U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

FORM
F-29 (05-09-2012)

2012 CENSUS OF GOVERNMENTS
SURVEY OF LOCAL GOVERNMENT FINANCES
Multi-Function Special Agencies

OMB No. 0607-0585: Approval Expires 06/30/2014

DUE DATE:

RETURN TO:
U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

Need help or have questions?
- **Visit**
  census.gov/govs/cog2012/cog_finance.html
- **Call**
  1-800-832-2839 weekdays, 7am to 5pm ET
- **Email**
  govs.finstaff@census.gov

In correspondence pertaining to this report, please refer to the User ID below the address box.

REPORT ONLINE: It's fast and secure. Respond to this survey via the Internet at the following web address using the supplied User ID and Password: → **respond.census.gov/alfin**

User ID:

Password:

GENERAL INSTRUCTIONS

Before filling out this form, please read carefully each part and all related definitions and instructions.
Note especially:

1. Please report amounts covering all funds and accounts of your agency except for any employee retirement funds administered by your agency. **Include** bond redemption and interest funds, and construction or development funds, as well as current funds. **Exclude** refunds and transfers between funds or accounts of your agency.
2. You may report on either a cash or accrual basis.
3. As this form is used for various kinds of agencies, some of the items may not apply to your agency. However, read carefully the definition of each item to determine whether it applies to any of your agency's transactions.
4. Do **not** delay reporting to await finally audited figures, if substantially accurate figures can be supplied on a preliminary basis.
5. Use a black or blue ball point pen. Do not use pencil or felt-tip pen.

1 **Is your addressee title/department and mailing address the same as shown in the address label?**

☐ Yes – Go to **2** ☐ No – Enter correct information below

Addressee Title or Department

ATTN:

Street 1

Street 2

City State Zip Code

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Please continue on the next page

PART 1 – ENDING DATE OF FISCAL YEAR

2 **Which one of the following indicates the ending date of your agency's fiscal year that ended between July 1, 2011 and June 30, 2012?** *Use this fiscal year even though a more recent one may be available. Mark "X" only one box.*

2011		2012	
☐ July	☐ October	☐ January	☐ April
☐ August	☐ November	☐ February	☐ May
☐ September	☐ December	☐ March	☐ June

PART 2 – REVENUES

HOW TO REPORT DOLLAR FIGURES

CORRECT marking example –
Please print all information clearly in ordinary characters. *(Use care to keep characters in their respective boxes.)*

$Bil.	Mil.	Thou.	Dol.
	1 2 3	4 5 6	7 8 0

INCORRECT marking example –
Do not put slashes through "0" or "7".

$Bil.	Mil.	Thou.	Dol.
		~~7~~	8 9 ~~0~~

3 **What was the amount of tax collections during the fiscal year indicated in 2 from all taxes imposed by your agency?**

Include
- Taxes collected for your agency by another government
- Current and delinquent amounts, penalties, and interest

Exclude
- Receipts from service charges
- Special assessments
- Interest earnings
- Fines
- Any other sources that are not taxes or licenses

A. **Property taxes -** All taxes on property, real or personal.

Include
- Levies for debt service
- Levies for contributions to pension funds
- Levies for other funds or purposes
- Special property taxes *(e.g., automobiles or intangible property)*

Exclude
- Taxes not measured by value
- Payments in lieu of taxes (*report in* 4 *and/or* 5). T01

Property Taxes

$Mil.	Thou.	Dol.

B. **Taxes other than property taxes -** *Specify:*

. . T99

Other Taxes

$Mil.	Thou.	Dol.

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Please continue on the next page

PART 2 – REVENUES - *Continued*

4 What was the amount of intergovernmental revenues received by your agency from other governments during the fiscal year indicated in 2?

Include
- Grants
- Shares of taxes imposed by other governments
- Payments in lieu of taxes
- Reimbursements for services performed for other governments
- Payments under the American Recovery and Reinvestment Act of 2009 (ARRA)

Exclude
- Loans
- Any taxes imposed by your agency which were collected for it by another government (*reported in* 3)
- Receipts from utility sales to other governments (*report in* 5)

Specify and report revenue by purpose - (*e.g., water supply, streets and highways, sewerage, transit, health, and hospitals, etc.*).

