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MEMORANDUM FOR: The Record

From: Lisa M. Blumerman (**signed May 18, 2017**)
Associate Director, Decennial Census Programs

Subject: Response Processing Operation 2020 Census Detailed Operational Plan

Contact: Thomas W. Thornton
Decennial Census Management Division
301-763-8885
Thomas.thornton@census.gov

This memorandum documents the release of the 2020 Census Detailed Operational Plan for the Response Processing operation. This document baselines the overall plan, as well as specific details of the Response Processing operation. It will be updated over time to reflect changes in strategies and development that result from census planning, research, and testing activities.

The Response Processing operation is responsible for all phases of data collection processing, including address frame creation and maintenance, incorporation of received response data and data collected in field operations, and final processing of the responses into the data products used for apportionment, redistricting, and public-use files.

This document reflects the state of the Response Processing operation as of January 13, 2017. In addition, the post-data collection phase of this operation is not fully presented in this document, as some details about this process continue to be worked out.

The 2020 Census Memorandum Series

The 2020 Census Memorandum Series documents significant decisions, actions, and accomplishments of the 2020 Census Program for the purpose of informing stakeholders, coordinating interdivisional efforts, and documenting important historical changes.

A memorandum generally will be added to this series for any decision or documentation that meets the following criteria:

1. A major program level decision that will affect the overall design or have significant effect on 2020 Census operations or systems.

2. A major policy decision or change that will affect the overall design or significantly impact 2020 Census operations or systems.

3. A report that documents the research and testing for 2020 Census operations or systems.

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