

Attachment 1, Census Address Summit Agenda
 Thursday, September 8th, 10:30am Address List Building
 Small Group Break Out Session Worksheet

Group #: 4	Group Members: Joe Salvo, Karen Owens, Shoreh Elhami, Delaine Arnold, Jim Wilson, Mike Dobson, Shawn Hanks, Ilene Jacobs
Development of an Address List	
1. What are the critical considerations when beginning development of an address list:	
<ul style="list-style-type: none"> • Resources (financial, labor, agency and community) • Political • Committee from day 1 • Gather local addressing authorities together • Define what you want to build (what are your definitions, e.g. housing unit, do they make sense?) • Cautious approach, considering all views, USPS view may be to limited • Operating at a specific address level requires substantial resources • What level of specificity can your resources provide? 	
2. What are some of the <i>greatest challenges</i> with developing an address list from scratch:	
<ul style="list-style-type: none"> • Most available address resources do not work at the apartment level • What level of specificity can your resources provide? USPS is for mailing, not enumeration, allocation, etc • Consistent funding and resources • Places that fall between the definition of a housing unit and a group quarter, non-standard definitions, miss people because of the cut up units, sheds, porches • How do you get to a goal of completeness? 	
3. What are some of the <i>best practices</i> for developing an address list from scratch:	
<ul style="list-style-type: none"> • Align resources/continuous resources • Continuous update, geocodes, research • Constant practice/ review • Mine taxation and administrative data to find addresses – these serve as pointers • Continued research • Design flexibility for future growth 	

4. How are the following utilized when developing an address list from scratch:

a. Standards:

- **USPS/NENA/FGDC, review and use what works**

b. Standardization :

- **Enhances usability, reduces interoperability**

c. Partnership:

- **Critical but is always a last thought, must be a first thought**