U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

2007 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SURVEY INSTRUCTIONS AND INDUSTRY CATEGORY CODES

INTRODUCTION

This manual provides instructions, definitions, and codes to assist you in completing your Information and Communication Technology (ICT) Survey report form. Data from this survey will be used to assess future productivity and economic growth prospects. In addition, the data will provide improved source data significant to the investment component of Gross Domestic Product, capital stock estimates, and capital flow tables.

This form collects capitalized and non-capitalized expenditures for information and communication technology equipment and software only.

BURDEN HOUR ESTIMATE

Public reporting burden for this collection of information is estimated to range from 1 to 21 hours, averaging 1.7 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information to:

Paperwork Project 0607-0909, U.S. Census Bureau, 4600 Silver Hill Road, AMSD-3K138, Washington, DC 20233. You may email comments to Paperwork@census.gov; use "Paperwork Project 0607-0909" as the subject.

GENERAL INSTRUCTIONS

Survey Scope – This survey collects expenditure data for nonfarm companies, organizations, and associations operating within the United States. Information for agricultural production operations should be excluded. However, companies performing agricultural services are included. **Information for churches, nonprofit organizations, and organizations that are government owned but privately operated should be included.**

Reporting Entity – Report for all **domestic** operations of your enterprise, including subsidiaries, divisions and discontinued operations that are being held for sale. For this report, the terms enterprise and company are used interchangeably. An enterprise is a business, service, or membership organization consisting of one or more establishments under common ownership or control. It includes all establishments of subsidiary companies, where there is more than 50 percent ownership, as well as establishments of firms which the enterprise has the power to direct or cause the direction of management and policies. **If another domestic company owns more than 50 percent of the voting stock of your company or has the power to direct or cause the direction of your management and policies, then please note this in "Remarks" section on the last page of the form. Holding companies should report for the entire corporation, including all subsidairies under their ownership.** If you are unable to consolidate records for the entire company or have any reporting questions, please call **1–800–528–3049**. This report form will be used by companies having activity in one or more industries; therefore, not all items will apply to all companies. For purposes of this survey, exclude data for Puerto Rico, the Virgin Islands, and U.S. Territories.

Survey Period – Report data for the calendar year 2007. If calendar year book figures are not available except at considerable cost, reasonable estimates are acceptable. If you cannot provide reasonable estimates on a calendar basis, fiscal year data will be accepted. Indicate on page 10 of the ICT-1(Long), page 8 of the ICT-1(M) form, or page 6 of the ICT-1(S) form the exact dates the data represent if they are not for the calendar year. If fiscal data are used and your fiscal period ends in January, February, or March, report for the fiscal year ending in 2008. Otherwise, report for the fiscal year ending in 2007.

Estimates Are Acceptable – The data requested on this report form may not correspond to your company's accounting records. If you cannot answer a question from your company records, please provide carefully prepared estimates. If your company did not have any ICT expenditures for the 2007 reporting period, enter "0" in the appropriate cell(s).

Report dollar values rounded to thousands.

	$Mil.	$Thou.	$Dol.
Example: If figure is $179,125,628.00 report	179	126	

Mergers/Acquisitions and Discontinued Operations – Such events occurring during the period covered by this report require special attention.

(a) If your enterprise merged with or acquired another domestic enterprise during the reporting period, include the domestic ICT expenditures made by the merged or acquired enterprise since the date of acquisition. Please furnish the date of the acquisition or merger and the name of the acquired enterprise in the "Remarks" section on the last page of the form.

(b) If your enterprise was acquired by another enterprise during the period covered by this report, please furnish the acquisition date and the name and address of the acquiring enterprise in the ownership information section on the last page, and complete the form for the period of time the enterprise was in operation prior to the acquisition.

(c) Discontinued operations should be treated in the same manner as continued operations. If during the survey year, your enterprise had discontinued operations that were held for sale, report data for the discontinued operations for the period of time the reporting enterprise owned them.

Additional Forms – Photocopies of this form are acceptable. If you require additional forms, call **1–800–528–3049 or write to the U.S. Census Bureau, ICT Processing, 1201 East 10th Street, Jeffersonville, IN 47132-0001.** Please include your 11-digit Census ID Number located on the first line of the mailing address.

