UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001

A Message from the Directors
U.S. Census Bureau and National Center for Science and Engineering Statistics

The U.S. Census Bureau has selected your business to participate in the **2016 Business R&D and Innovation Survey**. This national survey collects information from businesses operating in the United States and is the single most important source of up-to-date information on business research and development (R&D) in the United States. Accurate information about R&D and innovation will help leaders in the public and private sectors make better decisions to strengthen American competitiveness.

Use the enclosed form as a worksheet prior to reporting online, or return the completed form in the enclosed envelope. Online reporting is encouraged due to cost savings and reduced processing times.

Website: https://portal.census.gov
Authentication Code: Refer to form
Due Date: April 19, 2017

1. **Sign in** OR **register** at the website above.
2. **Add** your authentication code OR **locate** this report under "My Surveys."
3. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete.

YOUR RESPONSE IS REQUIRED BY LAW. Title 13 United States Code, Sections 8(b), 131, and 182, and Title 42 United States Code, Sections 1861-76 (National Science Foundation Act of 1950, as amended) authorize this collection. Sections 224 and 225 of Title 13 require your response. Section 9 of Title 13 requires that the Census Bureau keep your answers **strictly confidential**. We estimate this survey will take an average of 15 minutes to complete. On the back of this letter you will find disclosure descriptions regarding Office of Management and Budget number, authority and confidentiality, and burden estimate statement.

For assistance with completing this survey, please log into your Census Bureau account or call our toll-free customer help line at 1-844-825-7931, Monday through Friday, 8:00 a.m. to 4:45 p.m. Eastern time.

Thank you in advance for your time and cooperation and for helping the U.S. Census Bureau measure America’s people, places, and economy. Your response makes a difference.

Sincerely,

John R. Gawalt
Director
National Center for Science and Engineering Statistics
National Science Foundation

John H. Thompson
Director
U.S. Census Bureau

Enclosures

This survey is conducted under a joint partnership agreement between the National Science Foundation and the U.S. Census Bureau.

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0912 and appears at the upper right of the survey form or each reporting screen. Without this approval we could not conduct this survey.

Authority and Confidentiality

Title 13 United States Code, Sections 8(b), 131, and 182, and Title 42 United States Code, Sections 1861-76 (National Science Foundation Act of 1950, as amended) authorize this collection. Sections 224 and 225 of Title 13 require your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and can use your responses for statistical purposes only. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Burden Estimate Statement

We estimate this survey will take an average of 15 minutes to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:

ERD Survey Comments 0607-0912
U.S. Census Bureau
4600 Silver Hill Road
Room ERD-6H128
Washington, DC 20233

You may email comments to erd.survey.comments@census.gov. Be sure to use “ERD Survey Comments 0607-0912” as the subject.