



U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

WORKSHEET
F-28 (09/15//2016)

**2016 ANNUAL
SURVEY OF LOCAL GOVERNMENT FINANCES
County, Municipal, and Township**

OMB No. 0607-0585: Approval Expires 09/30/2017

DUE DATE:

Need help or have questions?

- **Visit**
<https://census.gov/govs/local>
- **Call**
1-800-832-2839 weekdays,
8AM to 5PM ET

**In correspondence
pertaining to this report,
please refer to the User
ID supplied in your letter.**

WORKSHEET

DO NOT use this worksheet to respond to the survey. It is intended to assist you with gathering and preparing your data prior to reporting online.

Return to <https://respond.census.gov/alfin> when you are ready to report online.

ATTN:

REPORT ONLINE: It's fast and secure. Respond to this survey via the Internet at the following Web address using the supplied User ID and Password:
<https://respond.census.gov/alfin>

GENERAL INSTRUCTIONS

Before filling out this survey, please read carefully each part and all related definitions and instructions.
Note especially:

1. Please report amounts covering all funds and accounts of this government except for any employee retirement funds administered by this government. **Include** bond redemption and interest funds, and construction or development funds, as well as current funds. **Exclude** refunds and transfers between funds or accounts of this government.
2. You may report on either a cash or accrual basis.
3. As this survey is used for various kinds of governments, some of the items may not apply to this government. However, read carefully the definition of each item to determine whether it applies to any of this government's transactions.
4. Do **not** delay reporting to await finally audited figures, if substantially accurate figures can be supplied on a preliminary basis.

1 Is the addressee title/department and mailing address the same as shown in the letter?

☐ Yes – Go to **2**

☐ No – Enter correct information below

Addressee Title or Department

ATTN:

Street 1

Street 2

City

State

Zip Code

Please continue on the next page

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PART 1 – ENDING DATE OF FISCAL YEAR

- 2** Which one of the following indicates the ending date of this government's fiscal year that ended between July 1, 2015 and June 30, 2016? Use this fiscal year even though a more recent one may be available.

2015☐ July☐ August☐ September☐ October☐ November☐ December**2016**☐ January☐ February☐ March☐ April☐ May☐ June**PART 2 – REVENUES**

- 3** What was the amount of tax collections during the fiscal year indicated in **2** from all taxes imposed by this government?

Include

- Levies for debt service
- Levies for contributions to pension funds
- Levies for other funds or purposes
- Special property taxes (e.g., automobiles or intangible property)
- Taxes collected for this government by another government
- Current and delinquent amounts, penalties, and interest

Exclude

- Receipts from service charges
- Special assessments
- Interest earnings
- Fines
- Any other sources that are not taxes or licenses

- A. Property taxes** - All taxes on property, real or personal. Report collections during the fiscal year from all levies for all funds of this government, and its agencies.

Exclude

- Any taxes collected on behalf of other governments
- Taxes not measured by value
- Payments in lieu of taxes (should be reported in **4** and/or **5**)

Property Taxes

\$Bil.	Mil.	Thou.	Dol.
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Continue with **3** on the next page

PART 2 – REVENUES - Continued

B. Local sales taxes

Include

- Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (*e.g., gallon, package, etc.*)
- Only taxes imposed by this government

Exclude

- Shares of taxes imposed by another government (*should be reported in 4*)

1. General sales and gross receipts taxes

Include

- Sales and use taxes
- Taxes applicable with only specified exceptions (*e.g., food and prescribed medicines*) to sales of all goods and services or to all gross receipts, whether at a single rate or at classified rates

Tax Revenues
\$Bil. Mil. Thou. Dol.

2. Alcoholic beverages sales tax

Include

- Taxes on sale of alcoholic beverages, whether collected through government-operated liquor stores or through private outlets

3. Amusements sales tax

4. Motor fuels sales tax

Include

- Taxes on gasoline, diesel oil, aviation fuel, gasohol, ethanol, and any other fuels used in motor vehicles or aircraft

5. Parimutuels tax

6. Public utilities sales tax

Include

- Taxes imposed distinctively on public utilities, and measured by gross receipts, gross earnings, or units of service sold, either as a direct tax on consumers or as a percentage of gross receipts of utility
- Telephone, cable, and other telecom taxes (*e.g., 911 taxes*)

7. Tobacco products tax

Include

- Taxes on sale of tobacco products and synthetic-cigars and cigarettes, including related products like cigarette tubes and paper

8. Other sales tax – *Specify:* ↘

...

