

ABS-L1R  
(04-16-2020)



**UNITED STATES DEPARTMENT OF COMMERCE**  
**U.S. Census Bureau**  
Washington, DC 20233-0001

The Office of Management and Budget (OMB) approval number for the Annual Business Survey is 0607-1004.

### DUE DATE REMINDER

Recently, the U.S. Census Bureau mailed you a letter asking you to complete the **2020 Annual Business Survey**. If you have submitted your survey in the past few weeks, **thank you**. If you have not yet reported, please do so before the due date noted below.

**Authentication Code:**

**Due Date:**

Steps to report online:

1. **Sign in OR register** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under "My Surveys."
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-888-824-9954, Monday through Friday, 8:00 a.m. to 6:00 p.m. Eastern time.

**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Handwritten signature of Kevin E. Deardorff in black ink.

Kevin E. Deardorff  
Chief, Economic Reimbursable Surveys Division  
U.S. Census Bureau

Handwritten signature of Emilda B. Rivers in black ink.

Emilda B. Rivers  
Director  
National Center for Science and Engineering Statistics  
National Science Foundation

**U.S. DEPARTMENT OF COMMERCE**  
**U.S. Census Bureau**  
1201 E 10th St  
Jeffersonville IN 47132-0001

**AN EQUAL OPPORTUNITY EMPLOYER**

**FORWARDING SERVICE REQUESTED**

PRSRT STD  
POSTAGE & FEES PAID  
U.S. Census Bureau  
Permit No. G-58

OFFICIAL BUSINESS  
Penalty for Private Use \$300

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U.S. Census Bureau  
Official Correspondence  
**YOUR RESPONSE IS  
REQUIRED BY LAW**  
Please Reply by  
August 25, 2020

United States®  
**Census**  
Bureau