



2012 ECONOMIC CENSUS

Architectural and Landscape Architectural Services

DUE DATE
FEBRUARY 12, 2013

(Please correct any errors in this mailing address.)

Need help or have questions?

- **Read** the accompanying information sheet(s) before answering the questions.
- **Visit** econhelp.census.gov
- **Call** 1-800-233-6136, between 8:00 a.m. and 6:00 p.m., Eastern time, Monday through Friday.

PS-54103

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Report Online - It's fast and secure!
Go to: econhelp.census.gov

- OR -

Mail your completed form to:

U.S. CENSUS BUREAU
1201 East 10th Street
Jeffersonville, IN 47134-0001

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same law, **YOUR CENSUS REPORT IS CONFIDENTIAL.** It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

- Use blue or black ballpoint pen.
- Do not use pencil or felt-tip pen.
- Do not put slashes through 0 or 7.
- Please center numbers in their respective boxes.
- Place an "X" inside the box.

Examples:

0 1 2 3 4 5 6 7 8 9

The reporting unit for this form is an establishment. An **establishment** is generally a single physical location where business is conducted or where services or industrial operations are performed. For further clarification, see information sheet(s).

1 EMPLOYER IDENTIFICATION NUMBER

Is the Employer Identification Number (EIN) shown to the left of the mailing address the same as the one used for this establishment on its latest 2012 Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return?

0021 Yes - Go to **2** 0022 No - Enter current EIN (9 digits) → 0025 -

2 PHYSICAL LOCATION

A. Is this establishment's physical location the same as shown in the mailing address? (P.O. Box and rural route addresses are not physical locations.)

0031 Yes - Go to line B

0032 No - Enter physical location →

0035 Number and street

0036 City, town, village, etc. 0037 State 0038 ZIP Code
 -

CONTINUE WITH **2** ON PAGE 2



2 PHYSICAL LOCATION - Continued

B. Is this establishment physically located inside the legal boundaries of the city, town, village, etc.? (Mark "X" only ONE box.)

- 0041 Yes 0042 No 0043 No legal boundaries 0044 Do not know

C. In what type of municipality is this establishment physically located? (Mark "X" only ONE box.)

- 0046 City, village, or borough 0047 Town or township 0048 Other 0024 Do not know

3 OPERATIONAL STATUS

Which ONE of the following best describes this establishment's operational status at the end of 2012? (Mark "X" only ONE box.)

0011 In operation

0013 Temporarily or seasonally inactive

0014 Ceased operation - *Indicate date at right* →

Month	Day	Year

0015 Sold or leased to another corporation - *Give date at right AND enter name and address of new owner or operator and Employer Identification Number (EIN) below* →

Month	Day	Year

 0018



0060 Name of new owner or operator	0061 EIN (9 digits)

0062 Mailing address (Number and street, P.O. Box, etc.)

0063 City, town, village, etc.	0064 State	0065 ZIP Code

0016 Other - *Specify* → 0815

4 MONTHS IN OPERATION

Mark "X" if None 2012 Number

Number of months in operation during 2012 (If none, mark "X" and go to 30.) 0002

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HOW TO REPORT DOLLAR FIGURES

Dollar figures should be **rounded to thousands** of dollars.

If a figure is **\$2,035,628.79:** **Report** →

If a value is "0" (or less than \$500.00): **Report** →

Mark "X" if None

2012		
\$ Bil.	Mil.	Thou.
	2	036
EXAMPLE		

5 SALES, SHIPMENTS, RECEIPTS, OR REVENUE

Operating receipts (Include receipts for work subcontracted to others or, if a joint venture, work performed by participants for which they were reimbursed.) 0100

	2012		
	\$ Bil.	Mil.	Thou.

6 Not Applicable.

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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

7 EMPLOYMENT AND PAYROLL

Include:

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) shown to the left of the mailing address or corrected in **1**.

Exclude:

- Temporary staffing obtained from a staffing service.
- Contractors, subcontractors, or independent contractors.
- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN.
- Purchased or managed services, such as janitorial, guard, or landscape services.
- Professional or technical services purchased from another firm, such as software consulting, computer programming, engineering, or accounting services.

For further clarification, see information sheet(s).