Continue with **3** on the next page

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PART 2 – REVENUES - Continued**C. Licensing and permit taxes** - (e.g., license and permit fees exacted (either for revenue raising or for regulation) as a condition to the exercise of a business or nonbusiness privilege.)

		Tax Revenues			
		\$Bil.	Mil.	Thou.	Dol.
1.	Alcoholic beverages licensing and permit taxes				
2.	Amusements licensing and permit taxes.				
3.	Motor vehicles licensing and permit taxes.				
4.	Public utilities licensing and permit taxes				
5.	Occupation and business licensing and permit taxes (not reported above)				
6.	Other licensing and permit taxes – Specify: ↘				
	<div style="border: 1px solid black; height: 40px; width: 400px;"></div> . . .				

D. Local income taxes

1. Local individual income taxes

Include

- Taxes on individuals measured by net income and taxes on special types of income (e.g., interest, dividends, income from intangible property, etc.)

Exclude

- Income tax distribution for revenue sharing from the State or from other governments

2. Local corporation net income tax

Include

- Taxes on corporations and unincorporated businesses (when taxed separately from individual income), measured by net income, whether on corporations in general or on specific kinds of corporations, such as financial institutions

E. Other taxes

- Death and gift tax
- Documentary and stock transfer tax
- Severance tax T
- Other taxes – Specify: ↘

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PART 2 – REVENUES - Continued

4 What was the amount of intergovernmental revenues received by this government from other governments during the fiscal year indicated in **2**?

Include

- Grants
- Shares of taxes imposed by other governments
- Payments in lieu of taxes
- Reimbursements for services performed for other governments
- Payments under the American Recovery and Reinvestment Act of 2009 (ARRA)

Exclude

- Loans
- Any taxes imposed by this government which were collected for it by another government (*should be reported in 3*)
- Receipts from utility sales to other governments (*should be reported in 5*)

From other local governments				From the State Include any amounts financed wholly or in part from Federal grants to the State (<i>i.e., pass-throughs</i>) Exclude collection fees				From the Federal government directly			
A. Streets and highways											
\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.
B. Education											
C. Public welfare (including Medicaid)											
D. Health and/or hospitals											
E. Housing and community development											
F. Water supply system											
G. Sewerage											

Continue with **4** on the next page

PART 2 – REVENUES - Continued											
From other local governments				From the State Include any amounts financed wholly or in part from Federal grants to the State (i.e., pass-throughs) Exclude collection fees				From the Federal government directly			
\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.
H. Electric power system											
I. Gas supply system											
J. Mass transit rail and/or bus system											
K. Airports											
L. Natural resources - Aid for forests and grasslands; soil, water, and energy conservation; flood prevention and drainage; fish and wildlife management; and mine reclamation and safety.											
M. General support (unrestricted) - (e.g., payments in lieu of taxes, revenue sharing, per capita aid, property tax relief) - Specify: ⌵											
N. All other - Specify: ⌵											

PART 2 – REVENUES - Continued

5 What was the amount of revenues, other than tax and intergovernmental revenues, received by this government during the fiscal year indicated in **2**?

Include

- Revenues of all funds

Exclude

- Refunds and transfers between funds and accounts of this government

A. Utility sales revenues - Gross receipts of any water, electric, gas, or transit systems operated by this government, from utility sales and charges.

Include

- Amounts received from the sale of utility commodities and services to the Federal, State, or other local governments

Utility Sales Revenues

\$Bil. Mil. Thou. Dol.

1. Water supply system.
2. Electric power system
3. Gas supply system
4. Transit or bus system

B. Other sales and service revenues - Gross receipts from fees, sales, rentals, tolls, maintenance assessments, and other charges for commodities or services.

Exclude

- Utility receipts (*should be reported in item A.*)
- Amounts received from other governments (*should be reported in 4*)

Other Revenues

\$Bil. Mil. Thou. Dol.

