

Attachment 1, Census Address Summit Agenda
 Thursday, September 8th, 10:30am Address List Building
 Small Group Break Out Session Worksheet

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| Group #: 2 | Group Members: Martha McCart-Wells, Cheryl Benjamin, Tanya Ziegenfuss, Tina Dickens, Daniel Beaman, David Luhan, Maryann Chapin, Jim Wilson |
| Development of an Address List | |
| 1. What are the critical considerations when beginning development of an address list: <ul style="list-style-type: none"> • Multiple uses, standards • Digital, paper, other sources eventually • Accuracy, standards, conflict resolution, confidence interval • Team approach to development • Maintenance plan • Executive buy-in/support • Consumers of the data • Clean-up, sanitation scripts, stop others from maintaining Db | |
| 2. What are some of the <i>greatest challenges</i> with developing an address list from scratch: <ul style="list-style-type: none"> • Politics • Self assigned addresses • Moving addresses • Obtaining data from others • Changing addresses • Address validation – multi family apartments/condos/sub-addresses • Non-standard locations • Bad/inconsistent regulations | |
| 3. What are some of the <i>best practices</i> for developing an address list from scratch: <ul style="list-style-type: none"> • Maintenance plan • Metadata • Versioning • Assigning unique address IDs • Do not delete data only flag it • Include x,y coordinates • Maintain linkages between features and attributes • Use established standards across jurisdictions • Deed records • Use standard data models • Feedback to develop confidence level | |

4. How are the following utilized when developing an address list from scratch:

a. Standards:

- **USPS, FGDC, URISA, Data Models, NENA, use geocoding for validation. Use parsing.**

b. Standardization :

- **No abbreviations, special characters, confidential data. Local data structure to accommodate local characteristics of addresses**

c. Partnership:

- **Address Standards implemented by State and local participants with resources. The Role of education. Supported by Feds (Governance). Economic development. Develop sustainable program for the States to enable local governments and community based organizations manage address updates.**