2020 Census
Local Update of Census Addresses Operation (LUCA)
Training Workshop
Geographic Update Partnership Software (GUPS) participants
Intended audience:
Product Preference Form – “GUPS”
Agenda

• Introduction (*slides 4-31*).
• Review and update strategies (*slides 32-36*).
• Setup and materials introduction (*slides 37-53*).
• Acceptable updates and examples (*slides 54-83*).
• Submission (*slides 84-101*).
• Support and assistance (*slide 102*).
• Connect with us (*slide 103*).

*The 2020 LUCA materials and operational instructions are subject to change between the LUCA training timeframe and the time you receive your materials for review in the spring of 2018; therefore, the examples shown in the various training modules may differ from the official materials.*
In this section (Introduction)

• The decennial census and 2020 LUCA.
• U.S. Census Bureau terminology.
• Title 13 – confidentiality and security.
• What is GUPS?
• Why use GUPS for 2020 LUCA?
• GUPS demonstration video.
• GUPS Help menu and embedded videos.
The decennial census

The purpose is to conduct a census of population and housing and disseminate results to the President, the States, and the American People.

• Uses of census data:
  o Apportioning representation among states as mandated by Article 1, Section 2 of the U.S. Constitution.
  o Drawing congressional and state legislative districts, school districts and voting precincts.
  o Enforcing voting rights and civil rights legislation.
  o Distributing federal dollars.
  o Informing planning decisions of tribal, federal, state and local government and organizational decisions (where to locate, size of market, etc.) of businesses and non-profits.
LUCA background

• Authorized by the Census Address List Improvement Act of 1994 (Public Law 103-430).

• Implemented in support of the 2000 Census and refined to support the 2010 Census.

• Provides a voluntary opportunity for designated representatives of tribal, state, and local governments to review and comment on the addresses used to conduct the decennial census.
# 2020 LUCA schedule

<table>
<thead>
<tr>
<th>Timeframe</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2017</td>
<td>Advance Notice mailing mailed to Highest Elected Officials (HEOs), Tribal Chairs (TCs), Governors and other potential 2020 LUCA contacts.</td>
</tr>
<tr>
<td>March 2017</td>
<td>2020 LUCA promotional presentations began.</td>
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<tr>
<td>July 2017</td>
<td>2020 LUCA invitation and registration materials mailed to HEOs, TCs and Governors.</td>
</tr>
<tr>
<td>October 2017</td>
<td>2020 LUCA training workshops began.</td>
</tr>
<tr>
<td>December 15, 2017</td>
<td>2020 LUCA registration deadline.</td>
</tr>
<tr>
<td>February - April 2018</td>
<td>Participants receive their 2020 LUCA materials.</td>
</tr>
<tr>
<td>April 2018 - May 2019</td>
<td>Census Bureau validates 2020 LUCA addresses.</td>
</tr>
<tr>
<td>Summer 2019</td>
<td>Census Bureau delivers 2020 LUCA feedback.</td>
</tr>
<tr>
<td>April 1, 2020</td>
<td>CENSUS DAY.</td>
</tr>
</tbody>
</table>
Census Bureau terminology

• Housing Unit.
• Group Quarters.
• Transitory Locations.
• City style address.
• Non-city style address.

• LUCA liaison.
• LUCA reviewer.
• Census geography.
• GEOID.
Housing Unit (HU)

• A single-family house, townhouse, mobile home, trailer, apartment, group of rooms, or a single room occupied as a separate living quarter or, if vacant, intended for occupancy as a separate living quarter.
Acceptable HUs for LUCA

• Houses, including townhouses, condominiums, and apartments.
• Living quarters within an otherwise nonresidential structure such as an apartment within a church, school, or business.
• Mobile homes or trailers occupied as separate permanent living quarters, or if vacant, intended for occupancy as separate permanent living quarters.
• Any housing units under construction that will be habitable (closed to the elements with final roof, windows, and doors) on Census Day, April 1, 2020.
Group Quarters (GQs)

• A place where people live or stay, in a group living arrangement owned or managed by an entity or organization providing housing and/or services for the residents.
Acceptable GQs for LUCA

• Correctional facilities.
  o Federal and state prisons.
  o Local jails and other municipal confinement facilities.
  o Correctional residential facilities.

• Juvenile facilities.
  o Group homes for juveniles (non-correctional).
  o Residential treatment centers for juveniles (non-correctional).
  o Correctional facilities intended for juveniles.