A. Purpose - *Specify:* ____________

	Intergovernmental Revenues $Mil.	Thou.	Dol.
1. From other local governments . . . . Dxx			
2. From the State **Include** • Any amounts financed wholly or in part from Federal grants to the State (*i.e., pass-throughs*) **Exclude** • Collection fees Cxx			
3. From the Federal government directly . . . . Bxx			

B. Purpose - *Specify:* ____________

	Intergovernmental Revenues $Mil.	Thou.	Dol.
1. From other local governments . . . . Dxx			
2. From the State **Include** • Any amounts financed wholly or in part from Federal grants to the State (*i.e., pass-throughs*) **Exclude** • Collection fees Cxx			
3. From the Federal government directly . . . . Bxx			

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PART 2 – REVENUES - *Continued*

C. Purpose - *Specify:* ____________________

	Intergovernmental Revenues $Mil.	Thou.	Dol.
1. From other local governments . . . . Dxx			
2. From the State **Include** • Any amounts financed wholly or in part from Federal grants to the State (*i.e., pass-throughs*) **Exclude** • Collection fees Cxx			
3. From the Federal government directly . . . . Bxx			

D. Purpose - *Specify:* ____________________

	$Mil.	Thou.	Dol.
1. From other local governments . . . . Dxx			
2. From the State **Include** • Any amounts financed wholly or in part from Federal grants to the State (*i.e., pass-throughs*) **Exclude** • Collection fees Cxx			
3. From the Federal government directly . . . . Bxx			

5 **What was the amount of revenues, other than tax and intergovernmental revenues, received by your agency during the fiscal year indicated in 2?**

Include
- Revenues of all funds

Exclude
- Refunds and transfers between funds and accounts of your agency

A. Current charges - Gross receipts from fees, sales, rentals, tolls, maintenance assessments, and other charges for commodities or services.

Include
- Utility services, including sales to the Federal, State, or other local governments

Exclude
- Grants and other amounts received from the Federal, State, or other local governments (*reported in* 4)

Specify and report revenue by type of current charges:
(*e.g., water supply, sewerage, solid waste, electric supply, parks and recreation, natural resources, airports, etc.*).

	Current Charges $Mil.	Thou.	Dol.
1. ____________ . . Axx			
2. ____________ . . Axx			
3. ____________ . . Axx			
4. ____________ . . Axx			

Continue with 5 on the next page

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PART 2 – REVENUES - *Continued*

B. Special assessments - Compulsory contributions and reimbursements from owners of property benefited by improvements (*e.g., streets, sewers, sidewalks, water extensions, etc.*) as well as for servicing special assessment debt.

Other Revenues

$Mil. Thou. Dol.

Exclude
- Proceeds from sales of special assessment bonds (*report in* 13)
- Maintenance assessments (*reported in item A.*). U01

C. Receipts from sale of property and other capital assets

Include
- Property sold to other governments

Exclude
- Tax sales (*reported in* 3). U11

D. Interest earnings - Interest received on all deposits and investment holdings of your agency.

Include
- Interest on construction funds

Exclude
- Interest earnings of any employee pension funds U20

E. Fines and forfeits - Receipts from penalties imposed for violations of law and civil penalties U30

F. Royalties - Compensation or portion of proceeds from extraction of natural resources (*e.g., oil, gas, and mineral rights*). U41

G. Private donations - Gifts of cash or securities from private individuals or corporations. U50

H. Miscellaneous other revenues - Revenues of your agency not reported in items A. through G. or questions 3 through 4.

Include
- Insurance claims
- Recoveries of prior year expenditures
- Dividends
- Recorded profits from sale of investments
- Payments in lieu of taxes from private sources

Exclude
- Proceeds from borrowing
- Receipts from sale of security holdings
- Transfers between funds or accounts of your agency
- Employee contributions to employee pension funds
- Interest earnings of any employee pension funds U99

Total Revenues

$Bil. Mil. Thou. Dol.

