



# DECCS Registration and Licensing Roll-Out

Directorate of Defense Trade Controls

Karen Wrege  
DDTC CIO  
January 14<sup>th</sup>, 2020





# Introduction



## About DDTC:

- **Mission:** Ensuring commercial exports of defense articles and defense services advance U.S. national security and foreign policy objectives.
- **Organizational Structure:**
  - Policy Office (DTCP)
  - Licensing Office (DTCL)
  - Compliance Office (DTCC)
  - Management Office (DTCM)
- **Key Functions:**
  - Establishing and maintaining defense export regulations (ITAR)
  - Registering entities and individuals
  - Adjudicating export licenses
  - Responding to inquiries
  - Promoting and enforcing compliance

## About the Speaker:



### Karen Wrege, CIO

- Has 31 years of Information Technology experience in the private and public sectors
- Joined DDTC as the CIO in October 2014
- Prior to DDTC, spent 10 years in economic consultancy providing auction software and services to global clients in the telecommunications industry
- Served as manager of the US Federal Communications Commission's spectrum auctions beginning in 1994 and was promoted to Chief Information Officer of the Wireless Telecommunications Bureau



# Agenda



1. DDTC IT Modernization Overview
2. What is in the Release
  - Registration
  - Licensing
  - System-wide Improvements
3. Industry Engagement
4. How to prepare for DECCS Launch
  - Enrollment Demo
5. Q&A



# IT Modernization



DDTC is undergoing a major IT Modernization effort to replace legacy systems with modern Cloud technologies. The new platform, the **Defense Export Control and Compliance System (DECCS)**, will provide industry access to a number of DDTC applications through a single online portal.



# Release Highlights – Registration



- ✓ Updated DS-2032 form
- ✓ New application includes
  - Up-to-the-minute status feedback
  - Direct connection to electronic payments
- ✓ Existing Registrations will be migrated
- ✓ Registrations in 'Draft' status also migrated



# Release Highlights – Licensing



- ✓ No updates to existing forms
- ✓ New forms
  - DS-4294 – Brokering License
  - DS-6004 – Request to Change End User, End Use, or Destination of Hardware
- ✓ Friendly Reminder - Registration required to submit a new License
- ✓ New application includes
  - No more License Repost requests needed!
  - Historical info readily available



# Release Highlights – System



- ✓ More transparency into processes
- ✓ More security certificate options



# Industry Engagement



## ✓ Industry Testing

- Functional Testing (2 rounds)
- Batch Testing
- Data Validation

## ✓ Presentations and Outreach



# What you can do to prepare



- ✓ Ensure that you have a DECCS account
- ✓ Review information on our website
- ✓ Know your company's registration expiration date
- ✓ Identify team members to fill necessary roles
  - Corporate Administrators – Full system access
  - Senior Official(s) - Sign and Submit
  - Registration Drafters – Generate Registrations
  - License Groups – Define users that can access specific Licenses
- ✓ Timeline & Next Steps



DIRECTORATE OF DEFENSE TRADE CONTROLS

# SYSTEM DEMO – ENROLL IN DECCS



# Enroll in DECCS – Getting Started



U.S. DEPARTMENT OF STATE

## DECCS Industry Service Portal

### DECCS Industry Portal Enrollment

Welcome to the Directorate of Defense Trade Controls (DDTC) new online system, the Defense Export Control and Compliance System (DECCS). DECCS will replace DETRA, DTRADE, EFS, ELLIE, and MARY, providing users access to a number of DDTC business applications through a single, cloud-based portal. Currently, the Advisory Opinions application is live in the DECCS Portal. Over the coming months, additional applications will include Commodity Jurisdictions, Disclosures, Registration, and Licensing.

To access the applications within DECCS, please create a User Account by selecting the Enroll button below. If you have already completed the enrollment process, please select the Login (External) button to access your account and all DECCS applications that are currently live.

For additional guidance on creating a DECCS account, please view the DECCS User Enrollment Instructions video located on this page. If further assistance is required, please contact the Help Desk at (202) 663-2838 or [DTrade@state.gov](mailto:DTrade@state.gov).

