

Medical Expenditure Panel Survey
Insurance Component

2023 HEALTH INSURANCE COST STUDY Government Questionnaire

*(Please correct any errors in name, address, and ZIP Code.
Enter number and street, if not shown.)*

U.S. DEPARTMENT OF COMMERCE
U.S. CENSUS BUREAU
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGENCY FOR HEALTHCARE RESEARCH AND QUALITY

TO COMPLETE THIS SURVEY ONLINE

Visit: <https://portal.census.gov>

Authentication Code:

If completing paper form, please RETURN TO:

U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001 OR Fax to 1-800-447-4613

PLEASE RETURN ENTIRE CONTENTS OF THIS PACKAGE WITHIN

PLEASE DO NOT REMOVE THIS COVER SHEET

29193018



INSTRUCTIONS

1. Please report for the government unit identified on the cover sheet.
2. Please report data for the year **2023**.
3. Estimates are acceptable.
4. For an explanation of unfamiliar terms, refer to the MEPS-20(D) Health Insurance Cost Study definition sheet included with this package.
5. Unless otherwise specified, respond for ACTIVE employees.
6. Please retain a completed copy of this form for your records.
7. In addition to the completed questionnaire, **please include a copy of the Summary of Benefits and Coverage or plan brochures** describing the benefits offered by each of your plans.
8. For assistance completing this survey, please log-in to your Census Bureau account at <https://portal.census.gov> and send us a secure message **OR** call at _____, Monday through Friday, 8:30 a.m. to 5:00 p.m. Eastern Time.

Title 13 U.S.C. Section 9(b) states "The confidential treatment of data for particular individuals and establishments, shall not apply to the censuses of governments provided for by subchapter III of chapter 5 of this title with respect to any information obtained therefore that is compiled from, or customarily provided in, public records." As such, the protections described in the following paragraph do not apply to information obtained from governments that is otherwise publicly available.

We are conducting this study under the authority of Section 913 of the Public Health Service Act (Title 42, United States Code (U.S.C.), Section 299b-2). Sections 924c and 308d of that Act (42 U.S.C. Section 299c-3(c) and 42 U.S.C. Section 242m, respectively) ensure the confidentiality of your responses will be maintained. It may be seen only by individuals sworn to uphold U.S. Census Bureau confidentiality and may be used only for statistical purposes.

Paperwork Reduction Act and Burden Statements

We estimate this survey will take 45 minutes, on average, to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you offered more than two plans, we estimate an extra 11 minutes per additional plan. Factors such as government size, complexity, and activity will affect your actual time to complete the survey. You may email comments regarding this burden estimate or any other aspect of the collection of information, including suggestions for reducing burden, to the following address: MEPSPROJECTDIRECTOR@ahrq.hhs.gov. If the enclosed mailing envelope has been misplaced, please send questionnaire to the address on the front page of this form.

NUMBER OF PLANS

Please respond for the government unit identified on the cover sheet. Respond for **ACTIVE** employees only.

1 In 2023, did your government unit offer any health insurance plans to its ACTIVE employees?

For this survey, a health insurance plan is defined as a plan where hospital and/or physician coverage is made available to employees.

001

1

☐
Yes – Continue with **2**

2

☐
No – **SKIP** to **4a**

2 During the 2023 plan year, how many different health insurance plan choices did your government unit offer to its ACTIVE employees?

- Single, employee-plus-one, and family coverage providing the same level of benefits from the same insurance company count as **ONE** plan.
- High and standard options count as **TWO** plans.
- An HMO and a PPO from the same insurance company count as **TWO** plans.
- Do not count single service plans (optional plans) such as dental or vision.

003

Health insurance plan choices

3 Are Summary of Benefits and Coverage or brochures for those plans available on a website?

Please provide, in the remarks section on Page 10, the general user information to access these documents, if needed and available.

671

1

☐

Yes – Please provide website in 'Website Address' Section on Page 10.

2

☐

No

EMPLOYMENT CHARACTERISTICS

Estimates are acceptable for all employment, eligibility, and enrollment figures.

For Questions 4a through 9b, if the answer is **NONE**, please enter "0".

Include:

- Employees on the payroll for your government unit, including those who work off-site
- Full-time and part-time employees
- Temporary and seasonal employees

Exclude:

- Former employees
- Leased or contract workers
- Retirees

4 a. How many employees were on your government unit's payroll for a typical pay period?

740

All employees

782

☐
No employees – **SKIP** to **bottom of Page 10** to complete form.

If your government unit did not offer health insurance in 2023, **SKIP** to **5a**.

b. How many of these employees were ELIGIBLE for at least one health plan through your government unit?

201

Eligible employees

c. How many of these employees were ENROLLED in any health plan through your government unit?

