others through own initiative to promote operational efficiency.
B. Experience accurately conveying non-routine information to others upon request.
C. Experience accurately conveying standard, routine information to others upon request.
D. I do not have any experience as described above.

7. Do you have experience reporting problems and corrective actions to employees at multiple levels within an organization?
   A. Yes
   B. No

8. Have you served as a liaison between two or more organizations?
   A. Yes
   B. No

9. Have you conducted interviews / re-interviews for a survey or data collection for an organization?
   A. Yes
   B. No

10. Do you have experience convincing reluctant respondents to participate in surveys or censuses for an organization?
    A. Yes
    B. No

11. Do you have experience handling large volume of work while using numerous guidelines, materials, and various programs to conduct a survey?
    A. Yes
    B. No

12. How many demographic surveys have you conducted interviews for?
    A. 5 or more
    B. 3 or 4
    C. 1 or 2
    D. None
# Census Jobs!

**The Census Bureau is an Equal Opportunity Employer**

A UNIQUE OPPORTUNITY: EARN MONEY WHILE YOU SERVE YOUR COMMUNITY

The U.S. Census Bureau offers employment opportunities for a variety of positions and durations to support the collection of data for the federal government. These positions may work varied schedules depending on assignments and job requirements. While working, you will serve your country and make a difference in your community.

<table>
<thead>
<tr>
<th>Program</th>
<th>Description</th>
<th>Types of Work</th>
<th>Duration of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decennial Census</td>
<td>The Census Bureau conducts a count of the entire population every 10 years, in years ending in &quot;0.&quot; Throughout the decade, tests are also conducted in various locations in preparation for the Decennial Census. Large recruitment efforts begin one or two years prior to the population count. Decennial positions tend to pay more than other Census positions, but are short-term in nature. Positions most often last several weeks.</td>
<td>The Decennial Census program offers the following types of work: Data Collection Outreach Office</td>
<td>The Decennial Census program offers the following duration of work: Short-term</td>
</tr>
<tr>
<td>Current Survey</td>
<td>The Census Bureau conducts surveys almost every day of the year. Because of this, recruiting and hiring for these positions is ongoing, and many employees have worked for the Census Bureau for over 10 years. Current Survey positions vary in length but could extend several weeks, months, or years, depending on the survey work available. Applicants who are selected for Current Survey positions will be notified of the duration of the work assignment during the interview.</td>
<td>The Current Survey program offers the following types of work: Data Collection Office</td>
<td>The Current Survey program offers the following duration of work: Long-term</td>
</tr>
<tr>
<td>Special Census</td>
<td>Beginning approximately two years after Decennial Census operations (i.e., in 2022 after the 2020 Census is conducted), the Census Bureau may conduct Special Censuses in certain towns and cities that contract with the Census Bureau to update their population count.</td>
<td>The Special Census program offers the following types of work: Data Collection Office</td>
<td>The Special Census program offers the following duration of work: Short-term</td>
</tr>
</tbody>
</table>

**TYPES OF WORK**

**Data Collection**: The majority of available positions at the Census Bureau involve data collection. Data collection involves working from home and interacting with the public. These jobs could involve the following tasks: knocking on doors to collect personal information and verifying household address listings. These jobs almost certainly require you to work nights, weekends, and whenever respondents are available. Limited data collection supervisory positions are also available for the Decennial Census and Special Census programs.

**Outreach**: These positions are only available for the Decennial Census program. These positions involve outreach to Census partners and potential applicants for Census jobs. Outreach work is conducted outside an office environment.

**Office**: For applicants who live close to one of the limited number of Census Bureau offices, there are a few office positions available. Office duties include a variety of clerical support tasks such as file maintenance, data entry, answering/making phone calls, word processing, shipping and receiving, processing payroll and personnel actions, and other administrative operations. Limited office supervisory positions are also available for the Decennial Census and Special Census programs.

**CONFIDENTIALITY REQUIREMENT**

If you are hired, the information you collect from the public will be confidential and must NOT be disclosed to anyone who has not been sworn in to protect Census Bureau information.

