M3UFO-L2
(03-13-2017)

UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001

PAST DUE NOTICE

Our records indicate that we have not received your **2016 Manufacturers' Unfilled Orders Survey**. Use the enclosed form as a worksheet prior to reporting online, following the steps below, or return the completed form in the enclosed envelope. Online reporting is encouraged due to cost savings and reduced processing times.

Website: https://portal.census.gov
Authentication Code: Refer to form
Due Date: Past due; now due 10 days from receipt of this notice

1. **Sign in** OR **register** at the website above.
2. **Add** your authentication code OR **locate** this report under "My Surveys."
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete.

If you recently reported, you can verify your filing status by clicking on "Options" and then "Filing Status." Look for an entry under the "Date Received" column.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. The U.S. Census Bureau is authorized to collect this information under Title 13 United States Code (Sections 131 and 182). The same law requires that you respond (Sections 224 and 225), and assures the confidentiality of the information you provide (Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution, and can use your responses only to produce statistics.

For assistance with completing this survey, please sign into your Census Bureau account or call us at 301-763-1779, Monday through Friday, 7:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and cooperation, and for helping the U.S. Census Bureau measure America's people, places, and economy. Your response makes a difference.

Sincerely,

Stephanie L. Studds
Chief, Economic Indicators Division
U.S. Census Bureau