Filing the Report Form – Return your completed report form in the pre-addressed envelope. If you are not using the pre-addressed envelope, return your report form to the **U.S. Census Bureau, 1201 East 10th Street, Jeffersonville, IN 47132-0001** or fax to **1–800–438–8040.** Make a copy of the completed report form for your company records.

Electronic Reporting – To complete this survey online go to the following address: www.census.gov/econhelp/acesict. Click on *"Census Taker"* and use your username and password to login. **Your username and password are located on the front page of the survey form.** Should you have any questions regarding electronic reporting, please call **1–800–528–3049.**

Filing Extensions – If you cannot complete the survey by the due date shown on the cover page of the report form, you may request an extension of time by writing to the address below (include your 11 digit ID):

U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

or call:
1-800-528-3049

Legal Authority and Confidentiality of Data – Your response is required by law. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same law, **YOUR REPORT IS CONFIDENTIAL.** It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

Direct any **QUESTIONS** regarding this report form to the **U.S. Census Bureau, ATTN: Business Investment Branch, Company Statistics Division, Washington, DC 20233-6400 or call 1-800-528-3049.**

INSTRUCTIONS BY ITEM

ITEM 1

INDUSTRY CATEGORY CODES

Review the list of industries printed to the left of the company name and address on the cover page of the report form. Our records show your company operated in these industries during 2007. If there are discrepancies, please add, modify, or delete these industry codes. A complete list of valid industry codes is available beginning on page 5 of this booklet. For each of your company's industries, report the ICT expenditures on a separate page.

Expenditures for equipment and software that serve multiple industries (such as those serving headquarters, regional and divisional offices, and research and development) should be allocated to each industry as deemed appropriate. If expenditures for these assets cannot be allocated to specific industry categories, report the amount of these expenditures as industry code 9900.

ITEM 2

EQUIPMENT EXPENDITURES

(Report Computer Software in Item 3)

COLUMNS

Capitalized Expenditures

Include:

- All capital expenditures during the year for information and communication technology equipment chargeable to asset accounts for which depreciation or amortization accounts are ordinarily maintained;
- Gross additions of information and communication techology equipment during the year to construction-in-progress accounts for projects lasting more than one year, even if the asset was not in use and not yet depreciated;
- Cost of assets acquired under capital leases entered into during the survey year;
- Capitalized interest charges on loans with which capital projects are financed, if consistent with the Statement of Financial Accounting Standards (FAS) Number 34;
- Information and communication technology equipment used in the production and distribution of goods and services or in office functions.

Exclude:

- The cost of maintenance, repairs and supplies charged as current operating expenses;
- Expenditures for information and communication technology equipment by subsidiaries and branches located outside the United States;
- Reductions for retirements, write-downs, sales, subsidies, or other dispositions of existing assets;
- Expenditures for goodwill, patents, or copyrights;
- Payments to others for equipment acquired under operating leases or rented;
- Expenditures for property which is leased to others as part of a capital (full-payout or equity) lease arrangement.

Non-capitalized Purchases
(Excluding purchased computer and communication services and maintenance and repairs)

Note:

- If equipment purchases are included in the cost of a service/maintenance agreement, report only the equipment value in the Non-capitalized Purchases column;
- If you are unable to separately report the equipment value, and the majority of the service/maintenance agreements cost is the equipment purchase, report the entire cost in the Non-capitalized Purchases column.

Include:

- Non-capitalized purchases and upgrades falling below the company's capitalization threshold (dollar and/or useful life);
- Purchases made from grants and government funds.

ITEM 2 – Continued

Exclude:

- Capitalized expenditures charged to asset accounts for which depreciation or amortization accounts are maintained;
- Purchased services such as purchased computer services, purchased data processing services, and purchased communication services;
- Ordinary maintenance and repairs;
- Office supplies and materials;
- Inventory.

Non-capitalized Operating Leases and Rental Payments
(Excluding maintenance and repairs)

Note:

- In multi-year rental agreements, report only the cost for the 2007 reporting period.

Include:

- Payments made in exchange for use of equipment with no transfer of ownership.

Exclude:

- Leases involving transfer of ownership (capital leases);
- Ordinary maintenance and repairs.