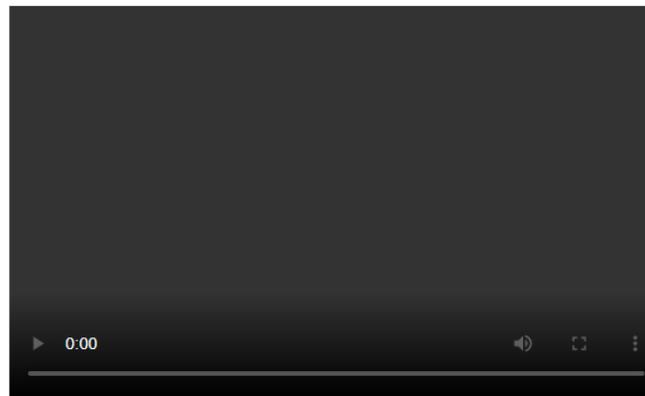
Sign up for a DDTC User Account

[Enroll](#)

Use the DDTC Identity Service to Authenticate

[Login \(External\)](#)

DECCS User Enrollment Instructions



Click [here](#) to download a copy of the DECCS Enrollment Guide, and click [here](#) to download multi-factor authentication instructions for your DECCS account.



Directorate of Defense Trade Controls



# Enroll in DECCS – Getting Started



U.S. DEPARTMENT OF STATE

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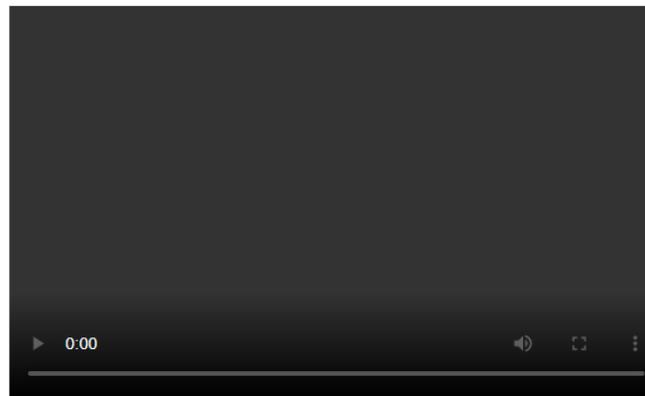
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#### DECCS User Enrollment Instructions



Click [here](#) to download a copy of the DECCS Enrollment Guide, and click [here](#) to download multi-factor authentication instructions for your DECCS account.



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# Enroll in DECCS – Getting Started



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## DECCS Industry Service Portal

### User Enrollment

Please complete the below information to create your DECCS User Account, including a mobile number that is readily accessible in order to successfully complete the steps required for multi-factor authentication (MFA). Reference the DECCS User Enrollment Instructions video [here](#), as well as the MFA instructions located [here](#) for further guidance on creating a DECCS User Account.

\*User ID/Email

\*First Name

\*Last Name

Mobile Number (without dashes or parentheses)

Enroll



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# Enroll in DECCS – Getting Started



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\*User ID/Email

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\*Last Name

Mobile Number (without dashes or parentheses)

**Enroll**



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# Enroll in DECCS – Getting Started



To continue registration, please check your email for a message from "Okta".



## DECCS Industry Service Portal

### User Enrollment

Please complete the below information to create your DECCS User Account, including a mobile number that is readily accessible in order to successfully complete the steps required for multi-factor authentication (MFA). Reference the DECCS User Enrollment Instructions video [here](#), as well as the MFA instructions located [here](#) for further guidance on creating a DECCS User Account.