• Group homes.
  o Halfway houses and homes for people with special needs.

• Nursing homes.
  o Nursing facilities/skilled-nursing facilities.

• Homeless shelters.
Acceptable GQs for LUCA (cont’d)

• Hospitals.
  o Mental (psychiatric) hospitals and psychiatric units in other hospitals.
  o Hospitals with patients who have no usual home elsewhere.
  o In-patient hospice facilities.
• College or university dormitories, fraternity houses, and sorority houses.
• Workers’ group living quarters or dormitories.
• Religious group quarters.
• Any group quarters under construction that will be habitable (closed to the elements with final roof, windows, and doors) on Census Day, April 1, 2020.
Transitory Locations (TLs)

- Sites that contain movable or mobile housing that may include transitory units such as boats, motorized recreational vehicles or trailers (RVs), tents, or other types of portable housing.
- Transitory locations also include hotels or motels if being occupied on a transitory basis because the occupants have no other residence.
Acceptable TLs for LUCA

- RV parks.
- Campgrounds.
- Hotels.
- Motels.
- Marinas.
Unacceptable HUs, GQs, and TLs for LUCA

• Condemned or scheduled for demolition.
• **Transitory units** within TLs such as RV pad sites or marina slips.
• Under construction or remodeling for conversion to a nonresidential purpose.
• Used solely for nonresidential storage; solely as offices or businesses in which no one is living; or solely for ceremonial purposes.
• Under construction and will **not** be habitable (closed to the elements with final roof, windows, and doors) on Census Day, April 1, 2020.
City style address

• Include a house number and street name (e.g., 212 Elm St or 137 Clark Ct Apt 3 or 35A Fourth Ave W).
  o For 2020 LUCA, participants adding multiunit addresses must provide unit identifiers (e.g., Apt 1, Apt 2, Unit A, Unit B).
Non-city style address

• Do not include a house number and/or a street name.
• May include **incomplete** house number and street name.
• Frequently used non-city style mailing addresses include:
  - Location Description with map spot.
  - Rural route and box number.
  - Highway contract route and box number.
LUCA liaison

• Individual assigned/appointed to position by the Highest Elected Official (HEO).
  o Main point of contact for 2020 LUCA.
  o Census Bureau ships all LUCA materials to their attention.
  o Responsible for safeguarding materials.
  o Responsible for destroying (or returning) LUCA materials and signing out using the *Destruction or Return of Title 13 Materials Form (D-2012)*.
LUCA reviewer

• Individual(s) selected by the HEO and/or LUCA liaison to assist with conducting the LUCA review.
  o Must sign the confidentiality agreement prior to beginning review.
  o May review the census address list in addition to the liaison.
  o Responsible for safeguarding materials.
  o Must sign out of 2020 LUCA on the *Destruction or Return of Title 13 Materials Form (D-2012).*
Census Geography hierarchy diagram

- **NATION**
- **REGIONS**
- **DIVISIONS**
  - ZIP Code Tabulation Areas
  - Counties
    - Voting Districts
    - Traffic Analysis Zones
    - County Subdivisions
  - Congessional Districts
  - School Districts
- **STATES**
  - Places
  - Census Tracts
    - Subminor Civil Divisions
  - Block Groups
    - Census Blocks
- **AIANNH Areas** (American Indian, Alaska Native, Native Hawaiian Areas)
  - Urban Areas
  - Core Based Statistical Areas
  - Urban Growth Areas
  - State Legislative Districts
  - Public Use Microdata Areas
Census Geography hierarchy graphic
• State = 42
  o County = 101
    o Census Tract = 000101
    o Census Block = 1001
• GEOID = 421010001011001
Title 13 U.S.C. – confidentiality and security

• Information provided to/from LUCA is covered under Title 13 of the United States Code which requires the Census Bureau:
  o Ensure confidential treatment of census-related information, including individual addresses and map structure points.
  o Maintain the confidentiality of all information it collects.

• LUCA requires all liaisons, reviewers, and anyone with access to Title 13 materials abide by the Confidentiality and Security Guidelines and requires all LUCA participants sign the Confidentiality Agreement Form (D-2005).
Private information is NEVER published.

Collect information ONLY to produce statistics.

Sworn to maintain confidentiality for LIFE.

Violating the law is a serious federal crime. Anyone who violates this law will face severe penalties, including a federal prison sentence of up to five years, a fine of up to $250,000, or both.
What is GUPS?

