

FORM **F-29**
(8-3-2004)
U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

In correspondence pertaining to this report, please refer to the Census File Number above your address.

2004 ANNUAL SURVEY OF LOCAL GOVERNMENT FINANCES

MAJOR SPECIAL AGENCIES

RETURN TO

U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

Data supplied by

Name	
Title	
Telephone	
Area code	Number

(Please correct any error in name, address, and ZIP Code)

CENSUS USE ONLY

BEG	REV	EXP	END
REP	DIFF	V98	

IMPORTANT

Please provide data for your fiscal year that ended between July 1, 2003 and June 30, 2004. Mark (X) in the appropriate box to indicate the ending date of your government's fiscal year (12-month accounting period) and report data for this period only. **Use the fiscal year called for by this instruction even though a more recent one may be available.**

2003		2004	
<input type="checkbox"/> July	<input type="checkbox"/> October	<input type="checkbox"/> January	<input type="checkbox"/> April
<input type="checkbox"/> August	<input type="checkbox"/> November	<input type="checkbox"/> February	<input type="checkbox"/> May
<input type="checkbox"/> September	<input type="checkbox"/> December	<input type="checkbox"/> March	<input type="checkbox"/> June

This form has been approved by the Office of Management and Budget (OMB) and has been given the number 0607-0585. Please note that we have displayed this number in the upper right hand corner of this form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number were not displayed, we could not request your participation in this survey.

Please note that this is a national form that applies to governments with wide differences in the size of their service areas, the amount of the population served, and the extent and complexity of their financial accounts. We estimate public reporting burden for this collection of information to vary from 2.0 to 8.0 hours per response, with an average of 3.0 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Paperwork Project 0607-0585, U.S. Census Bureau, 4700 Silver Hill Road, Stop 1500, Washington, D.C. 20233-1500. You may e-mail comments to Paperwork@census.gov; use "Paperwork Project 0607-0585" as the subject.

GENERAL INSTRUCTIONS

Before filling out this form, please read carefully each part and all related definitions and instructions. **Note especially:**

1. Please report figures for your agency's fiscal year that **ended between July 1, 2003 and June 30, 2004**, and mark (X) in the appropriate box in the space provided above.
2. Please report amounts, net of interfund transactions, covering all funds and accounts of your agency except for any employee-retirement fund(s) administered by your agency. Include bond redemption and construction or development funds, as well as current funds. **Report in whole dollars.**
3. As this form is used for various kinds of agencies, some of the items may not apply to your agency. However, read carefully the definition of each item to determine whether it applies to any of your agency's transactions.
4. Do **not** delay reporting to await finally audited figures, if substantially accurate figures can be supplied on a preliminary basis.
5. If you have any questions, please call 1-888-590-2748.

Part I REVENUES

A. Utility sales revenue — Gross receipts of any water, electric, gas or transit systems operated by your agency, from utility sales and charges. <i>Include here all revenue from sales of utility commodities and services to State and local governments.</i>	Revenue		Amount — <i>Omit cents</i>	
1. Water supply system			A91	.00
2. Electric power system			A92	.00
3. Gas supply system			A93	.00
4. Transit or bus system			A94	.00
B. Other current charges — Receipts from sales, rentals, tolls, fees, or other charges for commodities and services except utility services as covered above. Report in items F or G amounts received from the State or from other local governments. <i>Specify major items at the right.</i>	Charges		Amount — <i>Omit cents</i>	
	1.	\$.00
	2.			.00
	3. Other			.00
	Total — Sum of items B1 through B3 →			A --

