

STATE AND LOCAL GOVERNMENT QUARTERLY EMPLOYMENT SURVEY

Vol. 2: No. 16

SECOND QUARTER, 1941

August 9, 1941

Data for April

MUNICIPAL EMPLOYMENT IN CITIES OF 2,500 TO 5,000 POPULATION IN APRIL 1941

Reversing a downward trend which had been evident since July 1940, nonschool^{1/} employment and pay rolls of cities and towns of 2,500 to 5,000 population started an upward swing between January and April 1941, which may be expected to continue in the three-month period from April to July.

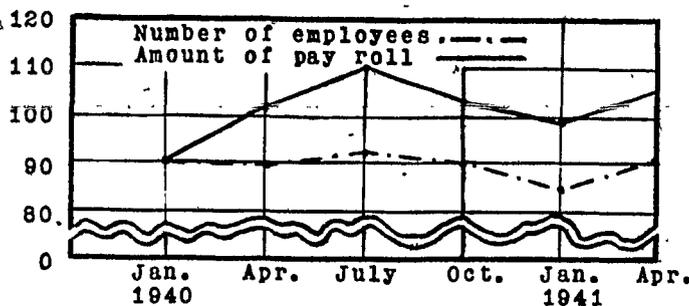
Employment up 6 percent from January to April 1941

Employees
51 thousand

Since January 1941 a rise of 6 percent—or 3.2 thousand persons—in the number of nonschool employees of cities and towns of 2,500 to 5,000 population brought the estimated total employment for all the 1,422 places of this size in the United States to 51 thousand in April 1941.

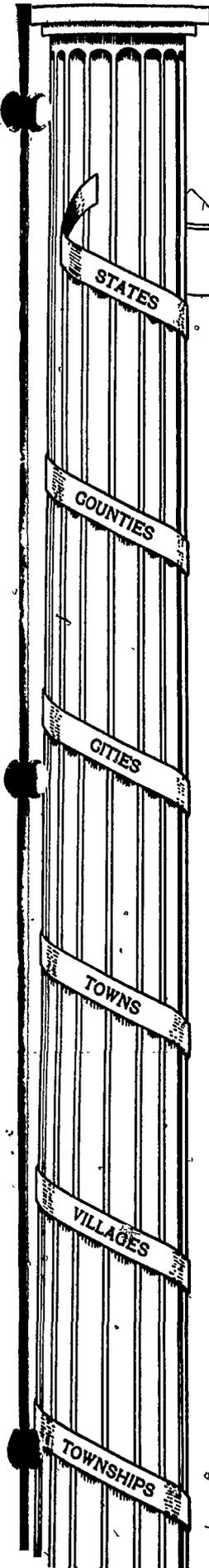
Pay rolls
\$2.97 million

Personnel in public-service enterprises rose more rapidly than employment in general governmental functions, increasing 13 percent, while the latter increased only 5 percent.



Trends in municipal employment in cities 2,500 to 5,000 population (January 1940 = 100)

^{1/} Persons on work relief and employees of contractors are excluded on the ground that they are not public employees, strictly speaking. For information on school employment and pay rolls, see United States Office of Education, Biennial Survey of Education in the United States: 1934-36, Washington, D. C.: Government Printing Office, 1939.



The sizable expansion in employment of public-service enterprises is accounted for largely by the addition of part-time and temporary personnel; the increase in number of permanent full-time employees was much smaller. In general government employment, on the other hand, the increase in the number of employees was proportionately the same for both permanent full-time and part-time and temporary workers.

Pay rolls increase \$186 thousand

April municipal pay rolls increased at approximately the same rate over January pay rolls as the corresponding employment figures. The estimated pay roll for April for cities and towns of the 2,500 to 5,000 population size group was \$2.97 million, while the total for January was \$2.78 million, a rise of about 7 percent. Sharp increases in pay rolls for general government accounted for all of the rise in total pay rolls. Public-service enterprise wages and salaries even decreased slightly.

Trends from January 1940 to April 1941

Using January 1940 as the base month, quarterly indexes for six successive quarters indicate the trends in municipal employment and pay rolls in cities having populations of 2,500 to 5,000. The indexes, which appear below in tabular form and graphically on page 1, reveal that pay rolls are repeating the seasonal rise which occurred between January and April 1940. Employment indexes, however, show a somewhat different trend from that of last year. In contrast to the 6 percent increase in April 1941 employment over the preceding quarter, total employment in April 1940 had decreased 1 percent below the January 1940 level. However, a downward trend in April 1940 was not in accordance with the corresponding trends reported for larger cities.