1. Sewerage charges.
2. Refuse collection, disposal, and recycling charges.
3. Parks and recreation charges (*e.g., swimming, golf, auditoriums, etc.*).
4. Airports
 - Include**
 - Rentals and gross sales of gas and oil
5. Hospital charges
 - Include**
 - Amounts received on behalf of individual patients under the Medicare program or other insurance-type arrangements
 - Exclude**
 - Medicaid and the amounts for hospital purposes received from other governments (*should be reported in 4*)
6. Parking facilities (*e.g., lots, garages, meters, etc.*).
7. Housing project rentals (*gross*).

Continue with **5** on the next page

PART 2 – REVENUES - Continued

8. Highways and other roads

Include

- Bridges
- Tunnels
- Ferries

Other Revenues

\$Bil. Mil. Thou. Dol.

(a) Operated on a fee or toll basis

(b) Other street and highway charges

9. Sea and inland port facilities

10. Education

(a) K-12: Gross receipts from sale of school lunches

(b) K-12: School tuition and transportation charges

(c) K-12: Other school receipts

11. Miscellaneous commercial activities directly operated by this government (*e.g., cemeteries, cable television, telephone utilities, rail lines, etc.*)

12. Natural resources charges - Sale of minerals and other natural products from public lands and revenue from agricultural fairs and shows.

13. Other sales and service revenues - *Specify:*

Include

- Miscellaneous fee collections

C. Special assessments - Compulsory contributions and reimbursements from owners of property benefited by improvements (*e.g., streets, sewers, sidewalks, water extensions, etc.*) as well as for servicing special assessment debt.

Exclude

- Proceeds from sales of special assessment bonds (*should be reported in 12*)
- Maintenance assessments (*should be reported in item B.*)

D. Receipts from sale of property and other capital assets**Include**

- Property sold to other governments

Exclude

- Tax sales (*should be reported in 3*)

Continue with **5** on the next page

PART 2 – REVENUES - Continued

- E. Interest earnings** - Interest received on all deposits and investment holdings of this government and its agencies.

Include

- Interest on construction funds

Exclude

- Interest earnings of any employee pension funds

- F. Fines and forfeits** - Receipts from penalties imposed for violations of law and civil penalties

- G. Rents** - Revenues from temporary possession or use of government-owned buildings, land, and other properties

- H. Royalties** - Compensation or portion of proceeds from extraction of natural resources (*e.g., oil, gas, and mineral rights*).

- I. Private donations** - Gifts of cash or securities from private individuals or corporations

- J. Miscellaneous other revenues** - Revenues of this government and its agencies not reported in items A. through I. or questions 3 through 4.

Include

- Insurance claims
- Recoveries of prior year expenditures
- Dividends
- Recorded profits from sale of investments
- Payments in lieu of taxes from private sources

Exclude

- Proceeds from borrowing
- Receipts from sale of security holdings
- Transfers between funds or accounts of this government
- Employee contributions to employee pension funds
- Interest earnings of any employee pension funds

Specify and report miscellaneous revenue:

1.
2.
3.
4.
5. . . .

Other Revenues

\$Bil. Mil. Thou. Dol.

\$Bil. Mil. Thou. Dol.

Total Revenues

\$Bil. Mil. Thou. Dol.

- 6** What was the total amount of revenues reported on this worksheet (Sum of 3 through 5)?

PART 3 – EXPENDITURES

7 Were payments made to other governments for services or programs performed on a reimbursement or cost sharing basis (i.e., intergovernmental expenditures) during the fiscal year indicated in **2**?

☐ Yes - Go to **8**

☐ No - Go to **9**

8 What was the amount of intergovernmental expenditures during the fiscal year indicated in **2**?

	To Other Local Governments				To the State			
	\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.
A. Streets and highways								
B. Financial administration								
C. Central administration								
D. Fire protection								
E. Parks and recreation								
F. Solid waste management								
G. Sewerage								
H. Water supply system								
I. Hospitals								
J. Health (other than hospitals)								

Continue with **8** on the next page

PART 3 – EXPENDITURES - Continued

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	To Other Local Governments				To the State			
	\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.
K. Police protection . .								
L. Judicial and legal services								
M. Correctional institutions								
N. Other correctional activities								
O. Libraries								
P. Public welfare								
Q. Protective inspection								
R. Housing and community development								
S. Natural resources - Flood control, soil and water conservation, drainage, irrigation, forestry and forest fire protection, agricultural fairs, and any other activities for promotion of agriculture and conservation of natural resources. . . .								

