U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

FORM
E-5 (12-18-2014)

2015 ANNUAL SURVEY OF PUBLIC EMPLOYMENT & PAYROLL
March 2015 – Municipalities and Townships

OMB No. 0607-0452: Approval Expires 11/30/2018

DUE DATE:

RETURN TO:

U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

Need help or have questions?

- **Visit**
  census.gov/govs/apes
- **Call**
  1-800-832-2839 weekdays, 7AM to 5PM ET
- **Email**
  govs.employ@census.gov

In correspondence pertaining to this report, please refer to the User ID below the address box.

REPORT ONLINE: It's fast and secure. Respond to this survey via the Internet at the following Web address using the supplied User ID and Password: **respond.census.gov/aspep**

User ID:

Password:

GENERAL INSTRUCTIONS

Please use a black or blue ballpoint pen. Do not use pencil or felt tip pen.

1 **Is the addressee title/department and mailing address the same as shown in the address label?**
Mark "X" only one box.

☐ Yes – Go to **2** ☐ No – Enter correct information below

Addressee Title or Department

ATTN:

Street 1

Street 2

City State Zip Code

19055011

Please continue on the next page

PART 1 – FULL-TIME EMPLOYEES STANDARD WEEKLY HOURS

2 Approximately how many hours per week do the majority of the full-time employees work?

Include

- Persons paid to work the number of hours that represents regular, full-time employment
- Temporary or seasonal employees who are working the number of hours that represents regular, full-time employment

Exclude

- Employees on unpaid leave, unpaid officials, pensioners, and contractors and their employees

Mark "X" only one box.

A ☐ 40 hours
B ☐ 37.5 to 39.9 hours
C ☐ 34 to 37.4 hours
D ☐ 32 to 33.9 hours
E ☐ 30 to 31.9 hours
F ☐ No Full-Time Employees

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS

HOW TO REPORT DOLLAR FIGURES

CORRECT marking example –
Please print all information clearly in ordinary characters. *(Use care to keep characters in their respective boxes.)*

$Bil.	Mil.	Thou.	Dol.
	123	456	780

INCORRECT marking example –
Do not put slashes through "0" or "7".

$Bil.	Mil.	Thou.	Dol.
		7	890

3 For each applicable pay period that includes March 12, 2015, what were the TOTAL number of employees and TOTAL gross payroll amounts for both full-time and part-time employees? Please also report the number of part-time hours paid for each applicable pay period with part-time employees.

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

EXAMPLE

If all full-time employees are paid bi-weekly, please provide the one bi-weekly payroll that includes March 12, 2015.

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees ($Bil. Mil. Thou. Dol.)
B	156	295932

If some part-time employees are paid bi-weekly and some part-time employees are paid monthly; please provide the data for the bi-weekly payroll that includes March 12, 2015 for the employees paid bi-weekly and the monthly data for the month of March for the employees paid monthly.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees ($Bil. Mil. Thou. Dol.)	Part-time Hours Paid
B	103	63077	2252
M	41	55590	1985

EXAMPLE

19055029

Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

If more than two payroll codes need to be reported, please fill out this survey online. To continue filling it out on paper, photocopy the pages where you need to record more than two payroll codes, use the copies to fill out the additional information, and return them with the form.

Include

Employees
- Current employees in paid leave status whether paid from the general, special, or Federal grant funds
- All elected or appointed officials paid any amount of pay or stipend (even small amounts of $25 per meeting or $100 annually) or paid on salary basis; by fees or commissions; on a per meeting basis; or a flat sum quarterly, semi-annually, or annually
- Temporary or seasonal employees working the number of hours that represent full-time employment should be reported as full-time employees
- Temporary or seasonal employees working less than the regular, full-time workweek should be reported as part-time employees

Payroll
- Salaries, wages, fees or commissions, as well as overtime, premium, and night differential pay
- Bonuses and incentive payments that are paid at regular pay periods
- Amounts withheld for taxes, employee contributions to retirement systems, etc.

Hours
- An estimate of hours worked during the pay period for part-time employees, not compensation on an hourly basis

Exclude

Employees
- Employees on unpaid leave, unpaid officials, pensioners, and contractors and their employees
- School system employees and payrolls

Payroll
- Lump sum payments and the value of living quarters and subsistence allowances furnished to employees

Do not report
- Cumulative salaries since the beginning of the calendar or fiscal year
- Payroll amounts from last fiscal year
- Employer costs of non-wage employee benefits such as workers' compensation, FICA, health insurance, etc.