Changes in Municipal Nonschool Employment in Cities Having Populations of 2,500 to 5,000 January 1940 - April 1941

(January 1940 = 100)

Indexes of employment	Jan. 1940	Apr. 1940	July 1940	Oct. 1940	Jan. 1941	Apr. 1941
Total employment.....	100	99	102	100	95	101
Total monthly pay rolls..	100	112	120	114	109	117

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On the basis of the experience in 1940 of most city governments, it may be expected that employment and pay rolls in July 1941 will be higher than they were in April 1941.

Trends described on the preceding page were indicated by comparable statements for successive quarters from the following number of cities and towns:

Number of municipalities reported for two successive quarters

Items reported	Jan. & Apr. 1940	Apr. & July 1940	July & Oct. 1940	Oct. 1940 & Jan. 1941	Jan. & Apr. 1941
Number of municipalities reporting:					
Employees.....	129	144	148	179	162
Pay rolls.....	91	132	156	192	168

Returns to the April canvass

About 8.3 thousand nonschool employees were reported to be on the April pay rolls of 216 cities and towns of 2,500 to 5,000 population. Only 37 percent of the total had permanent full-time status, whereas 42 percent of the employees in January were employed on that basis. General government claimed 84 percent of the total number of employees, and public-service enterprises accounted for the remaining 16 percent.

Municipal officials in 224 cities and towns reported pay rolls totaling \$434 thousand. About 77 percent, or \$333 thousand, was for general government, and 23 percent, or \$101 thousand, was expended in public-service enterprise pay rolls.

Purpose of the Quarterly Employment Survey

Up-to-date information on employment and pay rolls, not previously available in the field of State and local government, has been collected and published by the Quarterly Employment Survey for six consecutive quarterly periods.

The aim of the Survey is to present current figures for the first month of each quarter on the total number of employees and total amount of pay rolls of State and local governments, to record trends in amount and type of public employment,

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and to make available as much other employment and pay roll information as possible for analytical use in the study of State and local government and administration.

Returns to the quarterly mail canvasses covering States, cities, counties, and townships are presented each quarter in a series of reports: one for each class of governmental unit; a general summary of information for all units; and whatever special reports the data may justify. A complete list of reports which have been issued or are in preparation is given on page 14.

Acknowledgment

The generous assistance of city and town officials who contributed information on employment and pay rolls of their respective governments for this cooperative survey is gratefully acknowledged.

Prepared by the
Current Reports Section
Division of State and Local Government
Bureau of the Census

MUNICIPAL EMPLOYEES AND PAY ROLLS OF CITIES AND TOWNS HAVING

POPULATIONS OF 2,500 - 5,000

SECOND QUARTER 1941

Schools, work relief, and contract work are excluded

City or town	Population in 1940 (in thousands)	NUMBER OF EMPLOYEES Pay period ending nearest April 30, 1941						MONTHLY PAY ROLL April 1941	
		General governmental functions				Public-service enterprises		General governmental functions	Public-service enterprises
		Total	Permanent		Temporary and other	Total	Permanent full-time		
			Full-time	Part-time					
		(In thousands)							
Alabama									
Brewton	3.3	42	23	19	—	11	4	1.5	.4
Floralda	3.0	26	8	—	18	1	—	.6	.1
Opp	3.2	22	4	18	—	None	None	.6	None
Piedmont	4.0	23	10	11	2	2	2	.9	.2
Roanoke	4.2	31	13	18	—	2	2	1.1	.2
Arizona									
Clifton	2.7	11	10	1	—	—	—	1.2	—
Arkansas									
McGehee	3.7	13	6	7	—	—	—	.7	—
Morrilton	4.6	27	NR	NR	NR	—	—	.7	—
Prescott	3.2	15	NR	NR	NR	7f	7	.8	1.2
Rogers	3.6	33	NR	NR	NR	—	—	.8	—
Springdale	3.3	13f	3	10	—	4	4	.2	.3
California									
Claremont	3.1	22	NR	NR	NR	None	None	1.6	None
Exeter	3.9	15	13	2	—	3	3	1.3	.3
Glendora	2.8	21	9	12	—	5	3	1.6	.5
Mill Valley	4.8	42	25	17	—	—	—	3.8	—
Mountain View	3.9	23	8	12	3	9	7	1.6	.8
Needles	3.6	23	3	20	—	3	3	1.2	.5
Oroville	4.4	48	19	25	4	—	—	2.8	—
Paso Robles	3.0	67	15	41	11	10	2	3.9	.6
Taft	3.2	36	21	15	—	None	None	3.6	None
Turlock	4.8	29	26	3	—	7	7	2.7	.9
Ukiah	3.7	50	17	18	15	16	5	3.0	1.4
Connecticut									
Cromwell	3.3	25	11	14	—	None	None	1.8	None
Essex	2.9	18	3	15	—	None	None	.6f	None
Colorado									
Las Animas	3.2	43	11	32	—	1	1	1.0	.1
Monte Vista	3.2	38	4	25	9	7	—	1.0	.2
Florida									
Apalachicola	3.3	33	7	25	1	2	1	.7	.1
Cocoa	3.1	52	13	9	30	5	3	2.2	.3
Madison	2.7	NR	NR	NR	NR	NR	NR	1.2	NR
Georgia									
Blakely	2.7	28	13	15	—	11	10	.9f	.8
Cairo	4.7	68	37	31	—	15	13	2.1	1.0
Cuthbert	3.4	23	14	9	1	1	1	1.1	.1
Vidalia	3.5	20	19	1	—	3	3	1.4	.2
Winder	4.0	42	16	26	—	—	—	1.3f	—
Illinois									
Abingdon	3.2	NR	NR	NR	NR	NR	NR	.6	.2
Crystal Lake	3.9	14	7	7	—	3	—	1.0	.2
Dolton	3.1	18	7	11	—	NR	NR	1.2	NR