Mark "X" if None

2012

Number

--	--	--	--	--	--	--	--

A. Number of employees for pay period including March 12, 2012 0000

B. Payroll before deductions (Exclude employer's cost for fringe benefits.) Mark "X" if None

2012

	\$ Bil.	Mil.	Thou.
1. Annual payroll 0300 <input type="checkbox"/>			
2. First quarter payroll (January-March 2012) 0310 <input type="checkbox"/>			

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8 - 18 Not Applicable.

19 KIND OF BUSINESS OR ACTIVITY

Which **ONE** of the following best describes this establishment's principal kind of business or activity in 2012? If none of the provided selections seem appropriate, provide a specific description of the primary business activity. **Mark "X" only ONE box.**

Architectural and landscape architectural services, including consulting

- 0700 541 310 00 4 Architectural and building architectural design services performed by or under the direction of a licensed architect
- 541 320 00 9 Landscape architecture and design services, excluding maintenance and installation
- 541 320 00 7 Land use planning and design services, including parks, airports, and highways
- 541 320 00 6 Landscape consulting services
- 541 320 00 2 Golf course design services
- 541 320 00 B Garden design services

Other design services

- 541 320 00 A Urban/city/regional planning and design services
- 541 490 00 5 Home and agricultural building floor plan design services
- 541 340 00 7 Drafting services, including CAD (Computer Aided Design) drafting and steel detailing
- 541 410 00 1 Interior design services
- 541 430 00 1 Graphic design services

CONTINUE WITH **19** ON PAGE 4

CONTINUE ON PAGE 4

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19 KIND OF BUSINESS OR ACTIVITY - Continued

Other design services - Continued

- 0700 541 420 00 1 Industrial design services - developing designs that optimize the use, value, and appearance of products
 - 777 541 03 1 Other design services - Describe
-

Other kind of business or activity

- 561 730 00 5 Landscape maintenance and installation services
 - 541 330 00 B Engineering services, including construction engineering services
 - 541 370 00 6 Surveying and mapping services, excluding geophysical
 - 541 360 00 1 Geophysical surveying and mapping services
 - 777 541 04 3 Construction services - Describe
-
- 777 541 03 3 Management services - Describe
-
- 773 000 00 1 Other kind of business or activity - Describe
-

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20 CLASS OF CUSTOMER

Estimate the percentage of receipts (reported in **5**) by class of customer.
Include work performed "in-house" or by others.

- 1. Federal, state, and local governments, including public authorities (direct services only) 3120
- 2. Construction firms 3122
- 3. Architectural firms 3123
- 4. Engineering firms 3124
- 5. All other business firms and organizations (manufacturing, utilities, mining, shopping centers, office buildings, etc.) 3125
- 6. Not-for-profit organizations (Include religious organizations.) 3107
- 7. Household consumers and individuals (Report fees from individually owned businesses on lines 2, 3, 4, or 5 as appropriate.) 3100
- 8. TOTAL

2012	
Whole percent of receipts	
1	%
2	%
3	%
4	%
5	%
6	%
7	%
100	%



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21 SUPPORT SERVICES

Was this establishment primarily engaged in providing management, administrative, or support services to other establishments of your enterprise (rather than for the general public or other business firms) in 2012?

0998 Yes

0999 No

HOW TO REPORT PERCENTS

Percents should be rounded to whole percents.

If figure is 38.76% of total sales: Report →

2012			
Report thousands of dollars OR whole percents.			
Estimates are acceptable.			
\$ Bil.	Mil.	Thou.	Percent
			39

22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE

(Report receipts by source either as a dollar figure or as a whole percent of total receipts (reported in 5). See HOW TO REPORT DOLLAR FIGURES on page 2 and HOW TO REPORT PERCENTS above. Do not combine data for two or more receipts lines.)

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Line 1a(1) - Report receipts from architectural services that are provided for single-family residential building projects. Townhouses with a floor-to-ceiling wall between each unit are classified as single-family houses. Report historical restoration projects on **line 1c**.

Line 1a(2) - Report receipts from architectural services that are provided for multi-family residential building projects, including the design of apartment blocks. Report architectural detail services for non-residential building projects on the appropriate detail lines under **line 1b**.

Line 1b - Report receipts from architectural services that are provided for non-residential building projects. Include the design of hotels, resorts, and similar temporary overnight accommodation building projects. Report historical restoration projects on **line 1c**.