**DURATION OF WORK**

**Short-term**: Most positions are short-term and generally last several weeks.

**Long-term**: There are a limited number of long-term positions. Long-term positions vary in length, but could extend several weeks, months, or years, depending on the survey work available. Applicants who are selected for long-term positions will be notified of the duration during the interview.

**TRAINING**

If selected, you may be asked to attend a paid training session. You may be asked to travel for training and will be reimbursed. Certain positions may require you to complete automated self-studies online and/or classroom training that may require travel to another city on government per diem for several days, including overnight travel. Other positions may require on-the-job training, as well as refresher training sessions periodically.

**PAY**

Social Security deductions will be taken from your earnings. Federal, state, and local income taxes, where applicable, also will be deducted. You will be reimbursed for authorized out-of-pocket expenses, telephone, and other travel costs, such as parking fees, bus fares, etc., while on official business travel. If hired, you will receive specific information about pay from a Census representative.

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CONTINUED on reverse side
Am I eligible for Census work?

1. You must be a United States citizen.
2. You must be 18 years old or older.
3. You must have a valid Social Security Number.
4. You must have a valid e-mail address. Any questions or issues with your application will be communicated via this email or by text message if provided. All job interviews and job offers will be conducted via the phone numbers you have provided.
5. You must answer assessment questions. For some positions, the assessment questions may be available in Spanish; however, an English Proficiency Test may also be required.
6. Male applicants born after December 31, 1959, must be registered with the Selective Service System.
7. You must pass a Census Bureau performed criminal background check and review of criminal records (including fingerprinting) as part of the hiring process.
8. You may not engage in any partisan political activity while on duty.
9. Your current employment (including law and regulatory enforcement) will be reviewed on a case-by-case basis for compatibility with Census Bureau employment.
10. Since not all people will be home during the day, you must be available to work days, evenings, and/or weekends. Visits will usually be no later than 9:00 p.m. Generally, you will have flexibility to choose which hours to work during these productive time periods.

How do I complete the BC-170, U.S. Census Employment Application?

1. Print clearly using a black or blue pen. We cannot accept your form if it is not legible. Print neatly in uppercase. For example, ABC
2. Follow the instructions provided with every item. If you do not answer all questions fully and correctly, you may delay the processing of your application.
3. Enter one letter or number within each white block or complete the information on the line provided.

Below are a few explanatory notes for some of the items:

Section A – Applicant Profile

Item 3. Enter your street address followed by your city, county, state, and ZIP code. Enter the State postal abbreviation for the state in which you live, for example, MS for Mississippi.

Item 6. Enter your e-mail address. E-mail is the primary way you will receive information. Should you be offered a position?

Item 7. Enter your contact number(s) in the appropriate fields, and Mark (X) if Mobile.

Item 9a. Enter your Date of Birth. For example, July 6, 1952 as follows:

<table>
<thead>
<tr>
<th>Month</th>
<th>Day</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>07</td>
<td>06</td>
<td>1952</td>
</tr>
</tbody>
</table>

For more information, contact:

The Application Process (Next Steps)

The application process includes the following forms:

1. BC-170 – U.S. Census Employment Application
2. BC-171 – Additional Applicant Information

All applicants will be required to answer assessment questions.

What are the assessment questions like?

The assessment questions are designed to indicate your fit for a variety of Census jobs. By submitting one application and answering a basic set of assessment questions, you may be considered for several positions. The assessment is physically accessible to people with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please find the information listed in the box below.

Privacy Act and Burden Statement

Solicitation of your personal information is authorized by Title 13 U.S.C., Chapter 1, Subchapter II, Section 23a and Title 5 U.S.C., Part II, Chapter 13; Title 5 U.S.C., Part III, Chapter 33, Subchapter 1, Section 1 and 20; and Executive Orders 9397, 10566.

The purpose of collecting this information is primarily to determine your qualifications for employment and may also be used to identify you to other sources asked to comment on your qualifications, e.g., educational institutions, former employers, and enforcement agencies, or to a court during legal proceedings. Personal information collected includes your Social Security Number (SSN), name, address, date of birth, telephone number, etc.

Disclosure of the information provided to us may be shared with other Census Bureau staff for the work-related purposes identified in this statement as permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a).

Furnishing this information is voluntary, but failure to provide any part or all of the data requested will result in you receiving no further consideration for employment.

