U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

FORM
F-42 (05-23-2013)

2013 ANNUAL SURVEY OF LOCAL GOVERNMENT FINANCES
School Building Agencies

OMB No. 0607-0585: Approval Expires 06/30/2014

DUE DATE:

RETURN TO:
U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

Need help or have questions?
- **Visit**
  census.gov/govs/local
- **Call**
  1-800-832-2839 weekdays, 7AM to 5PM ET
- **Email**
  govs.finstaff@census.gov

In correspondence pertaining to this report, please refer to the User ID below the address box.

GENERAL INSTRUCTIONS

Before filling out this form, please read carefully each part and all related definitions and instructions.
Note especially:

1. **PLEASE EXCLUDE ALL TRANSACTIONS OF OPERATING SCHOOL DISTRICTS.**
2. You may report on either a cash or accrual basis.
3. Do **not** delay reporting to await finally audited figures, if substantially accurate figures can be supplied on a preliminary basis.
4. Use a black or blue ball point pen. Do not use pencil or felt-tip pen.

1 **Is the addressee title/department and mailing address the same as shown in the address label?**

☐ Yes – Go to **2** ☐ No – Enter correct information below

Addressee Title or Department

ATTN:

Street 1

Street 2

City | State | Zip Code

17423013

Please continue on the next page

PART 1 – ENDING DATE OF FISCAL YEAR

2 **Which one of the following indicates the ending date of this government's fiscal year that ended between July 1, 2012 and June 30, 2013?** *Use this fiscal year even though a more recent one may be available. Mark "X" only one box.*

2012				2013			
☐ July	☐ October			☐ January	☐ April		
☐ August	☐ November			☐ February	☐ May		
☐ September	☐ December			☐ March	☐ June		

PART 2 – REVENUES

HOW TO REPORT DOLLAR FIGURES

CORRECT marking example –
Please print all information clearly in ordinary characters. *(Use care to keep characters in their respective boxes.)*

$Bil.	Mil.	Thou.	Dol.
	123	456	780

INCORRECT marking example –
Do not put slashes through "0" or "7".

$Bil.	Mil.	Thou.	Dol.
		7	890

3 **What was the amount of revenue during the fiscal year indicated in 2?**

A. Lease payments and any other amounts received - Payments from school districts (including "joint schools") and from any other local governments or local government agencies.

	Name of paying district or other unit	Revenues $Mil.	Thou.	Dol.
1.				
2.				
3.				
4.	**TOTAL -** (*Sum of items A1. through A3.*) D21			

B. Received from the State government C21

C. Interest earnings - Interest received on all deposits and investment holdings U20

D. Revenue other than that reported in items A. through C. - *Specify:*

Exclude
- Borrowings (*report in* **5**)

. . . U99

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PART 3 – EXPENDITURES

4 **What was the amount of expenditures during the fiscal year indicated in 2?**

	Expenditures $Mil.	Thou.	Dol.
A. Payments to contractors for construction			
Exclude			
• Interest capitalized as a cost of construction (*report in item C.*) F12			
B. Purchase of land, equipment, and existing structures			
Include			
• Amounts for replacements as well as for additional equipment			
• Capital lease payments G12			
C. Interest paid on debt			
Include			
• Capitalized interest paid on construction loans			
Exclude			
• Debt retirement (*report in* 5) I89			
D. Intergovernmental payments to school districts M12			
E. Other current expenditures			
Exclude			
• School district outlays for instruction or related activities			
1. Salaries and wages paid to employees of this government. . . . Z00			
2. Current expenditures other than salaries and wages - *Specify:*			
3. **TOTAL –** (*Sum of items E1. through E2.*) E12			

PART 4 – INDEBTEDNESS

5 **What was the total amount of long-term debt held by this government for the fiscal year indicated in 2?** *Report bonds and other obligations with an original term of more than one year.*

	Long-term Debt $Bil.	Mil.	Thou.	Dol.
A. Outstanding at beginning of fiscal year . . . . . 19U +				
B. Issued during fiscal year (*include all refunding issues*) . . . . . 29U +				
C. Retired during fiscal year (*include debt refunded*) . . . . . 39U -				
D. Outstanding total at end of fiscal year (*items A. + B. - C.*) . . . . . 49U =				

6 **What was the total amount of short-term debt held by this government for the fiscal year indicated in 2?** *Report interest-bearing notes, loans, etc., with an original term of one year or less.*

	Short-term Debt $Bil.	Mil.	Thou.	Dol.
A. Amount outstanding at beginning of fiscal year 61V				
B. Amount outstanding at end of fiscal year 64V				

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PART 5 – CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

7 **What was the total amount of cash and investments (at market value) held by this government at the end of the fiscal year indicated in 2?**

Include

- Total amount of cash and cash equivalents on hand and on deposit
- Investments in Federal government, Federal agency, State and local government, and non-governmental securities

Exclude

- Accounts receivable
- Value of real property
- All non-security assets

	Amount at End of Fiscal Year $Bil.	Mil.	Thou.	Dol.
A. Reserves held for redemption of long-term debt – (*e.g., sinking or debt service funds.*) W01				
B. Unexpended proceeds from sale of bond issues held pending disbursement – (*e.g., bond funds*) W31				
C. All other cash and investments – Checking/savings accounts, CDs, stocks, bonds, mutual funds, etc. W61				

PART 6 – REMARKS

8 **Use this space for any explanations that may be essential in understanding the reported data.**

Include

- Any significant changes occurring within the last year
- Any difficulties encountered in completing this form

PART 7 – CONTACT INFORMATION

9 **Who should be contacted to answer questions about data reported on this form?**

Name of contact person - Please print

Title of contact person - Please print

Area code and phone number

Extension

Area code and fax number

Email Address - Please print

Date form was completed (MM) (DD) (YYYY)

Thank you for completing this form.
Retain a copy of the completed questionnaire for your records.

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NOTE: The U.S. Census Bureau receives its authorization to conduct this survey from Title 13, United States Code, Section 182. This form has been approved by the Office of Management and Budget (OMB) and given the number 0607-0585. Please note the number displayed in the upper right-hand corner of this form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number was not displayed, under the Paperwork Reduction Act, we could not request your participation in this voluntary survey. Information provided on this questionnaire compiled from or customarily provided in public records are exempt from confidential treatment as cited in Title 13, United States Code, Section 9.

Please note that this is a national form that applies to governments with wide differences in the size of their service areas, the amount of population served, and the extent and complexity of their activities. Public reporting burden for this collection of information is estimated to vary from .75 hour to 2 hours per response, with an average of 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Paperwork Project 0607-0585, U.S. Census Bureau, 4600 Silver Hill Road, AMSD-3K138, Washington, DC 20233. You may e-mail comments to Paperwork@census.gov; use Paperwork Project 0607-0585 as the subject.