



This is an official request from the United States Government. The Office of Management and Budget (OMB) approval numbers for these collections are 0607-0444, which expires 9/30/2016 and 0607-0449, which expires 4/30/2015.

A Message from the Director, U.S. Census Bureau:

This letter is in reference to the 2014 Report of Organization, NC-99001, and the 2014 Annual Survey of Manufactures, MA-10000(L). These surveys are **mandatory**, and are **due by February 12, 2015**. Your cooperation in completing them is greatly appreciated.

To report, go to the website noted below, click the "Report Now" button, and enter your user ID and password.

Website:

User ID:

Password:

Please Note: The U.S. Census Bureau is moving toward all-electronic collections. In addition to reducing our costs, the benefits to reporting electronically include:

- Built-in calculation features
- Edits that identify potential reporting issues
- Immediate confirmation of submission

The Report of Organization is used to update the Census Bureau's list of businesses, and it provides key source data for the County Business Patterns program and other statistical series. Companies, business analysts, and trade associations use this information in planning investments, production, and marketing.

The Annual Survey of Manufactures collects key data about the manufacturing sector of the nation's economy. These data are used to develop accurate estimates of domestic output and productivity, and they serve as a valuable resource for making sound decisions on economic trade policies. Title 13, United States Code, Sections 182 and 224, **requires your response** and Section 9 guarantees that **your response is confidential** and will be used for statistical purposes only. Applicable provisions of the law are provided on the website noted above. You may use reasonable estimates if book figures are not readily available.

Thank you for your time and cooperation with the Report of Organization and the Annual Survey of Manufactures. We could not continue to provide timely and accurate statistics about the U.S. economy without the help of businesses like yours. If you need assistance beyond what is available on our website, please contact us at 1-800-233-6136 Monday through Friday, 8:00 a.m. to 4:30 p.m. Eastern Time.