OMB No. 0607-0782: Approval Expires 05/31/2000

FORM **ACE-1**
(1-28-99)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS

1998 ANNUAL CAPITAL EXPENDITURES SURVEY

Industry Category Codes:

Printed above are the industries in which we believe your company operates. If necessary, correct the above industry category code(s) to reflect your company's operations.

Refer to the list of industry codes and descriptions beginning on page 7 of the Instructions, Definitions, and Codes List manual.

(Please correct any errors in name, address, and ZIP Code.)

NOTICE – Response to this inquiry is **required by law (Title 13, U.S. Code).** By section 9 of the same law, your report to the Census Bureau is confidential. It may be seen only by sworn Census employees and may be used only for statistical purposes. The law also provides that copies retained in your files are immune from legal process.

Respondents are not required to respond to any information collection unless it displays a valid approval number from the Office of Management and Budget. This 8-digit number appears at the top of this page.

PLEASE TURN THIS FORM BOOKLET OVER AND BEGIN THE SURVEY ON PAGE 1.

FROM THE DIRECTOR
BUREAU OF THE CENSUS

We are conducting the Annual Capital Expenditures Survey, and we'd like you to help by completing the enclosed survey form.

The Census Bureau's Annual Capital Expenditures Survey is a key source of information about our country's economic performance. Your company may find the survey results about trends in capital expenditures useful for identifying business opportunities, product development, and business planning.

Title 13 of the United States Code requires you to answer this survey, and it also requires us to keep your response confidential.

We realize that completing this survey is a burden for you. We hope, however, that you appreciate the importance of your response in providing accurate data about our Nation's economic performance. We have limited the survey sample to the fewest possible number of representative firms, and we accept estimates if book figures are not available.

Please review the instructions, complete the form, and return it within 30 days. The instructions can assist you on how to report for each item. Returning your form promptly helps us keep follow-up costs down. If you have any questions or comments, please call us toll-free at **1–800–528–3049.**

Thank you in advance for your cooperation.

Sincerely,

Kenneth Prewitt

Enclosure

DEFINITIONS AND GENERAL INSTRUCTIONS

PLEASE REFER TO THE ENCLOSED INSTRUCTIONS, DEFINITIONS, AND CODES LIST MANUAL BEFORE COMPLETING THE SURVEY.

- SURVEY SCOPE – This survey collects capital expenditures data for nonfarm companies, organizations, and associations operating within the United States. This includes churches and other non-profit organizations, government owned but privately operated organizations, and agricultural services. Agricultural production should be excluded.
- SURVEY PERIOD – Report data for calendar year 1998. **Refer to page 1 of the instruction manual if your records are on a fiscal year basis.**
- **If your company ceased operations during the survey year, complete the form for the period of time the company was in operation.**
- Reasonable estimates are acceptable.
- Report dollar values rounded to thousands.

Example: If figure is $179,125,628.00 report →	Mil	Thou
	179	126

- Please complete and return the form in the envelope provided by the due date shown on the top of the page with your mailing address. **To request another survey form or an extension of time** for filing, call **1–800–814–8385** or write to the address below (please include your Census File Number (CFN) located on the top line of the mailing address):

  Bureau of the Census
  1201 East Tenth Street
  Jeffersonville, IN 47132-0001

- To return the form by FAX, fax to **1–800–438–8040.**
- **If you have any questions regarding this survey or need help completing it, call 1–800–528–3049.**

DEFINITIONS AND GENERAL INSTRUCTIONS

ITEM 1A – DOMESTIC FIXED ASSET DATA

FIXED ASSETS – New and used buildings, structures, machinery, and equipment for which depreciation or amortization accounts are ordinarily maintained. The value of land development and improvements, as well as exploration and development of mineral properties, are included.

Exclude
- Cost of land and depletable assets such as mineral and timber rights;
- Current assets such as inventories, cash, and accounts receivable;
- Assets of foreign operations;
- Assets leased to others under capital lease arrangements;
- Intangible assets such as patents, copyrights, trademarks, franchises, and goodwill.

CAPITAL EXPENDITURES – All capitalized costs during 1998 for both new and used structures and equipment chargeable to fixed asset accounts, and for which depreciation or amortization accounts are ordinarily maintained.