EQUIPMENT EXPENDITURES

(Report Computer Software in Item 3)

ROWS

The examples provided are not intended to be an exhaustive list.

311

Computer and Peripheral Equipment

Mainframes, personal computers, laptops, workstations, terminals, computer servers, printers, plotters, monitors, storage devices, personal digital assistants (PDAs), automatic teller machines (ATMs), point of sale terminals, etc.

Note:

- If networking equipment is included in the cost of computer and peripheral equipment, report only the networking equipment value in row 313 (ICT Equipment, Excluding Computer and Peripheral Equipment); and report computer and peripheral equipment in row 311 (Computer and Peripheral Equipment);
- If you are unable to separately report networking equipment and the majority of the equipment value is computers and peripherals, report the entire cost in row 311 (Computer and Peripheral Equipment).

Exclude:

- Purchased services such as purchased computer services, purchased data processing services, and purchased communication services;
- Ordinary maintenance and repairs;
- Office supplies and materials;
- Inventory;
- Software (report in Item 3).

313

Information and Communication Technology, Equipment, Excluding Computer and Peripheral Equipment

Central office switching equipment, telephones (wired and wireless) and telephone apparatus, facsimile equipment, bridges, routers, gateways, portable transmitting and receiving antennas, communications satellites, cable television equipment, global positioning system (GPS) equipment, radio and television studio broadcasting equipment, fire detection and alarm systems, intercom systems, etc.

Note:

- If networking equipment is included in the cost of computer and peripheral equipment, report only the networking equipment value in row 313 (ICT Equipment, Excluding Computer and Peripheral Equipment);
- If you are unable to separately report networking equipment and the majority of the equipment value is computers and peripherals, report the entire cost in row 311 (Computer and Peripheral Equipment).

Exclude:

- Purchased services such as purchased computer services, purchased data processing services, and purchased communication services;
- Ordinary maintenance and repairs;
- Office supplies and materials;
- Inventory;
- Software (report in Item 3).

316

Electromedical and Electrotherapeutic Apparatus

Medical ultrasound equipment, defibrillators, magnetic resonance imaging equipment, electrocardiographs, electromedical endoscopic equipment, etc.

Note:

If this category does not apply to your company, place a "0" in the cells.

Exclude:

- Ordinary maintenance and repairs;
- Inventory;
- Software (report in Item 3).

ITEM 3

COMPUTER SOFTWARE EXPENDITURES
(Including Payroll for Developing Software)
COLUMNS

Capitalized Purchases and Payroll for Developing Software

Note:

- Capitalized computer software is defined by the criteria in **Statement of Position 98-1. Accounting for the Costs of Computer Software Developed or Obtained for Internal Use.**

Include:

- Capital expenditures for computer software developed or obtained for internal use during the year;
- Costs of materials and services directly related to the development or acquisition of software; payroll and payroll-related costs for employees directly associated with software development and interest costs incurred while developing the software.

Non-capitalized Purchases and Payroll for Developing Software
(Excluding maintenance and repairs)

Note:

- Costs of software developed under contract should only be reported by the purchaser;
- If purchases and/or upgrades are included in the cost of a license or service agreement, report only the purchase and/or upgrade value in the Non-capitalized Purchases and Payroll for Developing Software column and report licenses in the Non-capitalized Software Licensing and Service/Maintenance Agreements column;
- If you are unable to separately report individual purchases and/or upgrades from license or service agreements, report the entire cost in the Non-capitalized Purchases and Payroll for Developing Software column.

Include:

- Purchases and/or upgrades of software (one-time and/or periodic);
- Purchased computer services ***only*** if they relate to vendor-customized software or adaptation to existing software.

Exclude:

- Payroll related to IT functions other than software development (e.g., help desk);
- Software purchased for duplication and resale without additional alteration or value added;
- Site and seat licenses;
- Ordinary maintenance and repairs to software;
- Inventory.

Non-capitalized Software Licensing and Service/Maintenance Agreements
(Including leased software)

Note:

- If purchases and upgrades are included in the cost of a license or service agreement, report only the license and service agreement value in the Non-capitalized Software Licensing and Service/Maintenance Agreements column;
- If you are unable to separately report purchases and/or upgrades from service/maintenance agreements, report the entire cost in the Non-capitalized Purchases and Payroll for Developing Software column;
- For multi-year contracts report only the cost for the 2007 reporting period.