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

A. CENTRAL GOVERNMENT ADMINISTRATION

1. Financial administration 023

Include
- Employees of treasurer's, auditor's or comptroller's office
- Tax assessment, tax billing and collection employees
- Budgeting and purchasing employees
- Employees of central accounting offices
- Information technology employees
- Similar financial administration employees

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil.	Mil.	Thou.	Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil.	Mil.	Thou.	Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

2. Central administration 029

Include

- City, county, or township council, board of supervisors or commissioners
- Employees of central administrative offices and agencies, such as manager or mayor
- Clerk, recorder, and zoning employees
- Central personnel and employees of central planning agencies

Exclude

- Employees performing financial activities *(should be reported in item 1.)*
- Employees performing judicial and legal activities *(should be reported in item 3.)*

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

3. Judicial and legal 025

Include

- Employees performing all court and court related activities, including court activities of sheriff's office *(e.g., bailiffs, process servers)*
- Prosecuting attorney's and public defender's offices employees
- Legal department employees and attorneys providing government-wide legal services
- Employees of law libraries

Exclude

- Private attorneys on retainer and court appointed attorneys

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

B. PUBLIC SAFETY

4. Fire protection

Exclude

- Forest fire protection employees
- Rescue squad and emergency medical services employees not part of fire department *(should be reported in item 8.)*

a. Firefighters 024

Include

- Persons engaged in fire suppression and prevention
- Employees trained in these activities but performing other duties such as dispatching, emergency medical care, etc.
- Paid volunteer firefighters *(should be reported as part-time employees)*

Exclude

- Unpaid volunteer firefighters

(1) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

(2) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

b. Other fire protection employees 124

Include

- All fire protection employees not reported in item 4a.
- Fire administrative staff
- If handled by the fire department: Emergency (911) dispatching & emergency medical technicians (EMTs)

(1) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

(2) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes
W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

5. Police protection

Include
- Police department, law enforcement and lock-up employees
- Employees performing activities of sheriff's and constable's offices

a. Persons with power of arrest 062

Include
- Police employees only

Exclude
- Other employees with power of arrest *(should be reported in item 3.)*

(1) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil.	Mil.	Thou.	Dol.

(2) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil.	Mil.	Thou.	Dol.	Part-time Hours Paid

b. Other police protection employees 162

Include
- All police protection employees not reported in item 5a.
- Coroners and crime lab employees
- School crossing guards *(should be reported as part-time employees)*
- Police administrative staff
- If handled by the police department: Emergency (911) dispatching

(1) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil.	Mil.	Thou.	Dol.

(2) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil.	Mil.	Thou.	Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

C. TRANSPORTATION

6. Streets and highways 044

Include

- Employees performing maintenance, repair, construction, and administration of streets, alleys, sidewalks, roads, highways, bridges, and terminal and dock facilities for public ferries
- Employees performing engineering activities
- Employees performing traffic signal maintenance

Exclude

- Street cleaning employees *(should be reported in item 10.)*
- Sewer employees *(should be reported in item 11.)*

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil.	Mil.	Thou.	Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil.	Mil.	Thou.	Dol.	Part-time Hours Paid

D. SOCIAL SERVICES AND INCOME MAINTENANCE

7. Public welfare 079

Include

- Employees performing maintenance of homes and other institutions for the needy
- Nursing home employees and social workers
- Employees performing administration of public assistance and veteran services
- Senior citizen and handicap transportation employees

Exclude

- Hospital employees *(should be reported in item 9.)*

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil.	Mil.	Thou.	Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil.	Mil.	Thou.	Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

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8. Health 032

Include

- Public health services and emergency medical services employees
- Mental health and outpatient clinics employees, visiting nurses, and animal control employees
- Alcohol and drug abuse employees
- Employees performing food and sanitary inspections
- Employees performing other environmental health activities (e.g., pollution control)

Exclude

- Coroners and crime lab employees *(should be reported in item 5b.)*

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

9. Hospitals 036

Include

- Employees of facilities providing inpatient medical care and institutions primarily for care and treatment of handicapped persons
- Employees of institutions for the custody, treatment or general care of the mentally insane or emotionally disturbed
- Maternity and children hospital employees

Exclude

- Nursing home and welfare institution employees *(should be reported in item 7.)*