Include
- Expenditures for major additions, alterations, and capitalized repairs to existing structures, whether performed by a contractor or completed in-house;
- Gross additions during the year to construction-in-progress accounts for projects lasting more than one year, even if the asset was not in use and not yet depreciated;
- Capitalized cost of assets produced or purchased then leased as the lessor under operating leases;
- Capital costs for feasibility studies, architectural, legal, installation, and engineering fees;
- Estimated cost of assets acquired under capital leases entered into during the survey year;
- Expenditures for capitalized improvements made to assets leased from others (leasehold improvements);
- Expenditures for developmental and exploratory drilling activities, including intangible drilling costs;
- Capitalized interest charges on loans with which capital projects are financed, if consistent with the Statement of Financial Accounting Standards Board (FASB) Number 34;
- Value of assets expensed as permitted under Section 179 of the U.S. Internal Revenue Code.
- Expenditures for land development and improvement, including demolition of buildings, land servicing, and site preparation.

Exclude
- Expenditures for structures or equipment by subsidiaries and branches located outside the United States;
- Value of structures built or work performed by your enterprise on contract to others;
- Items chargeable as current operating expenses such as cost of maintenance, normal repairs, and supplies;
- Expenditures for intangible assets such as goodwill, patents, or copyrights;
- Payments to others for structures and equipment acquired under operating leases or rented;
- Expenditures for property which is leased to others as part of a capital (full-payout or equity) lease arrangement.

OTHER ADDITIONS AND ACQUISITIONS – Additions to your fixed asset accounts, including **fixed assets** acquired through mergers and acquisitions, if not considered capital expenditures.

ITEM 1B – SALES, OPERATING RECEIPTS, AND REVENUES

Include
- Sales, operating receipts, and revenues from taxable operations as well as total revenues from tax-exempt activities. See page 4 of the instruction manual for additional details regarding this item.

PLEASE READ THE ABOVE DEFINITIONS AND GENERAL INSTRUCTIONS BEFORE ANSWERING THE FOLLOWING QUESTIONS

a. Did this enterprise own any fixed assets during 1998?

01 1☐ YES – *Continue* 2☐ NO – *Skip to "Ownership Information" on Page 13.*

b. Did this enterprise make any capital expenditures during 1998?

02 1☐ YES – *Continue* 2☐ NO – *Complete Item 1, then skip to Page 13.*

ITEM 1A Report capital expenditures for all domestic operations of your enterprise, including subsidiaries and divisions. For this report, the terms enterprise and company are used interchangeably. An enterprise is a business, service, or membership organization consisting of one or more establishments under common ownership or control. It includes all establishments of subsidiary companies, where there is more than 50 percent ownership, as well as establishments of firms which the enterprise has the power to direct or cause the direction of management and policies. **Holding companies should report for the entire corporation, including all subsidiaries under their ownership.** If you cannot report consolidated data for the entire enterprise, call 1–800–528–3049 to arrange for special handling. If your company was bought by another company during 1998, complete the form for the part of the year prior to the sale, and enter the name and address of the new owner in the "Ownership Information" section on page 13.

Report the following fixed asset data for the entire company. Report in thousands of dollars. Exclude land.

Row	Description	(1) Mil	(1) Thou
10	Gross value (original cost) of fixed assets at beginning of year		
11	Total capital expenditures [If none, *enter "0"; this item should be equal to Item 2, Row 20, Column (1)]*		
12	Other additions and acquisitions *(Please specify in the "Remarks" section on page 13.)*		
13	Gross value of retirements and dispositions	<	>
14	Gross value (original cost) of fixed assets at end of year		
15	Accumulated depreciation and amortization at end of year		

ITEM 1B Report total sales, operating receipts and revenue – include value of all products sold, services rendered, or other receipts and revenues. See page 4 of the instruction manual for additional details regarding this item.

Row	Description	Enter industry code	Sales, operating receipts and revenue (1) Mil	Sales, operating receipts and revenue (1) Thou
16	Total domestic sales, operating receipts, and revenue for the entire company			
	Report the three industries with the largest sales, operating receipts, and revenue in which this company operates. Use the list of industry category codes on page 7 of instructions to complete column (1).			
17	Largest industry			
18	Second largest industry			
19	Third largest industry			

DEFINITIONS AND GENERAL INSTRUCTIONS

ITEM 2 – DOMESTIC CAPITAL EXPENDITURES DATA

Complete Item 2 for the capital expenditures reported in Item 1, Row 11.

STRUCTURES – Report the capitalized cost of buildings and structures, and all necessary expenditures to acquire, construct, and prepare the structure for its intended use.

Include
- Major additions, alterations, and capitalized repairs to existing structures, whether performed by a contractor or completed in-house;
- Gross additions during the year to construction-in-progress accounts for projects lasting more than one year;
- Machinery and equipment which are an integral or built-in feature of the structure;
- Expenditures for land development and improvements such as demolition of buildings, site preparation, and land servicing;
- Facilities which are built into or fixed to the land such as sidewalks, streets, parking lots, airfields, piers, telephone and power lines, sewers, and petroleum and gas pipelines;
- Exploration and development of mineral properties such as drilling gas wells, construction of offshore drilling platforms; digging and shoring mines, mine shafts, and mining exploration.