Include:

- Software under operating leases;
- Site and seat licenses;
- Software service/maintenance agreements (purchased annually or otherwise).

Exclude:

- Purchases and/or upgrades of software;
- Inventory;
- Costs already reported in the Non-capitalized Purchases and Payroll for Developing Software column.

SOFTWARE EXPENDITURES
(Including Payroll for Developing Software)
ROWS

318

Computer Software
(Including Payroll for Developing Software)

- Prepackaged (off-the-shelf), vendor customized, and internally developed software.
- Costs related to software development (for internal use and/or resale) including loaded payroll (salaries, wages, benefits, and bonuses).
- **Exclude** other IT payroll.

Include:

- Prepackaged – software purchased off-the-shelf through retailers or other mass-market outlets;
  - Include payroll for adaptation to existing software;
  - If pre-packaged software was purchased and then altered internally or by a vendor, report both the purchase price and the cost of alteration;
- Vendor customized – software **externally** developed by vendors, customized for your company's use or resale;
- Internally developed software developed by your company's employees for internal use or resale. Include loaded payroll (defined below);
- Loaded Payroll – salaries, wages, benefits, and bonuses related to **all** software development activities. Report these figures in the Capitalized or Non-capitalized Purchases and Payroll for Developing Software column;
  - Exclude stock options.

Exclude:

- Payroll related to IT functions other than software development (e.g., help desk);
- Inventory.

ICT INDUSTRY CATEGORY CODES LIST

INSTRUCTIONS

Use the following industry codes to complete Item 1 as requested on the report form. The North American Industrial Classification System (NAICS) codes are listed for reference only.

INDUSTRY CODE	DESCRIPTION	NAICS CODE(S)
	Agriculture, Forestry, Fishing and Hunting	
1110	Crop and Animal Production	**111, 112**
1130	Forestry, Logging, Fishing, Hunting, Trapping, and Agricultural Support Activities	**113, 114, 115**
	Mining	
2110	Oil and Gas Extraction	**2111**
2121	Coal Mining	**2121**
2122	Metal Ore Mining	**2122**
2123	Nonmetallic Mineral Mining and Quarrying	**2123**
2130	Support Activities for Oil and Gas Operations	**213111, 213112**
2131	Support Activities for Solid Mineral Operations	**213113, 213114, 213115**
	Utilities	
2211	Electric Power Generation, Transmission and Distribution	**2211**
2212	Natural Gas Distribution	**2212**
2213	Water, Sewage, and Other Systems	**2213**
	Construction	
2360	Construction of Buildings	**236**
2370	Heavy and Civil Engineering Construction	**237**
2380	Specialty Trade Contractors	**238**
	Manufacturing	
3110	Food Manufacturing	**311**
3121	Beverage Manufacturing	**3121**
3122	Tobacco Manufacturing	**3122**
3130	Textile Mills and Textile Product Mills	**313, 314**
3150	Apparel Manufacturing	**315**

INDUSTRY CODE	DESCRIPTION	NAICS CODE(S)
	Manufacturing – Continued	
3160	Leather and Allied Product Manufacturing	**316**
3210	Wood Product Manufacturing	**321**
3220	Paper Manufacturing	**322**
3230	Printing and Related Support Activities	**323**
3240	Petroleum and Coal Products Manufacturing	**324**
3251	Basic Chemical, Resin, Synthetic Rubber, and Fiber Manufacturing	**3251, 3252**
3253	Pesticide, Fertilizer, and Other Agricultural Chemical Manufacturing	**3253**
3254	Pharmaceutical and Medicine Manufacturing	**3254**
3259	Paint, Adhesive, Soap, and Other Chemical Manufacturing	**3255, 3256, 3259**
3260	Plastics and Rubber Products Manufacturing	**326**
3271	Clay and Glass Products Manufacturing	**3271, 3272**
3279	Cement, Concrete, Lime, Gypsum, and Other Nonmetallic Mineral Product Manufacturing	**3273, 3274, 3279**
3311	Iron and Steel Mills, Ferroalloy Manufacturing, and Steel Product Manufacturing from Purchased Steel	**3311, 3312**
3313	Nonferrous Metals Production and Processing	**3313, 3314**
3315	Ferrous and Nonferrous Foundries	**3315**
3320	Fabricated Metal Product Manufacturing	**332**
3331	Agriculture, Construction, and Mining Machinery Manufacturing	**3331**
3332	Industrial, Metalworking, and General Purpose Machinery Manufacturing	**3332, 3335, 3339**
3333	Commercial, Service Industry, Temperature Control, and Air- Flow Control Machinery Manufacturing	**3333, 3334,**