6 **What was the total amount of revenues reported on this form** (*Sum of* 3 *through* 5)?. . . . . REV

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PART 3 – EXPENDITURES

7 **Were payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis (i.e., intergovernmental expenditures)?**

- ☐ Yes – *Go to* **8**
- ☐ No – *Go to* **9**

8 **What were the payments made to other governments during the fiscal year reported in 2?**

	Function - (*e.g., water supply, sewerage, electricity, fire protection, airports, natural resources, housing and community development, solid waste, etc.*). *Specify:*	Type of recipient government - (*e.g., municipality, school district, county, State, etc.*). *Specify:*		Intergovernmental Expenditures $Mil.	Thou.	Dol.
A.			xxx			
B.			xxx			
C.			xxx			
D.			xxx			

9 **What was the amount of direct expenditures by purpose and type during the fiscal year indicated in 2?**

Include
- Expenditures of all funds other than employee-retirement funds administered by your agency

Exclude
- Transfer between funds or accounts of your agency
- Payments made to other governments (*reported in* 8)
- Benefits and payments from self-administered employee pension plans
- Interest on debt (*report in* 10)

Specify purpose - (*e.g., water, sewer, natural resources, solid waste, highways, electric generation, parks and recreation, airports, etc.*).

A. Purpose - *Specify:* ______

		Direct Expenditures $Mil.	Thou.	Dol.
1. Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services **Include** • Gross salaries and wages before deductions **Exclude** • Capital outlays and depreciation/amortization	Exx			
2. Construction **Include** • Production, additions, replacements, or major structural alterations to buildings and other improvements.	Fxx			
3. Purchase of equipment, land, and existing structures **Include** • Capital leases.	Gxx			

Continue with 9 on the next page

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PART 3 – EXPENDITURES - *Continued*

B. Purpose - *Specify:*

	Direct Expenditures		
	$Mil.	Thou.	Dol.
1. Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services **Include** • Gross salaries and wages before deductions **Exclude** • Capital outlays and depreciation/amortization . . . . Exx			
2. Construction **Include** • Production, additions, replacements, or major structural alterations to buildings and other improvements. . . . . Fxx			
3. Purchase of equipment, land, and existing structures **Include** • Capital leases. . . . . Gxx			

C. Purpose - *Specify:*

	$Mil.	Thou.	Dol.
1. Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services **Include** • Gross salaries and wages before deductions **Exclude** • Capital outlays and depreciation/amortization . . . . Exx			
2. Construction **Include** • Production, additions, replacements, or major structural alterations to buildings and other improvements. . . . . Fxx			
3. Purchase of equipment, land, and existing structures **Include** • Capital leases. . . . . Gxx			

D. Purpose - *Specify:*

	$Mil.	Thou.	Dol.
1. Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services **Include** • Gross salaries and wages before deductions **Exclude** • Capital outlays and depreciation/amortization . . . . Exx			
2. Construction **Include** • Production, additions, replacements, or major structural alterations to buildings and other improvements. . . . . Fxx			
3. Purchase of equipment, land, and existing structures **Include** • Capital leases. . . . . Gxx			

Continue with 9 on the next page

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PART 3 – EXPENDITURES - *Continued*

E. Purpose - *Specify:*

1. Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services

   Include
   - Gross salaries and wages before deductions

   Exclude
   - Capital outlays and depreciation/amortization . . . . Exx

2. Construction

   Include
   - Production, additions, replacements, or major structural alterations to buildings and other improvements. . . . . Fxx

3. Purchase of equipment, land, and existing structures

   Include
   - Capital leases. . . . . Gxx

	Direct Expenditures		
	$Mil.	Thou.	Dol.
Exx			
Fxx			
Gxx			

10 What was the total amount of interest paid on long-term and short-term debt held by your agency?

Include
- Capitalized interest paid on construction loans

Exclude
- Debt retirement (*report in* 13)