Part I REVENUES — Continued		Amount — Omit cents	
C. Property taxes — Total amount received from any taxes levied by your agency on property, measured by value. Include amounts collected for you by other local governments. Report total receipts during the fiscal year from all levies for all funds, including current and delinquent amounts, penalties, and interest. However, any receipts of State-imposed taxes are to be reported in item F.	T01		.00
D. All other taxes — <i>Specify</i>	T99		.00
E. Special assessments — Receipts from owners of property benefited by construction of specific improvements (sewers, highways, water mains, irrigation ditches, etc.), based on area, front footage, or other measures of assumed benefit, as well as for servicing special assessment debt. Report in item B assessments for maintenance and current services and in item C taxes based on assessed valuation.	U01		.00
F. Revenue from State government — Amounts received as grants (including any Federal aid distributed by the State), shares of State taxes, or as reimbursement for services performed for the State. Report direct Federal aid in item H. Exclude loans. Exclude here and report in item A all revenues received from the State government for purchase of utility commodities and services. <i>Specify major items at the right.</i>	C91		.00
1. Water supply system			.00
2. Other utility systems — <i>Specify</i> <input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Transit	C9 __		.00
3. Other — <i>Specify</i>	Amount — Omit cents		
a.	\$.00	
b.		.00	
Total — Sum of items F3a and F3b →			C89 .00
G. Revenue from other local governments — Amounts received from the city, county, or other local governments on a reimbursement, rental, or cost-sharing basis, or as lump sum appropriations. Report in item C property taxes collected for you by other local governments. Exclude here and report in item A all revenues received from local governments for purchase of utility commodities and services. <i>Specify major items at the right.</i>	D91		.00
1. Water supply system			.00
2. Other utility systems — <i>Specify</i> <input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Transit	D9 __		.00
3. Other — <i>Specify</i>	Amount — Omit cents		
a.	\$.00	
b.		.00	
Total — Sum of items G3a and G3b →			D89 .00
H. Revenue from Federal Government — Any amounts received directly from the Federal Government (exclude loans). <i>Specify major items at the right.</i>	B91		.00
1. Water supply system			.00
2. Other utility systems — <i>Specify</i> <input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Transit	B9 __		.00
3. Other — <i>Specify</i>	Amount — Omit cents		
a.	\$.00	
b.		.00	
Total — Sum of items H3a and H3b →			B89 .00
I. Receipts from sale of property — Amounts from sale of realty, other than tax sales (which should be included in item C).	U11		.00
J. Interest earnings — Interest received on all deposits and investment holdings of your agency, excluding earnings of any employee pension funds. Include interest earned on construction funds.	U20		.00
K. Miscellaneous other revenues — Revenue not covered by items A through J. Include: (1) fines and forfeitures (2) donations from private sources (3) insurance adjustments Do not include: (1) proceeds from borrowing, (2) receipts from sale of security holdings, (3) transfers between funds or accounts of your agency, or (4) employee contributions to, and interest earnings of, any employee pension fund. <i>Specify major items at the right.</i>	Other Revenue		Amount — Omit cents
1.	\$.00	
2.		.00	
3. Other — <i>Specify</i>		.00	
Total — Sum of items K1 through K3 →			U99 .00
PLEASE CONTINUE ON PAGE 3			

Part II DIRECT EXPENDITURES BY PURPOSE AND TYPE

Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported in part III.

Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the employee-retirement funds administered by your agency. Exclude depreciation.

Column (a) — Enter in the appropriate functional category the amount expended for current operation. Include gross salary and

wage amounts without deduction of withholdings for income tax or employee contributions for social security or retirement coverage. Exclude amounts paid to other governments reported in part III. Include supplies, materials, and contractual services.

Column (b) — Report construction outlays from all sources; i.e., bond proceeds, special assessments, grants, etc. Exclude interest capitalized as cost of construction — Report in column (a), item H.

Column (c) — Report all expenditures for purchase of land, equipment, and existing structures.