ICT INDUSTRY CATEGORY CODES LIST – Continued

INDUSTRY CODE	DESCRIPTION	NAICS CODE(S)
	Manufacturing – Continued	
3336	Engine, Turbine, and Power Transmission Equipment Manufacturing	**3336**
3341	Computer and Peripheral Equipment Manufacturing	**3341**
3342	Communications, Audio, and Video Equipment Manufacturing	**3342, 3343**
3344	Semiconductor and Other Electronic Component Manufacturing	**3344**
3345	Navigational, Measuring, Electromedical, and Control Instruments Manufacturing	**3345**
3346	Manufacturing and Reproducing Magnetic and Optical Media	**3346**
3350	Electrical Equipment, Appliance and Component Manufacturing	**335**
3361	Motor Vehicle, Body, Trailer, and Parts Manufacturing	**3361, 3362, 3363**
3364	Aerospace Product and Parts Manufacturing	**3364**
3369	Other Transportation Equipment Manufacturing	**3365, 3366, 3369**
3370	Furniture and Related Product Manufacturing	**337**
3391	Medical Equipment and Supplies Manufacturing	**3391**
3399	Other Miscellaneous Manufacturing	**3399**
	Wholesale Trade	
4230	Wholesale Trade, Durable Goods	**423**
4240	Wholesale Trade, Nondurable Goods	**424**
4250	Wholesale Electronic Markets and Agents and Brokers	**425**
	Retail Trade	
4410	Motor Vehicle and Parts Dealers	**441**
4430	Electronics and Appliance Stores	**443**
4450	Food and Beverage Stores	**445**
4480	Clothing and Clothing Accessories Stores	**448**
4520	General Merchandise Stores	**452**
4540	Nonstore Retailers	**454**
4599	Other Retail Trade Stores, including Gasoline Stations	**442, 444, 446, 447, 451, 453**

INDUSTRY CODE	DESCRIPTION	NAICS CODE(S)
	Transportation and Warehousing	
4810	Air Transportation	**481**
4820	Rail Transportation	**482**
4830	Water Transportation	**483**
4840	Truck Transportation	**484**
4850	Transit and Ground Passenger Transportation	**485**
4861	Pipeline Transportation of Crude Oil, Refined Petroleum, and Miscellaneous Products, except Natural Gas	**4861, 4869**
4862	Pipeline Transportation of Natural Gas	**4862**
4870	Scenic and Sightseeing Transportation	**487**
4880	Support Activities for Transportation	**488**
4920	Couriers and Messengers	**492**
4930	Warehousing and Storage	**493**
	Information	
5111	Newspaper, Periodical, Book, and Directory Publishers (except Internet)	**5111**
5112	Software Publishers (except Internet)	**5112**
5120	Motion Picture and Sound Recording Industries (except Internet)	**512**
5151	Radio and Television Broadcasting (except Internet)	**5151**
5152	Cable and Other Subscription Programming (except Internet)	**5152**
5160	Internet Publishing and Broadcasting	**516**
5171	Wired Telecommunications Carriers	**5171**
5172	Wireless Telecommunications Carriers (except Satellite)	**5172**
5173	Telecommunications Resellers, Satellite, and Other Telecommunications	**5173, 5174, 5179**
5175	Cable and Other Program Distribution	**5175**
5181	Internet Service Providers and Web Search Portals	**5181**
5182	Data Processing, Hosting, and Related Services	**5182**
5190	Other Information Services	**519**
	Finance and Insurance	
5210	Monetary Authorities-Central Bank	**521**
5221	Depository Credit Intermediation	**5221**