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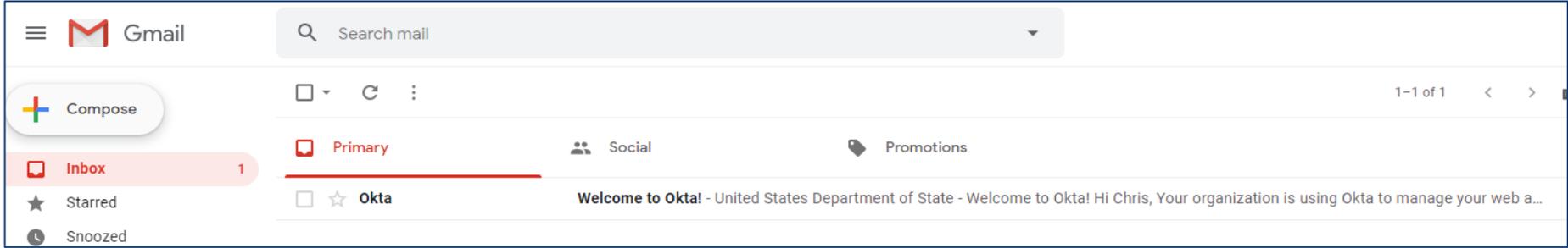
**Enroll**



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# Enroll in DECCS – Getting Started





# Enroll in DECCS – Getting Started



The screenshot shows a Gmail interface. On the left, the 'Inbox' label is highlighted in pink and has a '1' next to it. A yellow box highlights the email from 'Okta' in the 'Primary' tab. A red line points from the 'Inbox' label to the highlighted email. The email subject is 'Welcome to Okta! - United States Department of State - Welcome to Okta! Hi Chris, Your organization is using Okta to manage your web a...'. The top of the interface shows the Gmail logo, a search bar, and navigation icons. The right side shows '1-1 of 1' and navigation arrows.



# Enroll in DECCS – Getting Started



☰ Gmail

Search mail

Compose

Inbox 1

Starred

Snoozed

Primary Social

Okta Welcome to Okta

## okta

### United States Department of State - Welcome to Okta!

Hi Chris,

Your organization is using Okta to manage your web applications. This means you can conveniently access all the applications you normally use, through a single, secure home page. Watch this short video to learn more: <https://www.okta.com/intro-to-okta/>

Your system administrator has created an Okta user account for you.  
**Click the following link to activate your Okta account:**

[Activate Okta Account](#)  
This link expires in 7 days.

Your username is [DECCSchrissampleton@gmail.com](mailto:DECCSchrissampleton@gmail.com)  
Your organization's sign-in page is <https://auth.staging.pmdrtc.state.gov>

If you experience difficulties accessing your account, you can send a help request to your system administrator using the link: <https://auth.staging.pmdrtc.state.gov/help/login>

This is an automatically generated message from [Okta](#). Replies are not monitored or answered.



# Enroll in DECCS – Getting Started



Welcome to United States Department of State, Chris!  
Create your United States Department of State account



Enter new password

Password requirements: at least 12 characters, a lowercase letter, an uppercase letter, a number, a symbol, no parts of your username. Your password cannot be any of your last 24 passwords. At least 1 day(s) must have elapsed since you last changed your password.

Repeat new password



Choose a forgot password question

Answer





# Enroll in DECCS – Getting Started



Welcome to United States Department of State, Chris!  
Create your United States Department of State account



Enter new password

Password requirements: at least 12 characters, a lowercase letter, an uppercase letter, a number, a symbol, no parts of your username. Your password cannot be any of your last 24 passwords. At least 1 day(s) must have elapsed since you last changed your password.

Repeat new password



Choose a forgot password question

Answer





# Enroll in DECCS – Getting Started



 Add a phone number for resetting your password or unlocking your account using **SMS** (optional).  
Okta can send you a text message with a recovery code. This feature is useful when you don't have access to your email.

[+ Add Phone Number](#)

---

 Add a phone number for resetting your password or unlocking your account using **Voice Call** (optional).  
Okta can call you and provide a recovery code. This feature is useful when you don't have access to your email.

[+ Add Phone Number](#)





# Enroll in DECCS – Getting Started



Add a phone number for resetting your password on account using SMS (optional)

Okta can send you a text message with a recovery code useful when you don't have access to your email.

+ Add Phone Number



Add a phone number for resetting your password on account using Voice Call (optional)

Okta can call you and provide a recovery code. This when you don't have access to your email.

+ Add Phone Number



Click a picture to choose a security image

Your security image gives you additional assurance that you are logging into Okta, and not a fraudulent website.



