ASCO-L4
(04-08-2019)

UNITED STATES DEPARTMENT OF COMMERCE
Office of the General Counsel
OFFICE OF THE CHIEF COUNSEL FOR ECONOMIC AFFAIRS
Washington, D.C. 20230

NOTICE OF FAILURE TO PROVIDE MANDATORY CENSUS BUREAU REPORT

Our records indicate that we have not received your **2018 Report of Organization** and/or **2018 Annual Survey of Manufactures** response. High-quality economic statistics are indispensable to understanding our domestic economy and other key economic measures for the nation, such as the Gross Domestic Product (GDP), depend on data from these surveys.

Your company has received repeated requests for this information and to date a response has not been received. If you recently reported, you can verify your filing status by logging into your account at https://portal.census.gov and clicking on "Options" and then "Filing Status."

We remind you that your response is **REQUIRED BY LAW**. Title 13, United States Code (U.S.C.), Sections 131 and 182, authorizes this collection. Sections 224 and 225 require your response. Section 9 requires that we keep your answers **STRICTLY CONFIDENTIAL**. Title 13 (Section 224) and the Sentencing Reform Act of 1984 (18, U.S.C. 3559 and 3571) allow for possible prosecution of responsible officials and penalties up to $5,000 (and a response is still required).

If you do not comply with this final request, your case may be submitted to the U.S. Department of Justice for further action.

Online reporting is easy and secure using the account that you set up according to the instructions below. For assistance with meeting the mandatory filing requirement, please contact our toll-free customer help line at 1-844-303-7713, Monday through Friday, 8:00 a.m. to 6:00 p.m. Eastern time.

Authentication Code:
Account Manager:

Upon receipt of this letter, please report within 10 days following these steps:

1. **Sign in** OR **register** at https://portal.census.gov
2. **Add** your authentication code OR **locate** these reports under "My Surveys."
3. **Report** by clicking on "REPORT NOW."

Thank you in advance for your time and participation.

Respectfully,

Michael A. Cannon
Acting Chief Counsel for Economic Affairs