

Qtax F73 FAQs

1. Why should I complete this form? What is the purpose of this survey?

The Quarterly Survey of Selected Non-Property Taxes is one of three parts of the Quarterly Summary of State and Local Government Tax Revenue. The U.S. Congress, federal agencies, state and local governments, education and research organizations, and the general public employ results from these surveys. Some major uses include the following:

- a. Development of government component of the gross domestic product estimates
- b. Development of the national income accounts
- c. Tax policy research

More information on the Quarterly Summary of State and Local Government Tax Revenue can be found here: <http://www.census.gov/govs/ntax/>

2. Is this survey mandatory?

This is a voluntary survey. However, the Bureau of Economic Analysis uses the data collected by the Quarterly Survey of State and Local taxes to create national estimates of GDP. We estimate that this survey should take an average of 20 minutes to complete.

3. How do I get taken off of your mailing list?

We cannot remove you from our mailing list.

4. Why did I receive this survey?

If you have received the Quarterly Survey of Selected Non-Property Taxes, we have determined this government is one of the approximately 90,000 local governments in the United States. Out of the approximately 90,000 local governments, a smaller representative sample is drawn and sent a copy of our survey in order to compile a national estimate of selected local tax collections every quarter.

5. We are not a government. Should I complete the survey?

If you have received a copy of the Quarterly Survey of Selected Non-Property Taxes it is because this government is in scope of our definition of a government. We define a government to be “an organized entity which, in addition to having governmental character, has sufficient discretion in the management of its own affairs to distinguish it as separate from the administrative structure of any other governmental unit.”

If you believe this government does not fall within the scope of our definition of a government, please contact a member of the Quarterly Tax Survey team by

Telephone: 1-866-880-9010 weekdays, 7 AM to 5 PM ET

Email: govs.ntax@census.gov

For further details on the definition and characteristics of a government entity for Census Bureau reporting, refer to the Government Finance and Employment Classification Manual at www.census.gov/govs/classification.

6. The name of this government is incorrect. How do I get it changed?

To ensure the name of this government is properly corrected and recorded in our database, contact a member of the Quarterly Tax Survey Team by:

Telephone: 1-866-880-9010 weekdays, 7 AM to 5 PM ET

Email: govs.qtax@census.gov

7. How do I correct data after I have already submitted the survey?

If you have already submitted data for this government and would like to make a correction, please contact a member of the Quarterly Tax Survey team by:

Telephone: 1-866-880-9010 weekdays, 7 AM to 5 PM ET

Email: govs.qtax@census.gov

8. Why doesn't my password work?

For security purposes, a unique password is created. The unique user ID and password is provided on the paper copy of the survey form and both are required to log into the interactive system. If you have difficulty finding your user ID and/or password, or if you are having trouble logging into the web collection system, please contact a member of the Quarterly Tax survey team by:

Telephone: 1-800-832-2839 weekdays, 7 AM to 5 PM ET

Email: govs.qtax@census.gov

9. Where can I obtain a paper copy of the Quarterly Survey of Selected Non-Property Taxes?

There are a few options to obtain a paper copy of the Quarterly Survey of Selected Non-Property Taxes report form.

a. You can select the "Print/Review Form" option from the top toolbar. This will print a paper copy of your form with any entered data displayed.

b. You can select the "Would you like a PDF of the form with your answers?" option from the Main Menu to print a paper copy of your form with any entered data displayed.

c. You can select the "Would you like a blank PDF of the form?" option from the Main Menu to print a blank paper copy of your form.

d. You can access all forms relating to the Quarterly Survey State and Local Government Tax Revenue by year at http://www.census.gov/govs/qtax/get_forms.html . To

determine the appropriate form number for your government, look at the form number displayed in the top portion of the screen.

10. How do I confirm the Census Bureau received my data?

When you submitted your data through the web application, you received a Submission Confirmation screen that you were able to print. If you did not see this screen, then you have not submitted your data.

If you have submitted your survey on the web, by mail, fax or over the phone you can contact a member of the Quarterly Tax survey team to verify your submission by:

Telephone: 1-800-832-2839 weekdays, 7 AM to 5 PM ET

Email: govs.qtax@census.gov

11. How do I contact a member of the Quarterly Tax survey team?

You can contact the Quarterly Tax survey team by:

Telephone: 1-866-880-9010 weekdays, 7 AM to 5 PM ET

Email: govs.qtax@census.gov

12. Is there a fine if I do not complete this survey?

Participation in this important survey is voluntary. However, it is very important that we have your cooperation to ensure the quality of our data.

13. When I try to view a PDF of the form with my answers, the form is either blank or missing some of my reported data. What do I need to do?

This issue occurs when you have an older version of the Adobe Reader program. You can either download the free version from the Adobe web site, or contact us to email or fax you a copy of the form with your answers for your records.

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Email: govs.qtax@census.gov