f See footnote for this government at end of table.
— Data, if any, not reported

NR No report given of detail or amount to correspond to other figures shown for city.

MUNICIPAL EMPLOYEES AND PAY ROLLS OF CITIES AND TOWNS HAVING

POPULATIONS OF 2,500 - 5,000

SECOND QUARTER 1941

Schools, work relief, and contract work are excluded

City or town	Population in 1940 (in thousands)	NUMBER OF EMPLOYEES Pay period ending nearest April 30, 1941						MONTHLY PAY ROLL April 1941	
		General governmental functions			Public-service enterprises			General governmental functions	Public-service enterprises
		Total	Permanent		Total	Permanent			
			Full-time	Part-time		Temporary and other	Full-time	Part-time	(In thousands)
Illinois (Cont'd)									
Geneva	4.1	45	15	30	—	19	11	3.5	2.1
Havana	4.0	35	NR	NR	NR	1	1	1.3	.1
Kenilworth	2.9	17	14	3	—	3	3	2.8	.6
Sparta	3.7	50	5	45	—	3	3	1.2	.3
Steger	3.4	41	2	16	23	3	—	.5	.1
Sullivan	3.1	22	9	10	3	10	9	1.0	1.1
Zion	3.1	20	NR	NR	NR	2	NR	1.8	.2
Indiana									
Attica	3.8	39f	5	32	2	6f	3	.8f	.2f
Aurora	4.8	16	7	9	—	None	None	.8	None
Boonville	4.5	33	9	24	—	12	9	1.2	.5
Crown Point	4.6	29	6	23	—	8	8	1.2	.9
Jasonville	3.4	17	NR	NR	NR	—	—	.5f	—
Iowa									
Clarinda	4.9	32	18	12	2	3	3	1.6	.3
Eldora	3.6	5	2	1	2	5	3	.6f	.3
Missouri Valley	4.0	26	9	7	10	5	3	1.1	.4
Osawa	3.4	16	8	—	8	10	10	.9	1.1
Osage	3.2	28	8	20	—	10	1	1.0	.2
Pella	3.6	40	22	18	—	21	9	1.1	1.5
Waverly	4.2	48	25	11	12	19	14	2.5	1.8
Kansas									
Fredonia	3.5	24	9	15	—	NR	NR	1.1	NR
Hiawatha	3.2	55	13	4	38	4	3	1.0	.3
Horton	2.9	23	8	15	—	16	12	1.0	1.5
Kingsan	3.2	NR	NR	NR	NR	NR	NR	1.0	1.2
Olathe	4.0	25	9	10	6	5	4	.9	.3
Oswatonia	4.1	60	NR	NR	NR	NR	NR	1.9	1.7
Kentucky									
Ounthiana	4.8	50	25	23	2	2	2	1.6	.2
Erlanger	2.9	11	1	10	—	—	—	1.2	—
Harrodsburg	4.7	41	16	25	—	7	7	1.4	.5
Russellville	4.0	NR	NR	NR	NR	NR	NR	1.0	.2
Louisiana									
Franklin	4.3	34	16	9	9	15	12	1.5	1.1
Jeanerette	3.4	17	10	7	—	2	2	.6	.1
Kaplan	2.8	30	7	8	15	15	9	.7	.8
Pineville	4.3	12	6	6	—	5	NR	.8	.3
Slidell	2.9	9	NR	NR	NR	3	NR	.7f	NR
Maine									
Bar Harbor	4.4	104	23	81	None	None	None	8.1	None
Mallowell	2.9	20	11	9	—	—	—	1.5	—
Lisbon Town	4.1	72	10	56	6	5	2	2.1	.2
Lubec	3.1	13	NR	NR	NR	NR	NR	.2f	NR
Pittsfield	3.3	32	11	4	17	13	2	2.2	.5
Massachusetts									
Dalton	4.2	60	10	33	17	None	None	3.0	None