Continue with **8** on the next page

PART 3 – EXPENDITURES - Continued

	To Other Local Governments				To the State			
	\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.
T. Airports								
U. Electric supply system								
V. Parking								
W. Natural gas supply system								
X. Transit								
Y. Sea and inland port facilities								
Z. Education (elementary, secondary)								
AA. Education (post-secondary)								
BB. Other Specify: ↴								
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PART 3 – EXPENDITURES - Continued

9 What was the amount of direct expenditures by purpose and type during the fiscal year indicated in 2?

Include

- Expenditures of all funds except those noted in any supplementary instructions with this survey

Exclude

- Transfer between funds or accounts of this government
- Payments made to other governments (*should be reported in 8*)
- Benefits and payments from self-administered employee pension plans

Current Operation				Capital Outlays							
Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services Include gross salaries and wages before deductions Exclude capital outlays and depreciation/amortization				Construction Include production, additions, replacements, or major structural alterations to buildings and other improvements				Purchase of equipment, land, and existing structures Include capital leases			
A. Toll highways - Maintenance, operation, repair, and construction of highways, roads, bridges, ferries, and tunnels operated on a fee or toll basis.											
\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.
B. Highways - Construction and maintenance of roads, sidewalks and bridges; street lighting; snow removal; highway engineering, control, and safety. Exclude <ul style="list-style-type: none"> • Street cleaning expenditures (<i>should be reported in item G.</i>) 											
C. Financial administration - Office of the finance director, auditor, comptroller, treasurer; tax assessment and collection; central accounting, budgeting, and purchasing services, etc.											
D. Central administration - County or city council, aldermen or commissioners; county, city or town administrator or manager; clerks office, recorder, planning, zoning, and personnel.											
E. Fire - Firefighting and fire prevention. Include <ul style="list-style-type: none"> • Ambulance and paramedic services handled by the fire department • Contributions of volunteer fire units Exclude <ul style="list-style-type: none"> • Contributions to a local fire pension fund • Forest fire protection amounts (<i>should be reported in item U.</i>) 											

Continue with 9 on the next page

PART 3 – EXPENDITURES - Continued

Current Operation				Capital Outlays							
Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services Include gross salaries and wages before deductions Exclude capital outlays and depreciation/amortization				Construction Include production, additions, replacements, or major structural alterations to buildings and other improvements				Purchase of equipment, land, and existing structures Include capital leases			
F. Parks and recreation - Playgrounds; golf courses; swimming pools; museums; marinas; community music, drama, festivals; zoos, and other cultural activities.											
\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.
G. Solid waste management - Street cleaning and the collection, recycling, and disposal of refuse and garbage.											
H. Sewerage - Construction, maintenance, and operation of sanitary and storm sewer systems and sewage disposal plants.											
I. Water supply system											
J. Hospitals - Construction and operation of hospitals by this government; payments to hospitals operated privately.											
K. Health (other than hospitals) - All public health activities; except provision of hospital care.											
Include											
<ul style="list-style-type: none"> Environmental health activities Health regulation and inspection Water and air pollution control Mosquito control Animal control warden Inspection of food handling establishments Ambulance and paramedic services not part of a fire department Public health nursing Vital statistics collection All other services performed directly by the public health department 											
Exclude											
<ul style="list-style-type: none"> Payments under public welfare programs (<i>should be reported in item R.</i>) 											