Exclude
- Cost of land and depletable assets;
- Normal maintenance and repairs to existing structures or service facilities.

EQUIPMENT – Report the capitalized cost of machinery and equipment used in the production and distribution of goods and services, and in office functions.

Include
- Furniture and fixtures;
- Transportation equipment such as automobiles, trucks, tractors, and aircraft;
- Office equipment and machines, including computers;
- Production machinery.

Exclude
- Expenditures for items that are expensed such as office supplies;
- Computer software if considered intangible;
- Expenditures for machinery or equipment which are housed in structures and **cannot** be removed or replaced without significantly altering the structure. Examples include electrical work, elevators, heating and cooling systems, and overhead hoists and cranes. See Item 2, STRUCTURES on page 3 of the Instruction manual for additional types of equipment to be included as structures.

OTHER – Report capital expenditures for assets acquired in 1998 that cannot be classified under structures or equipment. **(Do not** report furniture and fixtures, capitalized computer software, and motor vehicles as OTHER; these are considered equipment for this survey.)

Exclude
- Cost of land and depletable assets;
- Intangible assets (i.e. goodwill, patents, etc.).

Note: Allocate construction-in-progress, leasehold improvements, and capitalized interest as structures and equipment where applicable. If you cannot allocate these expenditures as structures or equipment, report them as OTHER and provide a description in Item 3.

NOTE: Furniture and fixtures, computers, and motor vehicles should not be reported as "Other". These should be reported as equipment for the purposes of this survey.

ITEM 2 **Report the following domestic capital expenditures data for the entire company. Report in thousands of dollars. Exclude land.**

Row	Capital expenditures from Item 1, Row 11	Total (1) Mil	Total (1) Thou	Structures (2) Mil	Structures (2) Thou	Equipment (3) Mil	Equipment (3) Thou	Other (4) Mil	Other (4) Thou
20	Total capital expenditures [Total should be equal to Item 1A, Row 11, Column (1)]								
21	New capital expenditures (Include major additions, alterations, and capitalized repairs to existing structures)								
22	Used capital expenditures								

ITEM 3 **List the items included in "Other" capital expenditures (Item 2, Row 20, Column 4) and report their value in thousands of dollars.**

Row	Description (1)	(2) Mil	(2) Thou
30			
31			
32			

ITEM 4 For new capital expenditures reported in Item 2, Row 21, Column (1), report the estimated cost of assets acquired under capital lease arrangements entered into during the year. Exclude payments for operating leases and capitalized costs of leasehold improvements (see page 5 of the instruction manual for reporting capital leases). Report in thousands of dollars.

Row		(1) Mil	(1) Thou
41	**TOTAL** →		

ITEM 5 Report the amount of capitalized interest incurred during the year to produce or construct assets reported as new capital expenditures in Item 2, Row 21, Column (1). Report in thousands of dollars.

Row		(1) Mil	(1) Thou
51	**TOTAL** →		

ITEM 6 – CAPITAL EXPENDITURES BY INDUSTRY

DEFINITIONS AND GENERAL INSTRUCTIONS

Complete a separate row in Item 6 for each industry in which your enterprise operated and had capital expenditures in 1998. The sum of expenditures reported in the "Total Capital Expenditures" column should equal the value reported in Item 2, Row 20, Column (1).

INDUSTRY CATEGORY CODE – The list of industry category codes printed on page 16 are the industries in which we expected you to have operations in 1998. If the industries are incorrect or incomplete, please refer to the complete list of possible industry codes and descriptions beginning on page 7 of the Instructions, Definitions, and Codes List manual. Correct the list on page 16 of this form and use these updated industry codes to complete Item 6.

Note: If only one industry code is printed on page 16 and this is the only industry in which you operated in 1998, check the box to the right and continue with item 7. → 6010 ☐ Check here

If you operated in more than one industry or;
If you made a correction to any printed industry on page 16, → **complete Item 6.**

ITEM 6 **Report in thousands of dollars. Exclude land.**

Row	Enter Industry Category Code	Total Capital Expenditures* (0)		Structures (Include major additions, alterations and capitalized repairs to existing structures as new structures)						Equipment						Other					
				Total (1)		New (2)		Used (3)		Total (4)		New (5)		Used (6)		Total (7)		New (8)		Used (9)	
		Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
610																					
611																					
612																					
613																					
614																					
615																					
616																					
617																					
618																					
619																					

**Total of column should equal Item 2, Row 20, Column (1)*

FORM ACE-1 (1-28-99)

ITEM 7 – CAPITAL EXPENDITURES BY TYPE OF STRUCTURE

DEFINITIONS AND GENERAL INSTRUCTIONS

Complete a separate Item 7 for each industry listed in Item 6 with expenditures for structures. If you skipped Item 6, enter the three-digit code from Page 16 in the industry category box below and complete the item for the expenditures reported in Item 2, column 2.