• Customized geographic information system (GIS) provided by Census Bureau.
• Based on open-source platform known as QGIS.
• Replaces previous software known as MTPS (MAF/TIGER Partnership Software).
• Used for other geography programs (e.g., Boundary and Annexation Survey-BAS).
Why use GUPS for 2020 LUCA?

• Tailored to meet needs of those without extensive GIS experience.
• Specifically designed and developed by the Census Bureau for 2020 LUCA use.
• Reduces the complexity of LUCA with specific tools, including review and validation tools.
• Built-in security considerations.
• Standardizes submission process.
• However, NOT recommended for entities with more than 300,000 residential addresses.
Security considerations

• Title 13 data is automatically encrypted within GUPS.
  ○ Need the password sent separately by the Census Bureau to the LUCA liaison to access the Title 13 data.

• Updated Census Address List files are automatically encrypted by GUPS when exporting for submission.
Security considerations (cont’d): Automatic time-out
GUPS demonstration video

GUPS Help menu and embedded videos
In this section (Review and update strategies)

• Things to consider.
• Potential address sources.
• Identify priorities.
• Beginning your review.
Things to consider

• How much time can you devote to LUCA review?
  o Only 120 calendar days to conduct review upon receipt of materials.

• Does your jurisdiction have an address list or access to an address list?

• Does the address list include multiunit structure identifiers (Apt 1, Unit A2, #4, etc.)?

• Does the address list include both residential and commercial addresses or include records that are not structures? If yes, are the residential records distinguishable?
Potential address sources

• Annexation records.
• Assessment or tax files (residential units).
• Driver’s license files.
• E-911 address files.
• Housing inspection records or occupancy permits.
• Local utility records.

• New housing construction or building permits.
  ○ Include only if final roof, doors, and windows will be in place on Census Day, April 1, 2020.
• Planning and zoning records.
• School enrollment records.
• Voter registration files.
Identify priorities

- Apartment buildings and/or areas of concentrated multi-unit housing.
- Areas along governmental boundaries and/or newly annexed land.
- Areas of new residential construction.
- Blocks with the greatest differences between the Census Bureau’s address block count and your address block count.

- E-911 address conversion areas.
- Group Quarters (e.g., housing such as college dorms and nursing homes).
- Mobile home parks or new, scattered mobile homes.
- Single-family homes converted to multifamily homes, and vice versa.
- Warehouses converted to residential lofts.
Beginning your review

• Assemble local sources.
• Read the 2020 LUCA Respondent Guide.
• Review the Census Bureau’s online training presentations.
• Familiarize yourself with LUCA materials.
• Organize LUCA materials based on priority areas.
• Organized approach for review yields a successful LUCA submission.
In this section (Setup and materials introduction)

• Setup.
  o Delivery of materials on DVD.
  o GUPS installation.

• Materials introduction.
  o Census Address List – Title 13.
  o Address Count List.
  o User Address List.
Delivery of materials

• Three DVDs:
  o GUPS installation software.
  o Title 13 data.
  o Non-Title 13 data.

• Root directory.
  o Respondent Guide(s) – digital and GUPS.
  o Header text file.
  o Inventory form.
  o Readmefirst6.txt file.
GUPS installation

• Load installation DVD.
  o Self installs GUPS without data.
• Double click GUPS icon created on desktop.
  o Map Management initial load screen appears.
  o Choose “Local Update of Census Addresses”.
  o Insert Title 13 DVD.
• GUPS Encryption Key window appears.
  o Enter password supplied prior to receipt of materials to decrypt the Title 13 data.
• GUPS prompts for insertion of non-Title 13 DVD.
• Choose county to review in Map Management window.
• Examples.
  o Initial screen with data.
  o Toolbars.
GUPS installation: Map Management
(Initial load screen)
GUPS installation: Encryption Key window

The data you are about to view are protected by Title 13 U.S.C. As a Local Update Census Address (LUCA) participant, you are sworn to uphold Title 13 and are legally required to maintain the confidentiality of Title 13 protected data. When handling this data, you must follow all Census Bureau policies and procedures. If you are unsure of what steps to take, contact the LUCA Help Desk at 1-844-344-0169.

Encryption Key
GUPS installation: Map Management
(County selection window)
GUPS installation: example
(Initial screen with data)

**No Title 13 Data Displayed**
GUPS installation: example (Toolbars)

Standard toolbar

LUCA toolbar
Census Address List – Title 13

• Census residential addresses.
  o City style and non-city style.