Continue with 9 on the next page

PART 3 – EXPENDITURES - Continued

Current Operation				Capital Outlays							
Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services Include gross salaries and wages before deductions Exclude capital outlays and depreciation/amortization				Construction Include production, additions, replacements, or major structural alterations to buildings and other improvements				Purchase of equipment, land, and existing structures Include capital leases			
L. Police - Police agencies for preventing, controlling, or reducing crime; law enforcement activities of sheriff and constable offices; coroners; medical examiners; vehicular inspection activities; traffic control and safety activities; lock-up operations. Exclude <ul style="list-style-type: none"> Contributions to a local police pension fund Local court activities (<i>should be reported in item M.</i>) Local correction activities (<i>should be reported in items N. and/or O.</i>) 											
\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.
M. Judicial and legal - All county or municipal court and court-related activities including juries, probate officials, prosecutors, bailiffs, marshals, public defenders, attorneys, legal departments, and court activities of sheriffs departments. Exclude <ul style="list-style-type: none"> Activities related to probation and parole (<i>should be reported in item O.</i>) 											
N. Correctional institutions - Construction, maintenance, and operation of correctional facilities, reformatories, detention facilities, etc., whether for adults or juveniles. Exclude <ul style="list-style-type: none"> Activities related to probation and parole (<i>should be reported in item O.</i>) 											
O. Other corrections - Activities related to probation and parole, training of corrections officers, nonresidential halfway houses, and community corrections centers.											
P. General public buildings - Construction, maintenance, and operation of government office buildings not relating to particular purposes. <i>Report single-purpose buildings (e.g., firehouses, hospitals, etc.) at the purpose specified.</i>											
Q. Libraries - Payments to nongovernmental libraries as well as expenditures for libraries operated by this government.											

Continue with 9 on the next page

PART 3 – EXPENDITURES - Continued

Current Operation	Capital Outlays	
Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services Include gross salaries and wages before deductions Exclude capital outlays and depreciation/amortization	Construction Include production, additions, replacements, or major structural alterations to buildings and other improvements	Purchase of equipment, land, and existing structures Include capital leases
R. Public welfare - Support of, and assistance to, needy persons, including expenditures from State and Federal grants. Exclude <ul style="list-style-type: none"> Any payments to the State for this government's share of the welfare costs (<i>should be reported in 8</i>) 		
1. Money paid directly to needy persons covered by Federal aid programs (<i>e.g., Temporary Assistance for Needy Families</i>). \$Bil. Mil. Thou. Dol.		
2. Money paid directly to needy persons not covered by Federal aid programs (<i>e.g., general relief, home relief, poor relief, etc.</i>).		
3. Payments to landlords, utilities, vendors, etc., for rent, goods, and services furnished to needy persons, other than for medical and hospital care.		
4. Payments to private vendors for medical and hospital care provided to needy persons. Exclude <ul style="list-style-type: none"> Payments to hospital or health agencies operated by this government (<i>should be reported in items J. and/or K.</i>) 		
5. Welfare institutions operated by this government, including nursing homes, veterans' homes, homes for the elderly, and indigent care institutions.		
6. Other public welfare - Administration of relief and assistance, foster care, related community action programs, and other welfare activities not reported in items R1. through R5.		

Continue with **9** on the next page

PART 3 – EXPENDITURES - Continued											
Current Operation				Capital Outlays							
Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services Include gross salaries and wages before deductions Exclude capital outlays and depreciation/amortization				Construction Include production, additions, replacements, or major structural alterations to buildings and other improvements				Purchase of equipment, land, and existing structures Include capital leases			
S. Protective inspection and regulation - Regulation of private enterprise for the protection of the public and inspection of hazardous activities (<i>including building inspection</i>), except when related to major functions (<i>e.g., health, natural resources, etc.</i>).											
\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.	\$Bil.	Mil.	Thou.	Dol.
T. Housing and community development - Gross expenditures for urban renewal housing projects and similar activities.											
U. Natural resources - Flood control, soil and water conservation, drainage, irrigation, forestry and forest fire protection, agricultural fairs, and any other activities for promotion of agriculture and conservation of natural resources.											
V. Airports											
W. Electric power system											
X. Parking facilities - Garages, parking lots, and all purchases and maintenance of meters, etc.											
Y. Gas supply system											
Z. Transit or bus system											