Create My Account



# Enroll in DECCS – Getting Started



Add a phone number for resetting your password on account using SMS (optional)

Okta can send you a text message with a recovery code useful when you don't have access to your email.

+ Add Phone Number



Add a phone number for resetting your password on account using Voice Call (optional)

Okta can call you and provide a recovery code. This when you don't have access to your email.

+ Add Phone Number



Click a picture to choose a security image

Your security image gives you additional assurance that you are logging into Okta, and not a fraudulent website.



Create My Account



# Enroll in DECCS – Multifactor Authentication



STATE DEPARTMENT

Launch App Home Chris + Add Apps

Work +

Click an app and Okta signs you in

DECCS  
DECCS - Public Beta

Okta makes your life easier  
Access all the apps you use from one place - no passwords needed  
Got it!

Add all your apps so everything is 1 click away





# Enroll in DECCS – Multifactor Authentication



The screenshot shows the Okta dashboard for a user named Chris. The top navigation bar includes a search box for 'Launch App', a 'Home' button, a notification bell, a user profile for 'Chris', and a green '+ Add Apps' button. A green arrow points from the 'Add Apps' button to the text 'Add all your apps so everything is 1 click away'. On the left, under the 'Work' section, there is a '+', a search bar, and a card for 'DECCS' with the subtitle 'DECCS - Public Beta'. A green arrow points from the text 'Click an app and Okta signs you in' to the 'DECCS' card. In the center, a dark modal box displays the text 'Okta makes your life easier' and 'Access all the apps you use from one place - no passwords needed', with a green 'Got it!' button highlighted by a yellow border.