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MUNICIPAL EMPLOYEES AND PAY ROLLS OF CITIES AND TOWNS HAVING

POPULATIONS OF 2,500 - 5,000

SECOND QUARTER 1941

Schools, work relief, and contract work are excluded

City or town	Population in 1940 (in thousands)	NUMBER OF EMPLOYEES Pay period ending nearest April 30, 1941						MONTHLY PAY ROLL April 1941	
		General governmental functions			Public-service enterprises			General governmental functions	Public-service enterprises
		Total	Permanent		Total	Permanent			
			Full-time	Part-time		Temporary and other	Full-time	Part-time	(In thousands)
Massachusetts (Cont'd)									
Hadley	2.6	11	3	—	8	None	None	1.3	None
Scituate	4.1	120	42	75	3	25	6	8.5	1.5
Sharon	3.7	44	20	24	—	3	3	2.7	.4
Warren	3.5	60	9	50	1	2	2	2.1	.2
West Bridgewater	3.2	48	2	45	1	14	1	1.9	.2
Michigan									
Durand	3.1	21	5	16	—	1	1	1.1	.2
Garden City	4.1	10	6	0	4	None	None	1.4	None
Gladstone	5.0	83	18	17	58	16	4	2.6	1.0
Laurium	3.9	79	11	68	—	2	2	1.5	.1
Melvindale	4.8	49	37	12	—	7	2	5.3	.4
Northville	3.0	33	7	26	—	2	1	1.6	.2
Rochester	3.8	49	7	42	—	6	1	1.7	.3
St. Clair	3.5	44	21	23	—	6	5	2.8f	.6f
St. Louis	3.0	51	15	27	9	8	7	1.4	NR
Minnesota									
Blue Earth	3.7	25	13	5	7	11	11	1.9	1.6
Gilbert	2.5	280	19	141	120	24	5	6.1	1.4
Tracy	3.1	15	5	10	—	2	—	1.0	.2
Two Harbors	4.0	57	31	26	—	27	26	3.6	4.0
Wadena	2.9	19	17	1	1	7	7	1.3	.8
Waseca	4.3	79	22	17	40	9	7	2.8	1.0
Mississippi									
Lexington	2.9	20	14	6	—	4	2	.9	.2
Pass Christian	3.3	28	25	3	None	2	2	2.1	.3
Missouri									
Crystal City	3.4	23	8	14	1	24	2	1.0	.6
Fayette	2.6	29	15	14	—	13	8	.9	.7
Hayti	2.6	30	9	17	4	2	2	.6	.2
Marcelline	3.2	30	11	19	—	99	11	.9	1.9
Monett	4.4	25	25	—	—	6	6	1.8	.6
Montana									
Glendive	4.5	27	NR	NR	NR	8	8	1.2	.9
Red Lodge	3.0	18f	NR	NR	NR	1	1	NR	NR
Nebraska									
Holdrege	3.4	41	10	31	—	20	13	1.0	1.3
Wahoo	2.6	27	6	19	2	16	16	1.1	1.9
Nevada									
Elko	4.1	39	14	25	—	13	10	2.4	1.2
New Jersey									
Bernardville	3.4	28	15	10	3	None	None	2.6	None
Bradley Beach	3.5	47	23	21	3	None	None	4.7	None
Caldwell	4.9	30	23	7	—	3	2	4.9	.4
Egg Harbor	3.6	35	9	23	3	4	3	1.7	.3
Hightstown	3.5	57	11	41	5	4	4	1.5	.4
Merchantville	3.7	25	16	9	—	—	—	2.7	—

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MUNICIPAL EMPLOYEES AND PAY ROLLS OF CITIES AND TOWNS HAVING
POPULATIONS OF 2,500 - 5,000