Continue with 9 on the next page

PART 3 – EXPENDITURES - <i>Continued</i>											
Current Operation				Capital Outlays							
Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services Include gross salaries and wages before deductions Exclude capital outlays and depreciation/amortization				Construction Include production, additions, replacements, or major structural alterations to buildings and other improvements				Purchase of equipment, land, and existing structures Include capital leases			
AA. Sea and inland port facilities - Docks, wharves, harbors, piers, canals, waterways, and related warehouses. \$Bil. Mil. Thou. DoI. \$Bil. Mil. Thou. DoI. \$Bil. Mil. Thou. DoI.											
BB. Miscellaneous commercial activities - Directly operated by this government (<i>e.g., cemeteries, cable television, telephone utilities, rail lines, etc.</i>).											
CC. Education - If this government does not directly administer schools, report any expenditures for school purposes. If this government does directly administer schools, please see any supplementary instructions for this state. Exclude <ul style="list-style-type: none"> • Payments to local school districts (<i>should be reported in 8</i>) 											
DD. Interest on debt - Amounts of interest paid, including any interest on short-term or non-guaranteed obligations as well as general obligations. Include <ul style="list-style-type: none"> • Capitalized interest paid on construction loans 											
1. Interest on water supply system debt											
2. Interest on electric power system debt											
3. Interest on gas supply system debt											
4. Interest on transit or bus system debt											
5. Interest on all other debt											

Continue with 9 on the next page

PART 3 – EXPENDITURES - Continued

EE. All other expenditures - Any amounts which have not been allocated above by purpose.

Include

- Employer contributions to a state administered retirement system or to the Federal Social Security Administration
- Judgments and insurance premiums
- Government service agencies, such as a central garage or an IT or engineering department, which serves more than one functional agency, and whose expenses are not allocated to the various departments
- Recorded losses from sale of investments

Exclude

- Payments for retirement of debt
- Payments for purchase of securities
- Transfers between funds or agencies of this government
- Benefits and payments from self-administered employee pension funds

1. Other expenditures - Specify:

(a) Direct expenditures including salaries and wages

Include

- Gross salaries and wages before deductions

Exclude

- Capital outlays and depreciation/amortization.

(b) Construction

Include

- Production, additions, replacements, or major structural alterations to buildings and other improvements

(c) Purchase of equipment, land, and existing structures

Include

- Capital leases

2. Other expenditures - Specify:

(a) Direct expenditures including salaries and wages

Include

- Gross salaries and wages before deductions

Exclude

- Capital outlays and depreciation/amortization.

(b) Construction

Include

- Production, additions, replacements, or major structural alterations to buildings and other improvements

(c) Purchase of equipment, land, and existing structures

Include

- Capital leases

3. Other expenditures - Specify:

(a) Direct expenditures including salaries and wages

Include

- Gross salaries and wages before deductions

Exclude

- Capital outlays and depreciation/amortization.

(b) Construction

Include

- Production, additions, replacements, or major structural alterations to buildings and other improvements

(c) Purchase of equipment, land, and existing structures

Include

- Capital leases

Continue with 9 on the next page

PART 3 – EXPENDITURES - Continued

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4. Other expenditures - Specify:

(a) Direct expenditures including salaries and wages

Include

- Gross salaries and wages before deductions

Exclude

- Capital outlays and depreciation/amortization.

\$Bil. Mil. Thou. Dol.

(b) Construction

Include

- Production, additions, replacements, or major structural alterations to buildings and other improvements

(c) Purchase of equipment, land, and existing structures

Include

- Capital leases

5. Other expenditures - Specify:

(a) Direct expenditures including salaries and wages

Include

- Gross salaries and wages before deductions

Exclude

- Capital outlays and depreciation/amortization.

\$Bil. Mil. Thou. Dol.

(b) Construction

Include

- Production, additions, replacements, or major structural alterations to buildings and other improvements

(c) Purchase of equipment, land, and existing structures

Include

- Capital leases

Total Expenditures

\$Bil. Mil. Thou. Dol.

10 What was the total amount of expenditures reported on this worksheet (Sum of **8** through **9**)?

Personnel Expenditures

\$Bil. Mil. Thou. Dol.