# Enroll in DECCS – Multifactor Authentication



STATE DEPARTMENT

Launch App Home Chris + Add Apps

Work +

Click an app and Okta signs you in

DECCS

Okta makes your life easier

Add all your apps so everything is 1 click away

STATE DEPARTMENT

Launch App Home Chris + Add Apps

Work +

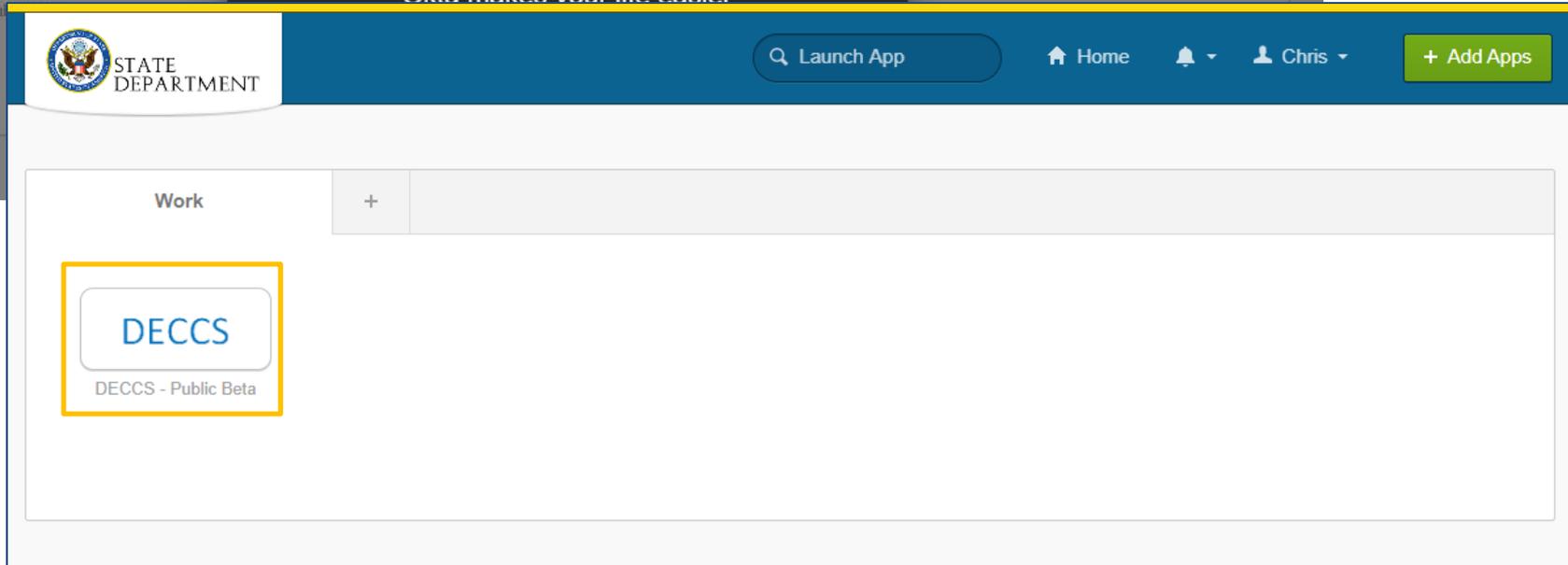
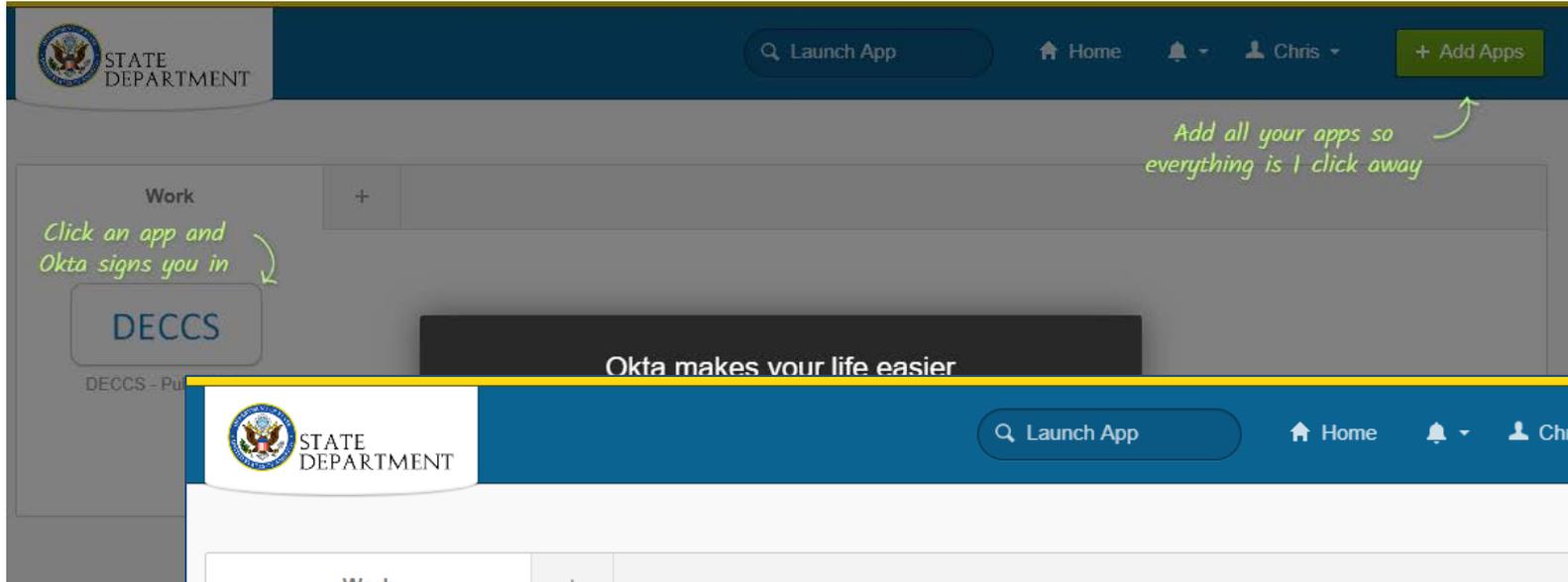
DECCS

DECCS - Public Beta





# Enroll in DECCS – Multifactor Authentication





# Enroll in DECCS – Multifactor Authentication





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DEPARTMENT



### Set up multifactor authentication

Your company requires multifactor authentication to add an additional layer of security when signing in to your Okta account

- **Okta Verify**  
Use a push notification sent to the mobile app.
- **Voice Call Authentication**  
Use a phone to authenticate by following voice instructions.