	Interest Expenditures		
	$Mil.	Thou.	Dol.
A. Interest on water supply system debt. I91			
B. Interest on electric power system debt. I92			
C. Interest on gas supply system debt. I93			
D. Interest on transit or bus system debt I94			
E. Interest on all other debt. I89			

	Total Expenditures			
	$Bil.	Mil.	Thou.	Dol.
11 What was the total amount of expenditures reported on this form (*Sum of* 8 *through* 10)**?** . . . . EXP				

	Personnel Expenditures			
	$Bil.	Mil.	Thou.	Dol.
12 What was the total amount of expenditures for salaries and wages reported in 9? **Exclude** • Fringe benefits. Z00				

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PART 4 – INDEBTEDNESS

13 **What was the total amount of long-term debt held by your agency?**

Bonds, mortgages, etc., with an original term of more than one year, including revenue bonds and special assessment bonds as well as general obligation bonds.

Include
- Debt refunded

Exclude
- Capital leases (*reported in* 9)
- Amounts for compensated absences

A. What is your agency's debt for all public purposes?

		Long-term Debt for Public Purposes ($Bil. / Mil. / Thou. / Dol.)
1. Outstanding at beginning of fiscal year . . . . +	19U	
2. Issued during fiscal year (*include all refunding issues*) . . . . +	29U	
3. Retired during fiscal year (*include debt refunded*) . . . . -	39U	
4. Outstanding total at end of fiscal year (*items A1. + A2. - A3.*) . . . . =	49U	

B. What is your agency's debt for privately owned housing, industrial, or business purposes? *This category is applicable only to those agencies authorized to issue debt of this type (e.g., industrial development revenue bonds, pollution control revenue bonds, conduit debt, etc.).*

		Long-term Debt for Private Purposes ($Bil. / Mil. / Thou. / Dol.)
1. Outstanding at beginning of fiscal year . . . . +	19T	
2. Issued during fiscal year (*include all refunding issues*) . . . . +	24T	
3. Retired during fiscal year (*include debt refunded*) . . . . -	34T	
4. Outstanding total at end of fiscal year (*items B1. + B2. - B3.*) . . . . =	44T	

14 **What was the total amount of short-term debt held by your agency?**

Tax-anticipation notes, bond-anticipation notes, interest-bearing warrants, and other obligations with an original term of one year or less.

Exclude
- Accounts payable
- Other non-interest-bearing obligations
- Current portion of long-term debt (*reported as long-term debt in* 13)

		Short-term Debt ($Bil. / Mil. / Thou. / Dol.)
A. Amount outstanding at beginning of fiscal year	61V	
B. Amount outstanding at end of fiscal year	64V	

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PART 5 – CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

15 **What was the total amount of cash and investments (at market value) held by your agency at the end of the fiscal year indicated in 2?**

Include
- Total amount of cash and cash equivalents on hand and on deposit
- Investments in Federal government, Federal agency, State and local government, and non-governmental securities

Exclude
- Accounts receivable
- Value of real property
- All non-security assets
- Employee retirement funds

		Amount at End of Fiscal Year			
		$Bil.	Mil.	Thou.	Dol.
A. Reserves held for redemption of long-term debt – (*e.g., sinking or debt service funds*). **Include** • Any mortgages and notes receivable held as offsets to housing and industrial financing loans.	W01				
B. Unexpended proceeds from sale of bond issues held pending disbursement – (*e.g., bond funds*).	W31				
C. All other cash and investments – Checking/savings accounts, CDs, stocks, bonds, mutual funds, etc.	W61				

PART 6 – REMARKS

16 **Use this space to:**
A) Explain any significant changes occurring within the last year that would aid in the understanding of this report;
B) Describe any difficulties you encountered in completing this form.

PART 7 – CONTACT INFORMATION

17 **Who should be contacted to answer questions about data reported on this form?**

Name of contact person - Please print

Title of contact person - Please print

Area code and phone number

Extension

Area code and fax number

E-mail Address - Please print

Date form was completed
(MM) (DD) (YYYY)

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Thank you for completing this form.
Retain a copy of the completed questionnaire for your records.