ICT INDUSTRY CATEGORY CODES LIST – Continued

INDUSTRY CODE	DESCRIPTION	NAICS CODE(S)
	Finance and Insurance – Continued	
5222	Nondepository Credit Intermediation	**5222**
5223	Activities Related to Credit Intermediation	**5223**
5230	Securities, Commodity Contracts, and Other Financial Investments and Related Activities	**523**
5241	Insurance Carriers	**5241**
5242	Agencies, Brokerages, and Other Insurance Related Activities	**5242**
5251	Funds, Trusts, and Other Financial Vehicles (including REITS)	**525**
	Real Estate and Rental and Leasing	
5310	Real Estate	**531**
5321	Automotive Equipment Rental and Leasing	**5321**
5322	Consumer Goods and General Rental Centers	**5322, 5323**
5324	Commercial and Industrial Machinery and Equipment Rental and Leasing	**5324**
5330	Lessors of Nonfinancial Intangible Assets	**533**
	Professional, Scientific, and Technical Services	
5411	Legal Services	**5411**
5412	Accounting, Tax Preparation, Bookkeeping, and Payroll Services	**5412**
5413	Architectural, Engineering, and Related Services	**5413**
5414	Specialized Design Services	**5414**
5415	Computer Systems Design and Related Services	**5415**
5416	Management, Scientific, and Technical Consulting Services	**5416**
5417	Scientific Research and Development Services	**5417**
5418	Advertising and Related Services	**5418**
5419	Other Professional, Scientific, and Technical Services	**5419**
	Management of Companies and Enterprises	
5510	Management of Companies and Enterprises	**551**

INDUSTRY CODE	DESCRIPTION	NAICS CODE(S)
	Administrative and Support and Waste Management	
5614	Business Support Services	**5614**
5615	Travel Arrangement and Reservation Services	**5615**
5616	Investigation, Security, and Services to Buildings and Dwellings	**5616, 5617**
5619	Office Administrative, Facilities, Employment, and Other Support Services	**5611, 5612, 5613, 5619**
5621	Waste Collection, Treatment, and Disposal	**5621, 5622**
5629	Remediation and Other Waste Management Services	**5629**
	Educational Services	
6110	Educational Services	**611**
	Health Care and Social Assistance	
6211	Offices of Physicians	**6211**
6212	Offices of Dentists and Other Health Practitioners	**6212, 6213**
6215	Medical and Diagnostic Laboratories	**6215**
6216	Home Health Care Services	**6216**
6219	Outpatient Care Centers and Other Ambulatory Health Care Services	**6214, 6219**
6221	General Medical and Surgical Hospitals	**6221**
6222	Psychiatric, Substance Abuse, and Specialty Hospitals	**6222, 6223**
6230	Nursing and Residential Care Facilities	**623**
6240	Social Assistance (except Child Day Care Services)	**624 (except 6244)**
6244	Child Day Care Services	**6244**
	Arts, Entertainment, and Recreation	
7110	Performing Arts, Spectator Sports, and Related Industries	**711**
7120	Museums, Historical Sites, and Similar Institutions	**712**

ICT INDUSTRY CATEGORY CODES LIST – Continued

INDUSTRY CODE	DESCRIPTION	NAICS CODE(S)	INDUSTRY CODE	DESCRIPTION	NAICS CODE(S)
	Arts, Entertainment, and Recreation – Continued				
7130	Amusement, Gambling, and Recreation Industries	**713**			
	Accommodation and Food Services				
7210	Traveler Accommodation Services	**721**			
7220	Food Services and Drinking Places	**722**			
	Other Services (except Public Administration)				
8111	Automotive Repair and Maintenance	**8111**			
8119	Other Repair and Maintenance	**8112, 8113, 8114**			
8120	Personal Care, Death Care, Laundry, and Other Personal Services	**812**			
8131	Religious, Grantmaking, Social Advocacy, Civic, and Social Organizations	**8131, 8132, 8133, 8134**			
8139	Business, Professional, Labor, Political, and Similar Organizations	**8139**			
	Central Administrative Office Activity				
9900	Central Administrative Office Activity Unallocated to Other Industry Categories	**N/A**			