SECOND QUARTER 1941

Schools, work relief, and contract work are excluded

City or town	Popu- lation in 1940 (in thous- ands)	NUMBER OF EMPLOYEES Pay period ending nearest April 30, 1941						MONTHLY PAY ROLL April 1941	
		General governmental functions				Public-service enterprises		General govern- mental functions (In thousands)	Public- service enter- prises (In thousands)
		Total	Permanent		Tempo- rary and other	Total	Per- manent full- time		
			Full- time	Part- time					
New Mexico									
Clayton	3.2	19	16	3	—	8	8	1.5	1.1
Lordsburg	3.1	16	5	11	—	10	10	.5	.5
New York									
Canajoharie	2.6	17	13	4	—	4	4	1.2	.4
Cooperstown	2.9	35	13	8	14	None	None	1.2	None
Klaira Heights	4.8	20	8	12	—	None	None	NR	NR
Fort Plain	2.8	27f	7	13	7	4	2	1.3f	.3
Lake Placid	2.9	30	9	21	—	23	16	1.7	2.5
Lyons	3.9	63	39	21	3	9	3	7.2	.5
Sag Harbor	2.5	11	9	2	—	—	—	.9	—
Waterloo	4.0	28	11	17	—	12	11	1.1	.7
West Haverstraw	2.5	32	1	31	—	—	—	.8	—
Whitehall	4.9	201	34	30	137	51	42	2.2f	.4f
Yorkville	3.3	10	2	8	—	None	None	.5	None
North Carolina									
Cherryville	3.2	18	15	3	None	6	4	1.0	.4
Clinton	3.6	19	19	—	—	1	1	1.1	.1
Mount Olive	2.9	34	10	7	17	2	2	.9	.1
Sanford	5.0	53	30	23	—	6	6	2.2	.5
North Dakota									
Wahpeton	3.7	60	11	49	—	4	4	1.0	.4
Ohio									
Chagrin Falls	2.5	11	NR	NR	NR	3	3	1.4	.4
Crestline	4.3	38	14	3	21	10	7	1.7	.9
Glouster	2.8	42	5	12	25	14	7	.6	.6
Lebanon	3.9	18f	NR	NR	NR	18	NR	1.2f	2.5
Oberlin	4.3	45	13	32	—	18	18	2.0	3.0
Shadyside	4.0	16	4	12	—	7	2	.8	.3
Upper Sandusky	3.9	41	11	30	—	14	7	1.5	.9
Oklahoma									
Atoka	2.5	22	9	13	—	3	3	.7	.1
Cordall	2.8	49	14	9	26	9	NR	1.2	1.1
Hartshorne	2.6	NR	NR	NR	NR	NR	NR	.4	.3
Mangum	4.2	25	16	9	—	10	9	2.0f	1.1
Sayre	3.0	35	4	22	9	3	3	.7	.2
Weatherford	2.5	NR	NR	NR	NR	NR	NR	.4	.3
Oregon									
Burns	2.6	40	NR	NR	NR	2	2	1.3	.2
Cottage Grove	2.6	28	5	23	—	7	—	.7	.4
Hood River	3.2	33	14	13	6	7	2	2.4	.3
North Bend	4.3	45	11	31	3	—	—	1.9	—
St. Helens	4.3	10	8	2	None	27	NR	.9	1.2
Silverton	2.9	12	6	5	1	4	4	.6	.4
Tillamook	2.8	31	NR	NR	NR	12	3	1.1	.6
Pennsylvania									
Bentleyville	3.4	14	1	13	—	4	—	.3	.2
Birdsboro	3.3	4	4	—	—	—	—	.4	.1

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MUNICIPAL EMPLOYEES AND PAY ROLLS OF CITIES AND TOWNS HAVING
POPULATIONS OF 2,500 - 5,000

SECOND QUARTER 1941

Schools, work relief, and contract work are excluded

City or town	Popu- lation in 1940 (in thous- ands)	NUMBER OF EMPLOYEES Pay period ending nearest April 30, 1941						MONTHLY PAY ROLL April 1941	
		General governmental functions				Public-service enterprises		General govern- mental functions (In thousands)	Public- service enter- prises (In thousands)
		Total	Permanent		Tempo- rary and other	Total	Per- manent full- time		
			Full- time	Part- time					
Pennsylvania (Cont'd)									
Camp Hill	3.6	11	8	3	—	—	—	—	—
Clifton Heights	5.0	NR	NR	NR	NR	—	—	.8	—
Curwensville	3.4	6	3	3	—	—	—	1.0	—
Dale	3.3	9	3	6	—	—	—	.3	—
Doylestown	5.0	20	18	2	—	1	1	.4	None
Ebensburg	3.7	22	14	8	None	12	8	2.1	.2
Lititz	4.8	7	3	4	—	3	3	1.1	.5
Montoursville	3.0	9	3	4	2	4	2	.4	.3
Mt. Penn	3.7	13	5	8	—	—	—	.4	.2
Horwood	3.9	12	9	3	—	—	—	.9	—
Harrisburg	3.6	9	9	—	—	—	—	1.2	—
Perkasie	4.1	10	7	3	—	NR	NR	.6	—
South Connellsville	2.6	6	1	5	—	—	—	.6	NR
Trafford	4.0	33	7	26	—	—	—	.2	—
West Reading	4.9	18	12	6	None	None	None	.8	None
West Wyoming	3.0	16	6	9	—	1	1	1.9	.2
Williamsport	2.8	15	1	14	—	None	None	.8	None
Wyomissing	3.3	26	26	—	—	4	—	.2	None
Youngwood	2.5	6	4	—	2	—	—	3.1	.2
Rhode Island									
Portsmouth	3.7	44	7	37	—	—	—	2.1	—
South Carolina									
Batesburg	2.9	20	8	12	—	4	1	.6	.1
Kingstree	3.2	32	27	5	—	—	—	2.2	—
Lancaster	4.4	28	NR	NR	NR	5	NR	1.5	.5
South Dakota									
Hot Springs	4.1	15	5	10	—	None	None	.4	None
Mobridge	3.0	13	5	8	—	2	2	.7	.3
Vermillion	3.3	39	12	17	10	14	11	1.7	1.4
Tennessee									
Franklin	4.1	26f	14	12	—	1	1	1.2f	.1
Texas									
Ballinger	4.5	17	12	5	—	3	3	1.2	.3
Belton	3.6	34	16	18	—	3	3	1.4	.3
Center	3.0	39	6	33	—	3	3	.7	.4
Cisco	4.9	54	31	—	23	7	7	2.5	.5
Cooper	2.5	9f	NR	NR	NR	5	NR	.8	NR
Hamilton	2.7	6	NR	NR	NR	—	—	.4	—
Hereford	2.6	16	9	7	—	2	2	1.0	.2
La Grange	2.5	NR	NR	NR	NR	—	—	.9	—
Marfa	3.8	8	4	4	—	3	3	.5	.3
Mart	2.9	13	10	3	—	11	3	.6	.3
McCaney	2.6	7	4	3	—	None	None	.5	None
Mineola	3.2	35	13	4	18	—	—	1.1	—
Monahans	3.9	15	15	—	None	None	None	1.3	None
Pharr	3.2	18	6	7	5	14	4	.6	.4
Quanah	3.8	18	9	9	—	None	None	1.0	None
Seymour	3.3	31	9	22	—	12	8	1.0	1.0
Shamrock	3.1	22	7	15	—	5	4	1.0	.4