• Contain census geographic codes.
  o State, county, census tract, and census block.

• Comma Delimited Text (.csv) format.

• 24 fields: Maximum 649 characters per address record.

• Review and updates occur here.
Census Address List – example

**No Title 13 Data Displayed**
Address Count List

• Residential address census block tallies.
  o Housing units (HUs) and Group Quarters (GQs).
• Reference only.
  o Identify inconsistencies between census block counts and your jurisdiction’s block counts.
• Comma Delimited Text (.csv) format.
• 13 fields: Maximum 140 characters per address record.
• “Unable to Geocode” tally for state and county participants.
## Address Count List – example

<table>
<thead>
<tr>
<th>STATE</th>
<th>COUNTY</th>
<th>TRACT</th>
<th>BLOCK</th>
<th>GEOID</th>
<th>Orig # HUs</th>
<th>Curr # HUs</th>
<th>Local # HUs</th>
<th># Diff HUs</th>
<th>Orig # GQs</th>
<th>Curr # GQs</th>
<th>Local # GQs</th>
<th># Diff GQs</th>
</tr>
</thead>
<tbody>
<tr>
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<td>5</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
User Address List

• Empty upon initial setup.
• Layout similar to the Census Address List.
• Allows participants to import, view, and manipulate own address data.
• Populate and enable functionalities once imported.
• User addresses with latitude and longitude coordinates display as hollow blue triangle within GUPS.
User Address List: pre-upload
User Address List: Import Options window
User Address List: post upload

**No Title 13 Data Displayed**
Map: local coordinates as hollow blue triangles

**No Title 13 Data Displayed**
In this section (Acceptable updates and examples)

• Reviewing records in GUPS.
  o Sort By – Filter By – Selection Tool.

• Editing records in GUPS.
  o LUCA action codes and change type codes.
  o GUPS actions and editing buttons.
    o Existing records.
    o New/missing records.
    o Linear features.

• Validating records in GUPS.
Reviewing records in GUPS

- Simpler to review in smaller pieces.
- Filters remove extraneous information visually from Address List.
- “Sort-By:” organizes list of addresses for ease of viewing.
- Selection Tool isolates addresses after selection of map spots or geography.
- GUPS executes faster with less addresses in the Address List view.
- Used in conjunction with Address Count List, brings focused approach to LUCA review.
Reviewing records in GUPS:
Sort By – Filter By – Selection Tool

**No Title 13 Data Displayed**
Editing records in GUPS

• LUCA action codes and change type codes.
• GUPS editing actions and buttons.
  o Existing records.
  o New/missing records.
  o Linear features.
LUCA action codes and change type codes

Census Address List action codes (ACTION):
• A – Add this address.
• C – Correct this address.
• D – Delete this address.
• J – Address is not in this jurisdiction.
• N – Address is nonresidential.

GUPS Map change type codes (CHNG_TYPE):
• AL – Add Line.
• DL – Delete Line.
• CA – Change Attribute.
GUPS editing actions and buttons: Existing records

• In-line editing.
• Batch editing.
• Editing existing addresses (Edit button).
• Editing existing addresses (Delete button).
• Editing existing addresses (Out of Jurisdiction button).
• Editing existing addresses (Non-Residential button).
In-line editing

• Double click field within an address record.
• Enter correct information.
• New data is **bold** to show correction/change.
• “Clear Edits” button restores to previous, pre-edit values.
• “Save Edits” button removes bold.
• Not all fields can be edited.
Batch editing

**No Title 13 Data Displayed**

- Allows editing of multiple addresses at once.
- Selected addresses must have the same or no action code.
- Group Quarters (GQs) cannot be batched.
- Select **Edit** button.
Batch editing (cont'd)

**No Title 13 Data Displayed**
Editing existing addresses – Edit button

**No Title 13 Data Displayed**
Editing existing addresses – Edit button:
Address Update window

**No Title 13 Data Displayed**

- Shows all editable fields.
- Some data populates with Edit button choice rather than Add button choice.
- Can add map spot or modify existing map spot.
- Validation of content after selecting OK and informs of errors.
Editing existing addresses – Delete button

