

**F-33-L3
(10-2013)**



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

A Message from the Director, U.S. Census Bureau ...

The U.S. Census Bureau is currently conducting its 2013 Annual Survey of School System Finances. We conduct this survey in order to make available up-to-date school district finance data essential to the work of the U.S. Congress, state legislators, government finance officers, education research organizations and many others.

State education agencies report most of the school district finance data requested for this survey. State financial reports, however, often do not contain details regarding school district assets held in various nonretirement funds, such as general, debt service, and bond funds. In addition to assets, we are also requesting information on long-term and short-term debt, which is also often not available in state financial reports.

The reverse side of this letter lists the detailed information about the school district debt and asset data that we are requesting. There is a web application (<https://respond.census.gov/f33>) available for submitting this data. You can find your school district's username and password for the web application on the reverse side. Among the benefits of using the web application is the ability to view the prior year data your school district submitted. If you prefer, you can still return this letter in the enclosed addressed envelope. Please complete this survey within two weeks.

If you need assistance with your responses, please contact us by e-mail at govs.else@census.gov or by phone at 1-800-622-6193, weekdays between 8 AM and 6 PM EST.

We conduct this voluntary survey as authorized by Title 13, United States Code, Section 182. The Census Bureau appreciates your help. Thank you.

Sincerely,

John H. Thompson
Director

Enclosure

PLEASE CONTINUE ON REVERSE SIDE

Part I CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR 2013

Report below amounts of cash and investments (at market value) for the following funds:

Sinking funds: Reserves held specifically for redemption of long-term debt of your district.

Bond funds: All unexpended proceeds of bond issues that were being held at the end of the fiscal year in any funds or accounts, pending their disbursement.

All other funds. **EXCLUDE** any employee retirement funds.

If you have any questions, please call 1-800-622-6193.

NOTE: Please keep a copy for your records. If you need to view your prior year's data, please use the web application.

Type of asset	Amount at end of fiscal year (<i>Omit cents</i>)		
	Held in sinking funds , as defined above (a)	Held in bond funds , as defined above (b)	Held in all other funds, except for any employee retirement funds (c)
Cash and investments - Include cash balances, cash on hand, certificates of deposit, federal securities, state and local government securities, mortgages, and corporate stocks, bonds, and notes.	W01	W31	W61

Part II DEBT - FISCAL YEAR 2013

Section A — include bonded indebtedness and any other school district interest-bearing debt with a term of more than one year. Include general obligation bonds, revenue bonds, refunding bonds, and certificates of participation. **EXCLUDE** lease purchase agreements, compensated absences, accounts payable, and other noninterest bearing obligations.

Section B — include interest-bearing tax anticipation and bond anticipation note balances and other short-term debt with a term of one year or less.

Section A - LONG TERM - Term of more than one year

Type of debt	Amount (<i>Omit cents</i>)
1. Outstanding at beginning of fiscal year	19H
2. Issued during fiscal year (Revenue code 5110)	21F
3. Retired during fiscal year (Object 831)	31F
4. Outstanding at end of fiscal year (1 plus 2 minus 3)	41F

Section B - SHORT TERM - Term of one year or less

Type of debt	Amount (<i>Omit cents</i>)
1. Outstanding at beginning of fiscal year	61V
2. Outstanding at end of fiscal year	66V

Return via Internet: https://respond.census.gov/f33	Username:	<input type="text"/>	Return via Fax: 1-866-394-0138	Return via Mail: US CENSUS BUREAU 1201 East 10th Street Jeffersonville, IN 47132-0001
	Password:			

Remarks

Please note that this is a national form that applies to governments with wide differences in the size of their service areas, the amount of population served, and the extent and complexity of their financial accounts. This form has been approved by the Office of Management and Budget (OMB) and has been given the number 0607-0700. Please note that we have displayed this number in the upper right hand corner of this form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number was not displayed, we could not request your participation in this survey. We estimate public reporting burden for this collection of information to vary from 10 to 20 minutes per response, with an average of 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Paperwork Project 0607-0700, U.S. Census Bureau, 4600 Silver Hill Road, AMSD-3K138, Washington, D.C. 20233. You may e-mail comments to Paperwork@census.gov; use "Paperwork Project 0607-0700" as the subject.

Part III DATA SUPPLIED BY

Name	Title	Telephone		
		Area code	Number	Extension
E-mail address	Fax number	Date		