Purpose		Amount — Omit cents					
		Current operation Direct expenditure including salaries and wages (Exclude inter-governmental payments reported in part III.)			Capital outlay		
				Construction		Purchase of equipment, and land and existing structures	
		(a)		(b)		(c)	
A. Utilities — Gross expenditure of any of the indicated kinds of utility systems that are operated by your government. Exclude interest here (for reporting in item H). Exclude depreciation.	1. Water supply system	E91		F91		G91	
		\$.00	\$.00	\$.00
	2. Electric power system	E92		F92		G92	
			.00		.00		.00
	3. Gas supply system	E93		F93		G93	
			.00		.00		.00
	4. Transit or bus system	E94		F94		G94	
			.00		.00		.00
B. Natural resources — Flood control and soil and water conservation, drainage, irrigation, and any other activities for promotion of agriculture and conservation of natural resources.		E59		F59		G59	
			.00		.00		.00
C. Sewers and sewage disposal — Construction, repair, maintenance, and operation of sanitary and storm sewers and sewage disposal facilities.		E80		F80		G80	
			.00		.00		.00
D. Solid waste management — Street cleaning and the collection and disposal of refuse and garbage.		E81		F81		G81	
			.00		.00		.00
E. Highways, bridges, and tunnels — Construction, repair and upkeep, and lighting of highways, bridges, and tunnels by your agency. Include operation of toll booths, and policing of bridges and tunnels by employees of your agency.		E44		F44		G44	
			.00		.00		.00
F. Airports — Construction, operation, and maintenance of airports. Include your agency's expenditures on leased facilities, but exclude expenditures of lessees.		E01		F01		G01	
			.00		.00		.00
G. Sea and inland port facilities — Construction, operation, and maintenance of docks, wharves, piers, and related warehouses and other terminal facilities. Include your agency's expenditures on leased facilities, but exclude expenditures of lessees.		E87		F87		G87	
			.00		.00		.00
H. Interest on debt — Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations. Exclude debt retirement which should be reported in part V, item A, column (c). Include capitalized interest paid on construction loans.	1. On debt of water supply system	I91					
			.00				
	2. On debt of electric power system	I92					
			.00				
	3. On debt of gas supply system	I93					
		.00					
	4. On debt of transit or bus system	I94					
			.00				
	5. All interest not covered by items H1 through H4	I89					
			.00				
I. All other expenditure — Expenditure for purposes not covered above, including parks and recreation, firefighting, etc. General administration and overhead should be allocated to the particular functions performed by your agency. Do not include: (1) payments for retirement of debt, (2) payments for purchase of securities, (3) transfers between funds of your agency, or (4) benefits and repayments from agency employee pension funds. Specify major items at the right.	1.		.00		.00		.00
	2.		.00		.00		.00
	3.		.00		.00		.00
	4.		.00		.00		.00
	5. Other — Specify	E89		F89		G89	
			.00		.00		.00

PLEASE CONTINUE ON PAGE 4

Part III PAYMENTS TO OTHER GOVERNMENTS

Please detail all payments made by your agency during the fiscal year to other governments. (Such amounts should be excluded from expenditure figures reported in column (a) of part II.)

Enter "None" if your agency made no reportable payments to other governments during the fiscal year.

Line No.	Description (Purpose or nature of the item)	Name or type of recipient government (State, county, city, etc.)	Amount Omit cents	
			(a)	(b)
1			\$.00
2				.00
3				.00
4				.00
5				.00
6				.00

Part IV SALARIES AND WAGES

Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid to your own government's employees on construction projects.

Amount — Omit cents	
Z00	
\$.00

Part V INDEBTEDNESS

A. Long-term debt — Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies. Include in column (e) revenue and nonguaranteed special assessment bonds payable solely from pledged earnings or special assessments on property owners. Report in column (f) general obligations and any debt backed by pledged resources but guaranteed by your government if these sources are insufficient. **Exclude lease purchase instalment contracts and amounts for compensated absences (report in part II, column (a)).**

Debt	Amounts by purpose — Omit cents					
	Outstanding at beginning of fiscal year (a)	Issued during fiscal year (including refunding issues) (b)	Retired during fiscal year (including debt refunded) (c)	Outstanding total column (a) plus (b) minus (c) (d)	Detail of long-term debt outstanding	
					Revenue and nonguaranteed bonds (e)	Guaranteed bonds (f)
1. Water supply system	19A \$.00	29A \$.00	39A \$.00	\$.00	44A \$.00	41A \$.00
2. Electric power systems	19B .00	29B .00	39B .00	.00	44B .00	41B .00
3. Gas supply systems	19C .00	29C .00	39C .00	.00	44C .00	41C .00
4. Transit system	19D .00	29D .00	39D .00	.00	44D .00	41D .00
5. Public debt for privately owned housing or industrial or business purposes	19T .00	24T .00	34T .00	.00	44T .00	
6. All other purposes	19X .00	29X .00	39X .00	.00	44X .00	41X .00

B. Short-term (interest-bearing) debt — Tax-anticipation notes, bond-anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less. Exclude accounts payable and other noninterest-bearing obligations.

Amount — Omit cents	
1. Amount outstanding at beginning of fiscal year	61V \$.00
2. Amount outstanding at end of fiscal year	64V .00

Part VI CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal government, Federal agency, State and local government and non-governmental securities. **Report all investments at book value.** Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property and all non-security assets.

Type of fund	Amount at end of fiscal year <i>Omit cents</i>	
1. Sinking funds — Reserves held for redemption of long-term debt	W01 \$.00
2. Bond funds — Unexpended proceeds from sale of bond issues held pending disbursement	W31	.00
3. All other funds except employee retirement funds	W61	.00

Remarks