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

E. ENVIRONMENT AND HOUSING

10. Solid waste management 081

Include

- Recycling, garbage, and refuse collection and disposal employees
- Street cleaning employees
- Employees performing sanitary landfill operations

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

11. Sewerage 080

Include

- Employees providing maintenance and operation of sanitary and storm sewer systems
- Sewerage disposal plant employees

Exclude

- Water supply employees *(should be reported in item 13.)*

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

12. Parks and recreation 061

Include

- Employees of parks, playgrounds, swimming pools, and golf courses
- Employees of auditoriums, museums, convention centers, and recreational centers
- Employees of marinas, zoos, and gardens

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

F. UTILITIES

13. Water supply system 091

Include

- Employees performing operation, maintenance, and construction of public water supply or distribution systems

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

14. Electric power system 092

Include

- Employees performing operation, maintenance, and construction of public electric power supply or distribution systems

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil.	Mil.	Thou.	Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil.	Mil.	Thou.	Dol.	Part-time Hours Paid

G. OTHER ACTIVITIES

15. Libraries 052

Include

- Employees of all public libraries and technical support of the government for privately-owned libraries

Exclude

- Employees of law libraries *(should be reported in item 3.)*

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil.	Mil.	Thou.	Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil.	Mil.	Thou.	Dol.	Part-time Hours Paid

19055110

Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

16. All other 089

Include

- Employees performing other activities not reported elsewhere
- Employees concerned with elections and voter registration
- Protective inspection and enforcement employees (building, electrical, etc.)
- Motor pool, general public building maintenance, parking facilities, and engineering employees
- Emergency (911) dispatching employees not handled by the fire department and/or police department
- Employees providing county supervision of public school districts
- Homeland security and emergency management employees

Exclude

- School system employees and payrolls

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

c. Please list the major job functions reported above in All other (16a. and 16b.)

(1) Job Function
Specify:

(a) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

(b) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes
W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

(2) Job Function
Specify:

(a) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

(b) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

(3) Job Function
Specify:

(a) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

(b) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

(4) Job Function
Specify:

(a) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

(b) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

(5) Job Function
Specify:

(a) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

(b) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

(6) Job Function
Specify:

(a) Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.

(b) Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid

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Please continue on the next page

PART 2 – EMPLOYEES, PAYROLL, AND PART-TIME HOURS – *(Continued)*

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

17. TOTAL – *(Sum of items 1. through 16.)*

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gross Payroll for Full-time Employees $Bil. Mil. Thou. Dol.
W		
B		
T		
M		
Q		
S		
A		

b. Part-time employees, gross payroll, and hours

Part-time Payroll Code	Number of Part-time Employees	Gross Payroll for Part-time Employees $Bil. Mil. Thou. Dol.	Part-time Hours Paid
W			
B			
T			
M			
Q			
S			
A			

19055151

Please continue on the next page

PART 3 – REMARKS

4 **Use this space for any explanations that may be essential in understanding the reported data.**

Include

- Any significant changes to employment or payroll occurring within the last year
- Groups of employees for which you were unable to supply information
- A note if the majority of the full-time employees work more than 40 hours per week

PART 4 – CONTACT INFORMATION

5 **Who should be contacted to answer questions about data reported on this form?**

Name of contact person - Please print

Title of contact person - Please print

Area code and phone number

Extension

Area code and fax number

Email Address - Please print

Date form was completed
(MM) (DD) (YYYY)

Thank you for completing this form.
Retain a copy of the completed questionnaire for your records.

19055169

NOTE: The U.S. Census Bureau receives its authorization to conduct this survey from Title 13, United States Code, Section 182. This form has been approved by the Office of Management and Budget (OMB) and given the number 0607-0452. Please note the number displayed in the upper right-hand corner of this form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number was not displayed, under the Paperwork Reduction Act, we could not request your participation in this voluntary survey. Information provided on this questionnaire compiled from or customarily provided in public records are exempt from confidential treatment as cited in Title 13, United States Code, Section 9.

Please note that this is a national form that applies to governments with wide differences in the size of their service areas, the amount of population served, and the extent and complexity of their activities. Public reporting burden for this collection of information is estimated to vary from 15 minutes to 15 hours per response, with an average of 1¼ hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Paperwork Project 0607-0452, U.S. Census Bureau, 4600 Silver Hill Road, EMD-8K122, Washington, DC 20233. You may e-mail comments to Paperwork@census.gov; use Paperwork Project 0607-0452 as the subject.