Line 1b(2) - Report receipts from architectural services for retail stores, restaurants, and similar buildings. Include shopping centers, and gas stations. Report historical restoration projects on **line 1c**.

Line 1b(6) - Report receipts from architectural services for entertainment, recreational, and cultural building projects. Include cinemas, museums, zoos, health clubs, swimming pools, stadiums, community centers, and monuments.

Line 1b(7) - Report receipts from architectural services for primary and secondary education building projects. Include day care centers. Report stadiums and arenas on **line 1b(6)**.

Line 1b(8) - Report receipts from architectural services for college, university and other post-secondary educational building projects. Include dormitories. Report stadiums and arenas on **line 1b(6)**.

Line 1b(9) - Report receipts from architectural services for industrial buildings. Include manufacturing plants and similar processing and assembly buildings. Report warehouses on **line 1b(10)**.

Line 1b(10) - Report receipts from architectural services for transportation and distribution facility projects. Include bus stations, train stations, airport terminals, warehouses, distribution centers, and truck terminals.

Line 1b(12) - Report receipts from architectural services for buildings related to the administration of justice. Include courthouses, police stations, prisons and other correctional buildings.

Line 1d - Report receipts from providing advice, studies, and reports on architectural matters. Report receipts from providing advice, studies, and reports in conjunction with a specific project on the appropriate detail lines under **lines 1a** through **1c**.

Line 2a - Report receipts from residential landscape architectural services that consist of a complete project or phase of a project. Report nursing homes and similar residential health care building projects, hotel and motel projects, and resort projects on the appropriate detail lines under **line 2b**. Report projects that consist of a specific element of a residential landscape project on **line 2d**.

Line 2a(3) - Report receipts from projects that consist of a mix of single and multiple-family buildings. Include low-income housing development projects.

Line 2b - Report receipts from non-residential landscape architectural services that consist of a complete project or phase of a project. Report recreational and other open space projects on the appropriate detail lines under **line 2c**. Report projects that consist of a specific element of a non-residential landscape project on **line 2d**.

Line 2b(1) - Report receipts from landscape architectural services for building projects of a general commercial nature, such as office buildings, office and industrial parks, shopping centers, mixed-use projects, and manufacturing plants.

Line 2b(4) - Report receipts from landscape architectural services for other non-residential building projects. Include transportation terminals such as airports and train stations, nursing homes, hospitals, etc.

CONTINUE WITH 22 ON PAGE 6

CONTINUE ON PAGE 6

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22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Line 2c - Report receipts from recreational and open space landscape architectural services that consist of a project or phase of a project. Include outdoor recreation or sporting activities of the non-building type, such as baseball diamonds and soccer fields. Include services for parks and for transportation corridors. Report stadium and arena projects on **line 2b(2)**. Report projects that consist of a specific element of a recreational and open space project on **line 2d**.

Line 2c(1) - Report receipts from landscape architectural services that consist of a complete project or phase of a project for city centers, public squares, streetscape projects, urban plazas, urban waterfront projects, etc. Report projects that consist of a specific element of a recreational or open space project on **line 2d**.

Line 2c(2) - Report receipts from landscape architecture services that consist of a complete project or phase of a project for recreation or open space projects where activity is not enclosed in a building. Include fields for football, soccer, baseball; golf courses; ski areas; restoration of wetlands or other natural areas; and services for parks, greenways or trails. Report projects that consist of both hotel buildings and non-building recreational and open space facilities on **line 2c(4)**. Report projects that consist of a specific element of one of the above projects on **line 2d**.

Line 2c(3) - Report receipts from landscape architecture services that consist of a complete project or phase of a project for transportation corridors such as landscape design of highways. Report services for streetscapes on **line 2c(1)**. Report projects that consist of a specific element of transportation corridors on **line 2d**.

Line 2c(4) - Report receipts from landscape architecture services that consist of a complete project or phase of a project for resorts that may be comprised of both hotel buildings and non-building recreation or open space projects. Include golf courses and ski areas that include hotel accommodations. Report projects that consist of a specific element of one of the above projects on **line 2d**.

Line 2d - Report receipts from designs that are provided as a stand-alone service, although they may be incorporated in a larger project.

