COS-L5
(05-18-2020)

UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

The Office of Management and Budget (OMB) approval number for the Report of Organization is 0607- 0444.

PAST DUE NOTICE

Our records indicate that we have not yet received a response to the **2019 Report of Organization**. Please complete the survey online **within the next 10 business days** using the following information:

Authentication Code:

1. **Sign in** OR **register** at https://portal.census.gov
2. **Add** your authentication code OR **locate** this report under "My Surveys."
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on "Options" and then "Filing Status." Look for an entry under the "Date Received" column.

Special notice: Because of the recent Coronavirus (COVID-19) outbreak, we realize you may not have immediate access to the records you need to provide exact responses to the questions in this survey. If this is the case, we accept your best estimates.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. Title 13, United States Code, Sections 131 & 182, authorizes this collection. Sections 224 and 225 require your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution.

For assistance with completing your survey, please call us at 1-844-303-7713, Monday through Friday, 8:00 a.m. to 6:00 p.m. Eastern time. You may be asked to leave a voice mail message in lieu of speaking with a person, and we will return your call as soon as possible.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Carol V Caldwell

Carol V. Caldwell
Chief, Economic Statistical Methods Division
U.S. Census Bureau

United States® Census Bureau

census.gov

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U.S. Census Bureau
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