If you had expenditures for structures in more than 5 industries, **photocopy Item 7** for additional space. Enter your CFN on each page completed for Item 7. If you need additional lines to report types of structures for an industry, continue to the next Item 7 entering the same industry code.

Use the three-digit structure code from Section III on page 11 of the Instructions, Definitions, and Codes Lists manual to report the type of structure that your company **acquired, constructed, remodeled, renovated,** or **modernized.**

CONSTRUCTION OF NEW FACILITY – Buildings or other structures not previously owned. Include additions to existing buildings, such as a new wing.

ACQUISITION OF EXISTING FACILITY/NEW – Buildings or other structures that have been previously owned **but** not occupied or used.

ACQUISITION OF EXISTING FACILITY/USED – Buildings or other structures that have been previously owned and occupied or used.

ITEM 7 **CAPITAL EXPENDITURES BY TYPE OF STRUCTURE** **Enter your CFN (CENSUS FILE NUMBER) from first line of mailing address: →**

Enter industry category from Industry Category Code column of ITEM 6: →

Key Code	Enter Structure Code From List (1)	Capital Expenditures for Structures (2)		Construction of New Facility				Acquisition of Existing Facility				Remodeling, Renovation, Modernization of Existing Facility				Other (9)	
				Own Employees (3)		Contract (4)		New (5)		Used (6)		Own Employees (7)		Contract (8)			
		Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
710																	
711																	
712																	
713																	
714																	
715																	
716																	
799	**Total →**																

ITEM 7 CAPITAL EXPENDITURES BY TYPE OF STRUCTURE

Enter your CFN (CENSUS FILE NUMBER) from first line of mailing address: ⟶

Enter industry category from Industry Category Code column of ITEM 6: ⟶

Key Code	Enter Structure Code From List (1)	Capital Expenditures for Structures (2)		Construction of New Facility				Acquisition of Existing Facility				Remodeling, Renovation, Modernization of Existing Facility				Other (9)	
				Own Employees (3)		Contract (4)		New (5)		Used (6)		Own Employees (7)		Contract (8)			
		Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
710																	
711																	
712																	
713																	
714																	
715																	
716																	
799	**Total ⟶**																

ITEM 7 CAPITAL EXPENDITURES BY TYPE OF STRUCTURE

Enter industry category from Industry Category Code column of ITEM 6: ⟶

Key Code	Enter Structure Code From List (1)	Capital Expenditures for Structures (2)		Construction of New Facility				Acquisition of Existing Facility				Remodeling, Renovation, Modernization of Existing Facility				Other (9)	
				Own Employees (3)		Contract (4)		New (5)		Used (6)		Own Employees (7)		Contract (8)			
		Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
710																	
711																	
712																	
713																	
714																	
715																	
716																	
799	**Total ⟶**																

FORM ACE-1 (1-28-99)

ITEM 7 **CAPITAL EXPENDITURES BY TYPE OF STRUCTURE**

Enter your CFN (CENSUS FILE NUMBER) from first line of mailing address: ⟶

Enter industry category from Industry Category Code column of ITEM 6: ⟶

Key Code	Enter Structure Code From List (1)	Capital Expenditures for Structures (2)		Construction of New Facility				Acquisition of Existing Facility				Remodeling, Renovation, Modernization of Existing Facility				Other (9)	
				Own Employees (3)		Contract (4)		New (5)		Used (6)		Own Employees (7)		Contract (8)			
		Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
710																	
711																	
712																	
713																	
714																	
715																	
716																	
799	**Total** ⟶																

ITEM 7 **CAPITAL EXPENDITURES BY TYPE OF STRUCTURE**

Enter industry category from Industry Category Code column of ITEM 6: ⟶

Key Code	Enter Structure Code From List (1)	Capital Expenditures for Structures (2)		Construction of New Facility				Acquisition of Existing Facility				Remodeling, Renovation, Modernization of Existing Facility				Other (9)	
				Own Employees (3)		Contract (4)		New (5)		Used (6)		Own Employees (7)		Contract (8)			
		Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
710																	
711																	
712																	
713																	
714																	
715																	
716																	
799	**Total** ⟶																

ITEM 8 – CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT

DEFINITIONS AND GENERAL INSTRUCTIONS

Complete a separate Item 8 for each industry listed in Item 6 with expenditures for equipment. If you skipped Item 6, enter the three-digit code from Page 16 in the industry category box below and complete the item for the expenditures reported in Item 2, column 3.

