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## 2020 CENSUS PROGRAM MEMORANDUM SERIES: 2018.11

**Date:** April 27, 2018

**MEMORANDUM FOR:** The Record

**From:** Albert E. Fontenot Jr. **(signed April 27, 2018)**  
Associate Director, Decennial Census Programs

**Subject:** Decennial Service Center Detailed Operational Plan

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This memorandum documents the 2020 Census Detailed Operational Plan for 31. Decennial Service Center (DSC) and how this operation supports 2020 Census field operations for decennial staff (i.e. headquarters, paper data capture, regional census centers, area census offices, remote workers, and listers/enumerators). This document is intended for use by U.S. Census Bureau managers, staff, contractors, and other internal and external stakeholders working on the 2020 Census.

### The 2020 Census Memorandum Series

The 2020 Census Memorandum Series documents significant decisions, actions, and accomplishments of the 2020 Census Program for the purpose of informing stakeholders, coordinating interdivisional efforts, and documenting important historical changes.

A memorandum generally will be added to this series for any decision or documentation that meets the following criteria:

1. A major program-level decision that will affect the overall design or have significant effect on 2020 Census operations or systems.
2. A major policy decision or change that will affect the overall design or significantly impact 2020 Census operations or systems.
3. A report that documents the research and testing for 2020 Census operations or systems.

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