f See footnote for this government at end of table.
— Data, if any, not reported.

NR No report given of detail or amount to corre-
spond to other figures shown for government.

MUNICIPAL EMPLOYEES AND PAY ROLLS OF CITIES AND TOWNS HAVING
POPULATIONS OF 2,500 - 5,000

SECOND QUARTER 1941

Schools, work relief, and contract work are excluded

City or town	Popu- lation in 1940 (in thou- sands)	NUMBER OF EMPLOYEES Pay period ending nearest April 30, 1941						MONTHLY PAY ROLL April 1941	
		General governmental functions				Public-service enterprises		General govern- mental functions (In thousands)	Public- service enter- prises
		Total	Perma- nent Full- time	Part- time	Tem- porary and other	Total	Per- manent full- time		
Texas (Cont'd.)									
Snyder	3.8	20	11	9	—	3	2	.6	.2
Wallington	3.3	12	6	6	—	3	3	.6f	.3f
Yoakum	4.7	21	14	1	—	6	11	.9	1.2
Utah									
Eureka	2.3	48	6	39	3	9	2	1.2f	—
Heber	2.7	16	4	12	—	2	—	.6	.1
Payson	3.6	64	10	54	—	1	1	1.9	.1
Springville	4.8	52	8	36	8	33	5	1.2	.9
Virginia									
Galax	3.2	NR	NR	NR	NR	NR	NR	1.4	.3
Phoebus	3.5	NR	NR	NR	NR	NR	NR	1.2	—
Vinton	3.5	24	6	14	4	2	NR	1.4	.1
Williamsburg	3.9	54	30	24	—	—	—	3.7	—
Washington									
Auburn	4.1	13	11	2	—	5	3	1.5	.4
Oak	2.9	16	5	11	—	9	2	.9	.6
Fort Townsend	4.7	28	12	13	3	9	3	1.8	.5
Sedro Woolley	3.0	12	6	6	—	None	None	.9	None
Snohomish	2.8	55	8	47	—	15	1	1.3	3.8
West Virginia									
Benwood	3.6	91	13	28	.50	None	None	5.6	None
Kenova	3.9	17	9	7	1	—	—	1.0	—
McMechen	3.7	14	3	11	None	None	None	.5	None
Wisconsin									
Berlin	4.2	34	22	12	—	5	5	1.8	.3
Burlington	4.4	41	23	11	7	3	3	2.8	.4
New London	4.8	55	22	27	6	9	9	3.2	1.1
River Falls	2.8	32	17	4	11	22	9	1.7	1.5
Tomahawk	3.4	23	19	4	—	2	2	.9	.2
Viroqua	3.5	44f	12	18	14	5	3	1.7f	.3
Wyoming									
Evanston	3.6	25	16	2	7	12	8	1.4	1.0
Lander	2.6	5	2	3	—	1	1	.4	.1

f See footnote for this government at end of table.
— Data, if any, not reported.

NR No report given of detail or amount to corre-
spond to other figures shown for government.

- FOOTNOTES FOR INDIVIDUAL CITIES AND TOWNS -

Arkansas

Prescott - Includes five water supply department workers employed also in public works; salary apportioned where earned.

