

Test Project Plan

Legal/Government Support/Outreach

What – project purpose and description?
<p>Overall Goal (broad intention/ not tangible/ cannot be validated) :</p> <ul style="list-style-type: none"> • Research and develop an approach for expanding the participation of address authorities to the Census Bureau
<p>Objectives (narrow and precise/ tangible and measurable/ can be validated/contribute to the fulfillment of specified goal):</p> <ul style="list-style-type: none"> • Determine the best method for communicating to address authorities • Develop a web based portal (or delivery tool) for submitting and maintaining a list of current address authority contacts • Communicate (both ways) the policy barriers and challenges to address authorities
<p>Scope (things explicitly included or excluded such as geographic entities, levels of entities, types of data):</p> <ul style="list-style-type: none"> • Identify 3 tiers of participation (initial sign up, annual programs for participation, etc) • Number of participants in program proposed • Initial geographic area • Address authorities
<p>Project Tasks/ Summary of Activities:</p> <ul style="list-style-type: none"> • Research the methodologies • Build delivery vehicles • Set up meetings/sessions with address authorities • Develop online survey • Maintenance of delivery vehicles
<p>Success Criteria (How will success be measured? Is there consideration for whether the objectives have been met and if goal has been fulfilled? Can the pilot be considered a success if only a portion of the objectives are met?):</p> <ul style="list-style-type: none"> • All address authorities are informed, captured, and current • Active participation working towards future collaboration (ideas, activities, programs (Regional, National, Local))

Why –pros/cons/overall implications
<p>Positive Impacts Expected from conducting project:</p> <ul style="list-style-type: none"> • Collaboration • Better and more accurate information • Workflow streamlined and more efficient <p>Negative Impacts Expected from conducting project:</p>
<p>Constraints (policy barriers/ perceived funding shortcomings/ political considerations/other):</p> <ul style="list-style-type: none"> • Laws, ordinances, politics, poor communication (willing participants), methodology

How – basic requirements to make the project possible
<p>Participants (direct, indirect, and peripheral participants):</p> <ul style="list-style-type: none"> • All levels <ul style="list-style-type: none"> • Current address authorities • Identified address authorities
<p>Resources Required (time/people – expertise/technology/funding/other):</p> <ul style="list-style-type: none"> • Funding • Time • People • Technologies
<p>Administrative Infrastructure (What/Whom are needed to <u>manage</u> the project start-to-finish?):</p>

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