**No Title 13 Data Displayed**
Editing existing addresses – Out of Jurisdiction button

**No Title 13 Data Displayed**
Editing existing addresses – Non-Residential button

**No Title 13 Data Displayed**
GUPS editing actions and buttons: New/missing records

• Adding addresses manually.
• Adding map spots.
• Adding records from the User Address List.
• Copying records from the Census Address List.
Adding addresses manually – Add button

**No Title 13 Data Displayed**
Adding addresses manually:
Address Update window – blank
Adding addresses manually:
Address Update window – filled

**No Title 13 Data Displayed**
Adding map spots:
Address Update window – blank

**No Title 13 Data Displayed**
Adding map spots:
GUPS Map View

**No Title 13 Data Displayed**
Adding map spots:
Address Update window – filled

**No Title 13 Data Displayed**
Adding records from the User Address List

• Easier to add missing addresses with click of button than manually entering.
• Only available if field-mapping option used during import of User Address List.
Adding records from the User Address List: 
**Add to Census List button**

**No Title 13 Data Displayed**

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<table>
<thead>
<tr>
<th>MAFID</th>
<th>Action</th>
<th>ST</th>
<th>COU</th>
<th>Tract</th>
<th>Block</th>
<th>GEOID</th>
<th>GQ</th>
<th>House #</th>
<th>Address</th>
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</thead>
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<td></td>
<td></td>
<td>1110</td>
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</tbody>
</table>
Adding records from the User Address List: Census Address Error List and Address Update windows

**No Title 13 Data Displayed**
Adding records from the User Address List: Census Address List results

**No Title 13 Data Displayed**
Copying records from the Census Address List:
Copy button and Number of Copies window

**No Title 13 Data Displayed**
Copying records from the Census Address List: Results windows

**No Title 13 Data Displayed**
GUPS editing actions and buttons: 
Linear features

- Occur within the Map View window.
- LUCA toolbar.
  - Add Linear Feature button ("AL" CHNG_TYPE).
  - Delete Linear Feature button. ("DL" CHNG_TYPE).
  - Change Attributes. ("CA" CHNG_TYPE).
    - Modify Linear Feature Attributes button.
Validating records in GUPS

• Includes built-in validation tools when editing/adding records.

• Recommend executing throughout review and update.

• **Address Review Tool** checks records for valid content and ensures no duplicates.
  
  o If invalid data or duplicates discovered, listed in the **Census Address Error List** window.
Validating records in GUPS:
Address Review Tool and Census Address Error List window
In this section (Submission)

• Preparation for submission.
  o Exporting updated data.
  o Quality control (QC)/validation.

• Shipping instructions.

• Secure Web Incoming Module (SWIM) instructions.

• Next steps.
Preparation for submission: exporting updated data

• Export to ZIP button.
  o Creates two .zip files.
    • Census Address List.
    • Road features.
  o Includes all necessary GUPS documentation and names two .zip files appropriately.
  o Saves files to an output folder for ease of locating prior to submission.
Preparation for submission: QC/validation

- QC/validation checks performed upon launch of **Export to ZIP** button.
  - Successful QC/validations yield LUCA Contact Information window.
  - Failures yield message to run Address Review Tool to correct errors.
Shipping instructions

• Ensure to include:
  o CD/DVD of zipped updated files.
  o Completed D-2011, either hardcopy or as its own zipped file on same CD/DVD.

• Use mailing label included with original materials to ship to National Processing Center in Jeffersonville, IN.

• For any shipping uncertainty, consult Respondent Guide or contact the help desk.
Shipping instructions:
Title 13 details – double wrap visual

INNER ENVELOPE

DISCLOSURE PROHIBITED

BY Title 13, U.S.C.

(on both sides)

OUTER ENVELOPE

ATTN: Geography LUCA BLDG 63E

National Processing Center

1201 East 10th Street

Jeffersonville, IN 47132
SWIM introduction

• Official web portal for uploading materials to Census Bureau.
• Used for other programs besides LUCA.
• Accounts are people based, not entity based.
• 12 digit registration token to establish account provided by Census Bureau.
• Only accepts .zip files.
• Size limitation of 250 megabytes.
SWIM account login and welcome screens

<https://respond.census.gov/swim/>
SWIM account registration screens
SWIM login and welcome screens after account registration
What Census program are you reporting data for?

Select the geographic program that you currently wish to submit data for the Census Bureau to review. This selection affects only your current upload. You may select a different option for future uploads. If you are unsure what program to select send an email to geo.swim@census.gov for more guidance.