Line 3a - Report receipts from urban planning services. These services develop plans for the use of land in order to achieve a community's objectives for a built and natural environment that is esthetically pleasing, efficient, and functional. Report the design of site master plans for actual construction projects on **line 3c**.

Line 3a(1) - Report receipts from the development of plans that describe the long-term objectives of cities or towns for the development of infrastructure, housing, industry, commercial, recreational, and other facilities. Comprehensive plans cover a large geographical area for a lengthy time period.

Line 3a(2) - Report receipts from community plans that are developed within the framework of a comprehensive plan.

Line 3b - Report receipts from urban planning advisory services that are not related to the development of a specific comprehensive, community, or element plan. Advisory services use the professional expertise of the urban planner to provide advice on an issue. Studies and research may be conducted as part of the service.

Line 3c - Report receipts from services that provide plans for a construction site, showing the proposed location of buildings, roads, parking lots, etc. Report urban planning services on the appropriate detail lines under **line 3a**.

Line 3d - Report receipts from general contractor services (e.g., erection, repair, renovation) of buildings, other structures, or civil engineering works. Report design-build services that provide both design and construction where the contractor undertakes the construction risk and the design risk. Include the "build" services under a design-bid-build project.

Line 3e - Report receipts from planning, supervising, and coordinating the work of tradesmen, laborers, and contractors on a construction site. May include assistance with the procurement of materials and subcontractors. Report services performed as a component of project management services on **line 3f**.

Line 4e - Report receipts from granting permission to use content protected by copyright or as industrial property (e.g., patent or trademark) owned or controlled by this establishment. Exclude outright sale of rights in perpetuity.

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Description of sales, shipments, receipts, or revenue	2012			
	Report thousands of dollars OR whole percents. Estimates are acceptable.			
	\$ Bil.	Mil.	Thou.	Percent
1. Architectural services, excluding landscape architecture				
a. Architectural services for residential building projects				
(1) Single-family residential projects 36991				
(2) Multi-family residential projects 36992				
(3) Add lines 1a(1) and 1a(2) 36990				

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CONTINUE WITH **22** ON PAGE 7

If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Description of sales, shipments, receipts, or revenue	2012			
	Report thousands of dollars OR whole percents. Estimates are acceptable.			
	\$ Bil.	Mil.	Thou.	Percent
1. Architectural services, excluding landscape architecture - Continued				
b. Architectural services for non-residential building projects				
(1) Office building projects 36521				
(2) Retail and restaurant projects 36522				
(3) Hotels and convention centers 36523				
(4) Hospitals and clinical buildings used for active health care 36524				
(5) Nursing homes and similar buildings used for medium- and long-term health care 36525				
(6) Entertainment, recreational, and cultural building projects 36526				
(7) Primary and secondary school projects 36527				
(8) College and university projects 36528				
(9) Industrial building projects 36529				
(10) Transportation and distribution facility projects 36531				
(11) Religious building projects 36532				
(12) Justice system building projects 36533				
(13) Other non-residential building projects 36534				
(14) Add lines 1b(1) through 1b(13) 36520				
c. Historical restoration architectural services 37010				
d. Architectural consulting services (<i>Include expert witness services.</i>) 37020				

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CONTINUE WITH **22** ON PAGE 8

22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Description of sales, shipments, receipts, or revenue	2012			
	Report thousands of dollars OR whole percents. Estimates are acceptable.			
	\$ Bil.	Mil.	Thou.	Percent
2. Landscape architectural services				
a. Landscape architectural services for residential building projects				
(1) Single-family residential building projects 37041				
(2) Multiple-family residential building projects 37042				
(3) Residential subdivision projects 37043				
(4) Add lines 2a(1) through 2a(3) 37040				
b. Landscape architectural services for non-residential building projects				
(1) Corporate building projects 37051				
(2) Hotel, convention center, stadium, and arena building projects 37052				
(3) Educational building projects 37053				
(4) Other non-residential building projects 37054				
(5) Add lines 2b(1) through 2b(4) 37050				
c. Landscape architectural services for recreational and open space projects				
(1) City centers and public squares 37061				
(2) Non-building recreational facilities, parks, and natural areas 37062				
(3) Transportation corridors 37063				
(4) Resorts 37064				
(5) Other recreational and open space projects 37065				
(6) Add lines 2c(1) through 2c(5) 37060				