11 What was the total amount of expenditures for salaries and wages reported in **9**?

Exclude

- Fringe benefits

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PART 4 – INDEBTEDNESS

- 12** What was the total amount of long-term debt held by this government for the fiscal year indicated in **2**? Report bonds, mortgages, etc., with an original term of more than one year, including revenue bonds and special assessment bonds as well as general obligation bonds.

Include

- Debt refunded

Exclude

- Capital leases (should be reported in **9**)
- Amounts for compensated absences

A. What was this government's debt for all public purposes?

**Long-term Debt
for Public Purposes**

\$Bil. Mil. Thou. Dol.

- | | | |
|---|---|--|
| 1. Outstanding at beginning of fiscal year | + | |
| 2. Issued during fiscal year
(include all refunding issues) | + | |
| 3. Retired during fiscal year
(include debt refunded) | - | |
| 4. Outstanding total at end of fiscal year
(items A1. + A2. - A3.) | = | |

B. What was this government's debt for privately owned housing, industrial, or business purposes? This category is applicable only to those governments authorized to issue debt of this type (e.g., industrial development revenue bonds, pollution control revenue bonds, conduit debt, etc.).

**Long-term Debt
for Private Purposes**

\$Bil. Mil. Thou. Dol.

- | | | |
|---|---|--|
| 1. Outstanding at beginning of fiscal year | + | |
| 2. Issued during fiscal year
(include all refunding issues) | + | |
| 3. Retired during fiscal year
(include debt refunded) | - | |
| 4. Outstanding total at end of fiscal year
(items B1. + B2. - B3.) | = | |

- 13** What was the total amount of short-term debt held by this government for the fiscal year indicated in **2**? Report tax-anticipation notes, bond-anticipation notes, interest-bearing warrants, and other obligations with an original term of one year or less.

Exclude

- Accounts payable
- Other non-interest-bearing obligations
- Current portion of long-term debt (should be reported as long-term debt in **12**)

Short-term Debt

\$Bil. Mil. Thou. Dol.

A. Amount outstanding at beginning of fiscal year**B. Amount outstanding at end of fiscal year**

PART 5 – CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

- 14** What was the total amount of cash and investments (at market value) held by this government at the end of the fiscal year indicated in **2**?

Include

- Total amount of cash and cash equivalents on hand and on deposit
- Investments in Federal government, Federal agency, State and local government, and non-governmental securities

Exclude

- Accounts receivable
- Value of real property
- All non-security assets
- Employee retirement funds

- A. Reserves held for redemption of long-term debt –**
(e.g., sinking or debt service funds).

**Amount at End
of Fiscal Year**

\$Bil. Mil. Thou. Dol.

Include

- Any mortgages and notes receivable held as offsets to housing and industrial financing loans

- B. Unexpended proceeds from sale of bond issues held pending disbursement –** (e.g., bond funds)

- C. All other cash and investments –** Checking/savings accounts, CDs, stocks, bonds, mutual funds, etc.

PART 6 – REMARKS

- 15** Use this space for any explanations that may be essential in understanding the reported data.

Include

- Any significant changes occurring within the last year
- Any difficulties encountered in completing this survey

PART 7 – CONTACT INFORMATION

- 16** Who should be contacted to answer questions about data reported on this survey?

Name of contact person

Title of contact person

Area code and phone number

Extension

Area code and fax number

Email Address

Date completed
(MM) (DD)

(YYYY)

**Thank you for completing this survey.
Retain a copy of the completed report for your records.**

NOTE: The U.S. Census Bureau receives its authorization to conduct this survey from Title 13, United States Code, Sections 161 and 182. This survey has been approved by the Office of Management and Budget (OMB) and given the number 0607-0585. Please note the number displayed in the upper right-hand corner of this worksheet. Display of this number confirms that we have approval from OMB to conduct this survey. If this number was not displayed, under the Paperwork Reduction Act, we could not request your participation in this voluntary survey. Information provided on this questionnaire compiled from or customarily provided in public records are exempt from confidential treatment as cited in Title 13, United States Code, Section 9(b).

Please note that this is a national survey that applies to governments with wide differences in the size of their service areas, the amount of population served, and the extent and complexity of their activities. Public reporting burden for this collection of information is estimated to vary from 3 hours to 40 hours per response, with an average of 6 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.