Connecticut

Essex - April pay roll estimated at one-twelfth of pay roll for year.

Georgia

Blakely - Does not include unknown earnings of Mayor and councilmen—5 employees.
Winder - Pay rolls of city councilmembers not included.

Indiana

Attica - Data are for March 1941. April pay roll estimated at one-third of pay roll for quarter.

Iowa

Eldora - Includes \$87.50 payed to unreported number of volunteer firemen.

Louisiana

Slidell - April pay roll estimated at one-third of pay roll for quarter.

Maine

Lubec - Does not include pay for fire chief and one health employee.

Michigan

St. Clair - April pay roll estimated at one-third of pay roll for quarter.

Montana

Red Lodge - Does not include unknown number of workers employed in parks and other general governmental functions.

New York

Fort Plain - Includes W. P. A. labor on street, sewer, and sidewalk project.
Whitehall - April pay roll estimated at one-third of pay roll for quarter.

Ohio

Lebanon - Does not include data for councilmen, trustees, or fire department.

Oklahoma

Mangum - Includes \$300 for street and park labor for which number of employees was not reported.

Tennessee

Franklin - Data for general governmental functions include 4 employees who also worked in public-service enterprises during April.

Texas

Cooper - Does not include unknown number of day laborers earning \$100 in April.
Wallington - April pay roll estimated at one-third of pay roll for quarter.

Utah

Eureka - Information for pay roll of the water department included with data for general governmental functions.

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TO CITY, TOWN, AND VILLAGE OFFICIALS COOPERATING IN THE STATE AND LOCAL GOVERNMENT QUARTERLY EMPLOYMENT SURVEY:

Information for the month of April about the number of employees and amount of pay rolls of your municipal government is requested below for the cooperative canvass of State and local governmental employment. Return of the addressed copy of this form is desired before May 15, 1941, if possible. The duplicate is for your files.

As an official cooperating in this survey, you will receive copies of all reports on municipal employment in cities, towns, and villages of the same population as yours and General Summaries of returns from all units of government.

J. C. Capt
J. C. Capt
Director

PLEASE RETURN ADDRESSED COPY.
If exact figures are unobtainable, USE ESTIMATES.
EXCLUDE EMPLOYEES OF SCHOOLS, PERSONS ON WORK RELIEF, AND EMPLOYEES OF CONTRACTORS.
Explanation of any large changes in employment or pay rolls since your January report, or of any other unusual items in the data, may be made in the space provided for comments.
INSTRUCTIONS ON REVERSE SHOULD BE READ BEFORE INSERTING FIGURES.

FUNCTION	NUMBER OF EMPLOYEES In pay period ended on or nearest April 30, 1941				AMOUNT OF PAY ROLL FOR APRIL 1941
	Total	Permanent status		Temporary and other	
		Full-time	Part-time		
	A	Information desired if available		D	E
1. GENERAL GOVERNMENTAL FUNCTIONS (EXCEPT SCHOOLS): TOTAL.....	*	B	C	D	*
a. General administrative and financial.....					
b. Mayor and council, board or commission.....					
c. Judicial.....					
d. Police.....					
e. Fire (EXCLUDE UNPAID VOLUNTEERS).....					
f. Public works (Streets and highways and sanitation and waste removal).....					
g. Health and hospitals.....					
h. Charities (EXCLUDE PERSONS ON WORK RELIEF).....					
i. Recreation, parks, auditoriums, etc.....					
j. Other general governmental functions (DO NOT INCLUDE SCHOOLS).....					
2. PUBLIC-SERVICE ENTERPRISES: TOTAL.....	*				*
k. Water-supply.....					
l. Other (Specify).....					

* Please report the best figures available for these four totals, even though partially or wholly estimated.
Your comments or suggestions will receive careful attention. (Use space on reverse.)

Data supplied by: _____ (Name) _____ (Title)
Address: _____
(A copy of the report of this survey will be sent to address shown.)

RETURN ADDRESSED COPY BY MAY 15, 1941, IF POSSIBLE. Enclosed self-addressed envelope requires no

SAMPLE OF FORM USED INSTRUCTIONS AND DEFINITIONS

GENERAL INSTRUCTIONS:

Officials: Include number and compensation of elective and other officials, judges, etc., paid by the municipality or by fees.
Exclusions: EXCLUDE ENTIRELY EMPLOYEES OF SCHOOLS, PERSONS ON WORK RELIEF, AND EMPLOYEES OF CONTRACTORS.
Alternative dates: If information on number of employees and amount of pay rolls is not easily available for April 1941, figures for March 1941 will be acceptable, but the column headings should then be changed to read "March" instead of "April."
Estimates: If exact figures are unobtainable, USE ESTIMATES.
Explanation of any large changes in employment or pay rolls since your January report, or of any other unusual items in the data, may be made in the space provided for comments.