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CONTINUE WITH **22** ON PAGE 9

CONTINUE ON PAGE 9

22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Description of sales, shipments, receipts, or revenue	2012			
	Report thousands of dollars OR whole percents. Estimates are acceptable.			
	\$ Bil.	Mil.	Thou.	Percent
4. Other services - Continued				
d. Research and development - Describe ↴				
<input type="text"/>				
37190				
e. Licensing of rights to use intellectual property				
(1) Protected by copyright				
39401				
(2) Protected as industrial property				
39402				
(3) Add lines 4e(1) and 4e(2)				
39400				
f. Resale of merchandise - Describe ↴				
<input type="text"/>				
39623				
g. All other operating receipts - Describe if more than 10 percent of total revenue ↴				
<input type="text"/>				
39723				
5. TOTAL OPERATING RECEIPTS - Sum of lines should equal 5 if reporting in dollars				100
39850				

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23 and **24** Not Applicable.

25 EXPORTED SERVICES

NOTE - An exported service is a product (e.g., service performed, license agreement) that is sold or transferred to, or performed for a customer or client (individual, government, business establishment, etc.) located **outside** the United States (i.e., outside the 50 States, District of Columbia, U.S. Commonwealth Territories, or U.S. possessions). Include products provided to unaffiliated and affiliated foreign firms (e.g., foreign parent firms, subsidiaries, branches). Exclude products provided to domestic subsidiaries of foreign firms.

A. Did the receipts or revenue (reported in **5**) include any amounts for exported services?

0911 Yes - Go to line B

0912 No - Go to **26**

B. Amount of receipts or revenue for exported services 0914

2012		
\$ Bil.	Mil.	Thou.
<input type="text"/>	<input type="text"/>	<input type="text"/>

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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

26 SPECIAL INQUIRIES

PERSONNEL BY OCCUPATION

Enter employment reported on IRS Form 941, Employer's Quarterly Federal Tax Return, by occupational category in column 1. The total of column 1 should equal the number reported in **7**, line A.

Enter each active proprietor or partner by occupational category in column 2. Only the proprietor or partners **not** considered employees of the firm for federal tax purposes should be included. Unincorporated businesses operating at more than one location should report the proprietor or partners at the one location at which they spend most of their working time.

Enter each employee, proprietor, or partner on **one** line only. Include personnel with multiple licenses or registrations on the line which best describes the **primary** nature of their work.

		Number of employees for pay period including March 12, 2012	Number of active proprietors or partners for pay period including March 12, 2012
1. Licensed, registered, or professionally trained architects	3241	<input type="text"/>	<input type="text"/>
2. Licensed, registered, or professionally trained landscape architects	3248	<input type="text"/>	<input type="text"/>
3. Licensed, registered, or professionally trained engineers	3242	<input type="text"/>	<input type="text"/>
4. Licensed, registered, or professionally trained surveyors	3243	<input type="text"/>	<input type="text"/>
5. Certified surveying technicians or technologists	3247	<input type="text"/>	<input type="text"/>
6. Computer programmers	3201	<input type="text"/>	<input type="text"/>
7. Other computer-related personnel	3203	<input type="text"/>	<input type="text"/>
8. Other technically-trained personnel	3245	<input type="text"/>	<input type="text"/>
9. All other personnel	3246	<input type="text"/>	<input type="text"/>
10. TOTAL (Sum of lines 1 through 9, for employees, should equal 7 , line A.)	3200	<input type="text"/>	<input type="text"/>

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27-29 Not Applicable.

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REMARKS (Please use this space for any explanations that may be essential in understanding your reported data.)

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30 CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.

Is the time period covered by this report a calendar year?

Yes

No - Enter time period covered →

FROM	Month	Year	TO	Month	Year
	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>

Name of person to contact regarding this report

Title

Area code	Number	Extension
<input type="text"/>	<input type="text"/>	<input type="text"/>

Area code	Number
<input type="text"/>	<input type="text"/>

E-mail address

Date completed	Month	Day	Year
	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Thank you for completing your 2012 ECONOMIC CENSUS form.
PLEASE PHOTOCOPY THIS FORM FOR YOUR RECORDS AND RETURN THE ORIGINAL.**

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