If you had expenditures for equipment in more than 5 industries, **photocopy Item 8** for additional space. Enter your CFN on each page completed for Item 8. If you need additional lines to report types of structures for an industry, continue to the next Item 8 entering the same industry code.

Use the three-digit equipment code from Section III on page 14 of the Instructions, Definitions, and Codes Lists manual to report the type of equipment that your company acquired.

ITEM 8 **CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT** **Enter your CFN (CENSUS FILE NUMBER) from first line of mailing address:** ⟶

Enter industry category from Industry Category Code column of ITEM 6: ⟶

Key Code	Enter Equipment Code From List (1)	Capital Expenditures For Equipment (2)		New Equipment (3)		Used Equipment (4)		Other (5)	
		Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
810									
811									
812									
813									
814									
815									
816									
899	**Total** ⟶								

FORM ACE-1 (1-28-99)

ITEM 8 **CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT** **Enter your CFN (CENSUS FILE NUMBER) from first line of mailing address:** →

Enter industry category from Industry Category Code column of ITEM 6: →

Key Code	Enter Equipment Code From List (1)	Capital Expenditures For Equipment (2) Mil	Capital Expenditures For Equipment (2) Thou	New Equipment (3) Mil	New Equipment (3) Thou	Used Equipment (4) Mil	Used Equipment (4) Thou	Other (5) Mil	Other (5) Thou
810									
811									
812									
813									
814									
815									
816									
899	**Total** →								

ITEM 8 **CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT**

Enter industry category from Industry Category Code column of ITEM 6: →

Key Code	Enter Equipment Code From List (1)	Capital Expenditures For Equipment (2) Mil	Capital Expenditures For Equipment (2) Thou	New Equipment (3) Mil	New Equipment (3) Thou	Used Equipment (4) Mil	Used Equipment (4) Thou	Other (5) Mil	Other (5) Thou
810									
811									
812									
813									
814									
815									
816									
899	**Total** →								

ITEM 8 CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT **Enter your CFN (CENSUS FILE NUMBER) from first line of mailing address: ⟶**

Enter industry category from Industry Category Code column of ITEM 6: ⟶

Key Code	Enter Equipment Code From List (1)	Capital Expenditures For Equipment (2)		New Equipment (3)		Used Equipment (4)		Other (5)	
		Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
810									
811									
812									
813									
814									
815									
816									
899	**Total ⟶**								

ITEM 8 CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT

Enter industry category from Industry Category Code column of ITEM 6: ⟶

Key Code	Enter Equipment Code From List (1)	Capital Expenditures For Equipment (2)		New Equipment (3)		Used Equipment (4)		Other (5)	
		Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
810									
811									
812									
813									
814									
815									
816									
899	**Total ⟶**								

FORM ACE-1 (1-28-99)

REPORTING PERIOD COVERED

a. Do the reported data cover the calendar year 1998?

95 1 ☐ YES
2 ☐ NO – *Specify period covered* → 3

FROM		
Month	Day	Year

4

TO		
Month	Day	Year

OWNERSHIP INFORMATION

a. Was this company in operation on December 31, 1998?

96 1 ☐ YES
2 ☐ NO – *Give date operations ceased* → 3

Month	Day	Year

b. Did the ownership of this company change during the year ending December 31, 1998?

97 1 ☐ YES
2 ☐ NO

Specify date of change → 3
AND fill in c. below ↙

Month	Day	Year

c. Name of new operator/company

97c

Number and street

City | State | ZIP Code

REMARKS

98 *Please explain any large or unusual changes to your company's reported domestic capital expenditures.*

CERTIFICATION – This report is substantially accurate and has been prepared in accordance with instructions.

Name of person to contact regarding this report *(Please print or type)* (1)		Telephone number (2)			FAX number (3)	
99		Area code ( )	Number –	Ext.	Area code ( )	Number –
Signature of authorized official					Date	

Please be sure to correct any name, address, and ZIP Code errors on the imprinted address on page 16 of this form booklet.

PLEASE RETURN YOUR COMPLETED FORM TO

Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47132-0001

OR **Fax the form to 1–800–438–8040**

THANK YOU FOR YOUR COOPERATION AND ASSISTANCE IN THIS SURVEY.