# Enroll in DECCS – Multifactor Authentication





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**Set up multifactor authentication**

Your company requires multifactor authentication to add an additional layer of security when signing in to your Okta account

- 

**Okta Verify**  
Use a push notification sent to the mobile app.
- 

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Use a phone to authenticate by following voice instructions.



# Enroll in DECCS – Multifactor Authentication



The screenshot shows the "Setup Okta Verify" screen. At the top is the Department of State seal. Below it is a blue circular icon with a white checkmark. The text "Setup Okta Verify" is centered, followed by "Select your device type". Three device icons are shown: Apple, Android, and Windows. Below these is the heading "Install Okta Verify" and a blue checkmark icon next to the text "Download Okta Verify from the App Store onto your mobile device." A large blue "Next" button is at the bottom, with a "Back to factor list" link below it.





# Enroll in DECCS – Multifactor Authentication







**Setup Okta Verify**

Select your device type

Install Okta Verify

 [Download Okta Verify from the App Store onto your mobile device.](#)

**Next**

[Back to factor list](#)



# Enroll in DECCS – Multifactor Authentication



Setup Okta Verify

Select your device type

Apple Android Windows

Install Okta Verify

Download Okta Verify from the App Store onto your mobile device.

Next

Back to factor list

STATE DEPARTMENT

Setup Okta Verify

Scan barcode

Launch Okta Verify application on your mobile device and select Add an account.

Can't scan?

Back to factor list



# Enroll in DECCS – Multifactor Authentication





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- **Okta Verify**  
Use a push notification sent to the mobile app.
- **Voice Call Authentication**  
Use a phone to authenticate by following voice instructions.



# Enroll in DECCS – Multifactor Authentication



Follow phone call instructions to authenticate

United States

+1 Phone number Extension

Call

[Back to factor list](#)





# Enroll in DECCS – Multifactor Authentication



Follow phone call instructions to  
authenticate

United States

+1 Phone number Extension

**Call**

[Back to factor list](#)



# Enroll in DECCS – Multifactor Authentication



Follow phone call instructions to authenticate

United States

+1 Phone number Extension

Call

[Back to factor list](#)



Follow phone call instructions to authenticate

United States

+1 3017171563 Extension

Calling

Enter Code

Verify

[Back to factor list](#)



# Enroll in DECCS – Success!



The screenshot shows the top portion of the DECCS Industry Service Portal. On the left is the U.S. Department of State seal. To its right, the text reads "U.S. DEPARTMENT OF STATE" and "DECCS Industry Service Portal". On the far right, there is a search bar with a magnifying glass icon, the text "Search", and the name "Chris Sampleton". Below the header is a navigation menu with three items: "Applications" (highlighted with a yellow box and a downward arrow), "Learning Tools" (with a downward arrow), and "Support". The main content area features a blurred background of the American flag and a dark blue rectangular box with the text "Industry Portal" in light blue.



# Enroll in DECCS – Success!



U.S. DEPARTMENT OF STATE  
**DECCS Industry Service Portal**

Search | Chris Sampleton

Applications ▾ Learning Tools ▾ Support

- Advisory Opinions
- Commodity Jurisdiction
- User Management
- Licensing**
- Licensing - Empowered Official**
- Registration

**Industry Portal**



## DIRECTORATE OF DEFENSE TRADE CONTROLS

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# Q&A



# DDTC Contact Information



**For IT Modernization Questions & Updates:**

**DDTC IT Project Team:** [PM\\_DDTCProjectTeam@state.gov](mailto:PM_DDTCProjectTeam@state.gov)

**Website:** [www.pmdtc.state.gov](http://www.pmdtc.state.gov)

**For General Inquiries:**

**DDTC Response Team**

Tel: (202)-663-1282

Email: [ddtcresponseteam@state.gov](mailto:ddtcresponseteam@state.gov)

**For Technology Assistance:**

**DDTC HelpDesk**

Tel: (202)-663-2838

Email: [dtradehelpdesk@state.gov](mailto:dtradehelpdesk@state.gov)