The eight digit OMB number on the first page of this form confirms our authority to collect this information.
### U.S. CENNSUS EMPLOYMENT APPLICATION

**Section A - APPLICANT PROFILE**

<table>
<thead>
<tr>
<th><strong>1. Social Security Number</strong></th>
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<tr>
<td><img src="ssn.png" alt="SSN" /></td>
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<thead>
<tr>
<th><strong>2. Legal Name</strong></th>
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<tbody>
<tr>
<td><strong>Last Name</strong></td>
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<tr>
<td><img src="lname.png" alt="Last Name" /></td>
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<tr>
<td><strong>Mz. First Name</strong></td>
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<tr>
<td><img src="fname.png" alt="First Name" /></td>
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<table>
<thead>
<tr>
<th><strong>3. Home address</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>Please do NOT enter a PO Box or other non-physical address. Hiring may be partly based on where you live. E-911 addresses, street addresses and RFB numbers are acceptable (include apartment number, if any).</strong></td>
</tr>
<tr>
<td><strong>Address</strong></td>
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<tr>
<td><img src="address.png" alt="Address" /></td>
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<tr>
<td><strong>Address Continued</strong></td>
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<tr>
<td><img src="addresscont.png" alt="Address Continued" /></td>
</tr>
<tr>
<td><strong>City</strong></td>
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<tr>
<td><img src="city.png" alt="City" /></td>
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<tr>
<td><strong>County, Parish, Borough, or Municipio (Puerto Rico)</strong></td>
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<tr>
<td><img src="county.png" alt="County, Parish, Borough, or Municipio" /></td>
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<tr>
<td><strong>State ZIP Code</strong></td>
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<td><img src="statezip.png" alt="State ZIP Code" /></td>
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<tr>
<th><strong>4. Mailing address (If different from Item 3)</strong></th>
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<tbody>
<tr>
<td><strong>Address</strong></td>
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<td><img src="address.png" alt="Address" /></td>
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<tr>
<td><strong>Address Continued</strong></td>
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<tr>
<td><img src="addresscont.png" alt="Address Continued" /></td>
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<tr>
<td><strong>City</strong></td>
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<tr>
<td><img src="city.png" alt="City" /></td>
</tr>
<tr>
<td><strong>County, Parish, Borough, or Municipio (Puerto Rico)</strong></td>
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<tr>
<td><img src="county.png" alt="County, Parish, Borough, or Municipio" /></td>
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<tr>
<td><strong>State ZIP Code</strong></td>
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<td><img src="statezip.png" alt="State ZIP Code" /></td>
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<thead>
<tr>
<th><strong>5. Nearest cross streets to your home address</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>Cross Street A</strong></td>
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<tr>
<td><img src="crossstreeta.png" alt="Cross Street A" /></td>
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<tr>
<td><strong>Cross Street B</strong></td>
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<tr>
<td><img src="crossstreetb.png" alt="Cross Street B" /></td>
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</tbody>
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<tr>
<th><strong>6. E-mail address</strong></th>
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<tr>
<td><img src="email.png" alt="E-mail address" /></td>
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<table>
<thead>
<tr>
<th><strong>7a. Phone information</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>Primary Area code Number</strong></td>
</tr>
<tr>
<td><img src="primary.png" alt="Primary Area code Number" /></td>
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<tr>
<td><strong>Mark (X) if Mobile Phone</strong></td>
</tr>
<tr>
<td><img src="mark.png" alt="Mark (X) if Mobile Phone" /></td>
</tr>
<tr>
<td><strong>Mark (X) in only one box to receive text messages</strong></td>
</tr>
<tr>
<td><img src="marktext.png" alt="Mark (X) in only one box to receive text messages" /></td>
</tr>
</tbody>
</table>

| **Secondary Area code Number** |
| ![Secondary Area code Number](secondary.png) |
| **Other** |
| ![Other](other.png) |

<table>
<thead>
<tr>
<th><strong>b. Do we have permission to text you on your mobile phone?</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>Yes</strong></td>
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<tr>
<td><img src="yes.png" alt="Yes" /></td>
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<tr>
<td><strong>No</strong></td>
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<tr>
<td><img src="no.png" alt="No" /></td>
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</tbody>
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**U.S. DEPARTMENT OF COMMERCE**