DEFINITIONS OF EMPLOYEES AND PAY ROLLS:

Column A. Total number of employees: Enter sum of Columns B, C, and D.
Columns B and C. Permanent employees: Include municipal employees with permanent or indefinite tenure; also elective and other officials, judges, etc., paid by the city or by fees and having a term of one year or more. Report as "full-time" (in Column B), employees working the prescribed number of hours for a full-time week in their respective departments; and as "part-time" (in Column C), employees working regularly for fewer hours per week than is prescribed for full-time employees in the respective departments. Include as "part-time" employees, officials also engaged in an outside profession or employment, and volunteer firemen receiving pay.
Column D. Temporary and other employees: Include seasonal, emergency, and other employees without permanent tenure. EXCLUDE PERSONS ON WORK RELIEF AND EMPLOYEES OF CONTRACTORS.
Column E. Amount of pay roll for month: Salaries, wages, and fees of all officials and employees should be included. Amounts may be estimated by multiplying semi-monthly pay roll totals by two, etc., and adding such estimates to totals already on a monthly basis. Amounts will be published to nearest thousand dollars.

DEFINITIONS OF FUNCTIONS:

- a. **General administrative and financial:** Include offices of city clerk, auditor, or treasurer, and other general administrative agencies.
- b. **Mayor and council, board or commission:** Include offices of mayor or manager, council, or general governing commission.
- c. **Judicial:** Include judges and court employees. Exclude juries and witnesses.
- d. **Police:** Include uniformed and plain-clothes force and clerical employees.
- e. **Fire:** Include fire companies and clerical employees. Exclude volunteer fire companies, which serve without pay, but include as part-time those which receive some pay.
- f. **Public works (Streets and highways, sanitation and waste removal):** Include maintenance, lighting, and construction of streets and alleys, sewers and sewage-disposal plants, collection of garbage, street cleaning, comfort stations, etc. EXCLUDE EMPLOYEES OF CONTRACTORS.
- g. **Health and hospitals:** Include medical inspection, food regulation and inspection, clinics, child health services, visiting nurses, control of communicable diseases, vital statistics, and hospitals.
- h. **Charities:** Include case-workers and other employees administering institutional and noninstitutional assistance and welfare. EXCLUDE PERSONS ON WORK RELIEF.
- i. **Recreation, parks, auditoriums, etc.:** Include playgrounds, golf courses, beaches, recreation buildings, auditoriums, parks and park policing, zoos, museums, art galleries, orchestras, etc.
- j. **Other general governmental functions:** Include activities not classified above, such as libraries, scales, pounds, pension fund employees (EXCLUDE PENSIONERS), markets, warehouses, morgue, cemeteries, city garages, asphalt plants, etc.
- k-l. **Public-service enterprises:** Include city-operated enterprises. Under "l. Other" include electric-light plants, street railways or buses, airports, docks and wharves, gas supply, ferries, housing, etc. Sewage-disposal plants should be classified under "f".

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COMMENTS

STATE AND LOCAL GOVERNMENT QUARTERLY EMPLOYMENT SURVEY REPORTS

(Indexed by volume and number)

	Volume 1 (1940)				Volume 2 (1941)	
	First Quarter (January data)	Second Quarter (April data)	Third Quarter (July data)	Fourth Quarter (October data)	First Quarter (January data)	Second Quarter (April data)
General Summary.....	No. 1	No. 11	No. 21	No. 31	No. 1	No. 11
Information by separate governments:						
States.....	No. 2	No. 12	No. 22	No. 32	No. 2	No. 12*
Cities having populations:						
Over 25,000.....	No. 3	No. 13	No. 23	No. 33	No. 3	No. 13*
10,000 to 25,000.....	No. 4	No. 14	No. 24	No. 34	No. 4	No. 14
5,000 to 10,000.....	No. 5	No. 15	No. 25	No. 35	No. 5	No. 15
2,500 to 5,000.....	No. 6	No. 16	No. 26	No. 36	No. 6	No. 16
Under 2,500.....	No. 7	No. 17	No. 27	No. 37	No. 7	No. 17*
Counties having populations:						
Over 20,000.....	No. 8	No. 18	No. 28	No. 38	No. 8	No. 18*
Under 20,000.....	No. 9	No. 19	No. 29	No. 39	No. 9	No. 19*
Townships.....	No. 10	No. 20	No. 30	No. 40	No. 10	No. 20*
Distribution of employment by functions:						
States.....	No. 9--Part 1					
Cities over 10,000.....	No. 9--Part 2					
Summary for all units, employees.....	No. 10					
Summary for all units, both employees and pay rolls.....			No. 31a*			
* In preparation						

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