- Geographic Support System Initiative (GSS-I)
- Boundary Annexation Survey (BAS)
- School District Review Program (SDRP)
- Boundary Quality Assessment and Reconciliation Project (BQARP)
- Federal Agency Updates (FDU)
- Redistricting Data Program - BBSP-VTD (RDP)
- Redistricting Data Program - CD-SLD (RDP)
- Local Update of Census Addresses (LUCA)
- Participant Statistical Areas Program (PSAP)

Next
What type of LUCA entity are you reporting for?

- State
- Place
- County
- Minor Civil Division (MCD)
- Tribal Area
- Consolidated City
Select a .ZIP file to upload.

File submissions must be in "zip format" Please group all related data together into one ZIP archive including any metadata or supporting documentation that you have available. Please include information about how your geographic data is projected if applicable. If you are submitting shapefiles, be sure to include all of the component files necessary to use the shapefile (at a minimum .shp, .prj, .dbf, .shx). If you are submitting a .MXD file please be sure to include all of the separate data files that are used in the Map (all of the layers, shapefiles, etc.). Please provide any additional information, as applicable, in the comments box below.

Choose File:  
Add File

Status:

File(s):

Comments:

Previous  Next
<table>
<thead>
<tr>
<th>Name</th>
<th>Date modified</th>
<th>Type</th>
<th>Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>luca20_PL5127200_changes_addresses_return.zip</td>
<td>8/17/2017 10:37 AM</td>
<td>WinZip File</td>
<td>1 K</td>
</tr>
<tr>
<td>luca20_PL5127200_inventory_return.zip</td>
<td>8/17/2017 10:37 AM</td>
<td>WinZip File</td>
<td>1 K</td>
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<tr>
<td>luca20_PL5127200_In_changes_return.zip</td>
<td>8/17/2017 10:37 AM</td>
<td>WinZip File</td>
<td>22 K</td>
</tr>
</tbody>
</table>
SWIM .zip file upload status screen
Thank You

Your files have uploaded successfully.

File(s):

1. luca20_PL5127200_changes_addresses_return.zip
2. luca20_PL5127200_inventory_return.zip
3. luca20_PL5127200_In_changes_return.zip

You may Log Out or return to the upload form, to submit more files.
Next steps – Census Bureau

• Processes submission for validation.
• Ships feedback materials in Summer 2019.
• Begins outreach to close out LUCA operation.
  o Must confirm destruction or return of all Title 13 materials, including originals and copies.
  o Must receive signed *Destruction or Return of Title 13 Materials Form (D-2012)* that includes signatures from liaison and all reviewers.
  • *Confidentiality and Security Guidelines (D-2004)* outlines approved destruction methods and process for return of materials.
Next steps – participants

• Filing an appeal is optional.
• Agree with feedback materials, then participation ends.
  o Send D-2012 to confirm destruction, or if choose to return materials, do so quickly.
• Notify OMB LUCA Appeals Office of disagreement with feedback materials.
  o Appeals Office works with participant and Census Bureau to resolve disagreement.
  o Once appeals process concludes, participants must destroy or return materials and submit signed *Destruction or Return of Title 13 Materials* Form (D-2012) that includes signatures from liaison and all reviewers.
Next steps – *Destruction or Return of Title 13 Materials Form (D-2012)*

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**A. LUCA Liaison Destruction or Return of Title 13 Materials**

Mark (x) one:
- [ ] Destroyed Title 13, LUCA materials
- [x] Returned Title 13, LUCA materials

Printed Name of the LUCA Liaison:

Signature of the LUCA Liaison:

Date: Month, Day, Year

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**B. LUCA Reviewers and Anyone With Access to Title 13 Materials**

Printed Name:

Signature:

Date: Month, Day, Year

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*If you require more signatures, you may duplicate this form.*
Support and assistance

• Visit the 2020 LUCA website:
  <https://www.census.gov/geo/partnerships/luca.html>
    o Frequently Asked Questions document.

• Contact us:
  o Geographic Programs Support Desk toll-free telephone number: 1-844-344-0169.
  o Email <GEO.2020.LUCA@census.gov>.
Connect with us

Sign up for and manage alerts: https://public.govdelivery.com/accounts/USCENSUS/subscriber/new


More information on the 2020 Census: https://www.census.gov/2020census

More information on the American Community Survey: https://www.census.gov/programs-surveys/acs/

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pinterest.com/uscensusbureau