**ECONOMICS AND STATISTICS ADMINISTRATION**

**U.S. CENSUS BUREAU**

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**FOR OFFICE USE ONLY**

<table>
<thead>
<tr>
<th><strong>A. Office/FSA</strong></th>
<th><strong>B. FPS State</strong></th>
<th><strong>C. FPS County</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="office.png" alt="Office/FSA" /></td>
<td><img src="fpsstate.png" alt="FPS State" /></td>
<td><img src="fpscounty.png" alt="FPS County" /></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>D. Census Tract</strong></th>
<th><strong>E. BCU</strong></th>
<th><strong>F. Veteran's proof</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="census.png" alt="Census Tract" /></td>
<td><img src="bcu.png" alt="BCU" /></td>
<td><img src="veteransproof.png" alt="Veteran's proof" /></td>
</tr>
</tbody>
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*Standard data fees and text messaging rates may apply based on your plan with your mobile phone carrier.*
Section B GOVERNMENT EMPLOYMENT HISTORY

13. Have you ever worked for the Census Bureau?
   ☐ Yes – Indicate most recent title and dates of employment.
   ☐ No

   Month Year TO Month Year

   Title

14. Are you currently employed by a Federal government agency?
   ☐ Yes – Indicate hire date, agency and title.
   ☐ No

   Hire date

   Title

15. Are you currently employed by a state, local or tribal government agency?
   ☐ Yes – Indicate current title and agency.
   ☐ No

   Title

   Agency

16. Are you currently an elected official of any government agency?
   ☐ Yes – Indicate current title and agency.
   ☐ No

   Title

   Agency

17. Are you currently employed by a law enforcement agency?
   ☐ Yes – Indicate current title and agency.
   ☐ No

   Title

   Agency

18. Are you a retiree receiving a Federal annuity? If you are an annuitant, your salary or annuity may be reduced upon employment. Social Security payments are NOT considered a Federal annuity.
   ☐ Yes – Indicate the agency and explain in Section D.
   ☐ No

Section C LANGUAGE SKILLS AND AVAILABILITY

21. Some Census Bureau jobs require employees to conduct the Census interview by reading and recording responses to questions in a language other than English. The employee must be able to convince individuals who speak no English to respond to the interview by explaining the importance and purpose of the census. Employees will receive Census job-related training, but not language training.

   Are you fluent in any language where you can hold a conversation, read and record responses, and respond to questions in that language? If so, indicate the language(s) below and mark (X) to all that apply.

   Language(s) Dialect Speak Read Write

   Please include American Sign Language.

   If you need to add additional languages continue in Section D.

22. Indicate the type(s) of transportation available for your use – Mark (X) ALL that apply.

   ☐ Automobile
   ☐ Check if 4-Wheel Drive
   ☐ Airplane
   ☐ Boat
   ☐ ATV (All terrain vehicle)
   ☐ Other – Describe

   None

   If you have additional information continue in Section D.
Section C  LANGUAGE SKILLS AND AVAILABILITY  Continued

23a. When are you available to work? Census field work will usually require you to work evenings and weekends. Some positions will require shift work. Hiring for some positions is based, in part, on your availability. Mark (X) in All that apply.

☐ Evenings
☐ Weekends
☐ Weekdays

23b. Total hours per week you are willing to work, up to and including 40.

Section D  ADDITIONAL INFORMATION (please list item number)

Section E  SIGNATURE, CERTIFICATION, AND RELEASE OF INFORMATION

YOU MUST SIGN THIS APPLICATION IN DARK INK. Read the following carefully before you sign. A false statement on any part of your application may be grounds for not hiring you, or for firing you after you begin work. Also, you may be punished by fine or imprisonment (U.S. Code, Title 18, Section 1001).

I understand that any information I give may be investigated as allowed by law or Presidential order. I consent to the release of information about my ability and fitness for federal employment by employers, schools, law enforcement agencies and other individuals and organizations, to investigators, personnel staffing specialists, and other authorized employees of the Federal Government. I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete, and made in good faith.

Signature

Print name

Date signed