202

Enrolled employees

Continue with **5a**

EMPLOYMENT CHARACTERISTICS – Continued

- 5 a. For the same TYPICAL pay period, how many employees reported in Question 4a worked part-time?**

759

 ,

Part-time employees

If your government unit did not offer health insurance in 2023, **SKIP** to **6**.

- b. How many of these part-time employees were ELIGIBLE for at least one health plan through your government unit?**

204

 ,

Eligible part-time employees

- c. How many of these part-time employees were ENROLLED in any health plan through your government unit?**

205

 ,

Enrolled part-time employees

- 6 How many of the employees reported in Question 4a worked fewer than 30 hours per week?**

742

 ,

Employees worked fewer than 30 hours

743

☐

No employees worked fewer than 30 hours.

If your government unit did not offer health insurance in 2023, **SKIP** to **8a**.

- 7 What was the minimum number of hours per week that an employee had to work in order to be eligible for health insurance?**

626

Minimum hours worked per week to be eligible

721

☐

No minimum number of hours required.

Provide information for a TYPICAL pay period in 2023.

Estimates are acceptable.

- 8 a. Approximately what percentage of the employees at this government unit were union members?**

018

 %

Union members

729

☐

No union members

- b. Approximately what percentage of the employees at this government unit were women?**

016

 %

Women employees

- c. Approximately what percentage of the employees at this government unit were 50 years old or older?**

017

 %

Employees 50 years old or older

- d. For the employees at this government unit, approximately what percentage earned:**

Less than \$15.50 per hour?

022

 %

Earned less than \$15.50 per hour

Approximately \$32,240 a year or less

Between \$15.50 and \$34.00 per hour?

023

 %

Earned between \$15.50 and \$34.00 an hour

Approximately \$32,240 to \$70,720 a year

More than \$34.00 per hour?

024

 %

Earned more than \$34.00 per hour

Approximately \$70,720 a year or more

1 0 0 %

- e. For the employees at this government unit, how many earned more than \$53.50 per hour?**

726

 ,

Number of employees that earned more than \$53.50 per hour

Approximately \$111,280 a year or more

Continue with 9a

EMPLOYMENT CHARACTERISTICS – Continued

- 9 a. For the employees at this government unit, what percentage are able to do their jobs by teleworking if necessary?**

797

 %

Employees able to do their jobs by teleworking if necessary

Necessary - Due to pandemic, inclement weather or other circumstances that make it difficult or inadvisable to work in the office.

Estimates are acceptable. Include all position types.

- b. For the employees at this government unit, what percentage telework on a regular basis?**

796

 %

Employees teleworking on a regular basis

For example, once a week, once a pay period, monthly, etc.

Estimates are acceptable. Include all position types.

FRINGE BENEFITS CHARACTERISTICS

- 10 Did your government unit offer the following fringe benefits to its employees?**

If Paid Time Off (PTO) is offered, mark (X) Yes for paid vacation AND paid sick leave.

Critical illness insurance is a special form of insurance that pays the policyholder a lump-sum, tax-free payment if they suffer from serious illnesses, including but not limited to cancer, heart attack, kidney failure and stroke.

		Yes (1)	No (2)	Don't know (3)
050	Paid vacation.	☐	☐	☐
051	Paid sick leave	☐	☐	☐
052	Life insurance	☐	☐	☐
053	Disability insurance	☐	☐	☐
795	Critical illness insurance	☐	☐	☐
054	Retirement/pension plans	☐	☐	☐

TAX-ADVANTAGED BENEFITS

11 Did your government unit offer any of these tax-advantaged benefits to its employees?

See the definition sheet MEPS-20(D) included with this package for an explanation of these benefits.

	Yes (1)	No (2)	Don't know (3)
627 Employee contributions to health insurance made on a pre-tax basis . .	☐	☐	☐
056 Flexible Spending Accounts (FSA) for healthcare	☐	☐	☐
057 Flexible Benefits Plans Full cafeteria plans that offer employees a set of benefits from which to choose.	☐	☐	☐

If your government unit offered health insurance, continue with 12 .
If your government unit DID NOT offer health insurance, SKIP to 17 .

HEALTH INSURANCE EXCHANGE

12 Did your government unit offer health insurance to active employees through a private exchange (also known as a corporate exchange)?

A private exchange is created by a consulting company, insurance carrier, or other private organization and not by either a federal or state government. Private exchanges often allow employees to choose from several health insurance options offered on the exchange.

- 765
- 1

☐

Yes
- 2

☐

No
- 3

☐

Don't know

29193067



Continue with 13a

Yes (1)	No (2)	Don't know (3)
------------	-----------	----------------------

Long-term care insurance helps cover the cost of institutional and home care required by the chronically ill or disabled.



562 ☐ No optional coverage – **SKIP to 14**

720

\$ _____ .00

Include both employer and employee contributions.

197

1 ☐ Yes

2 ☐ No

3 ☐ Don't know

745

5 ☐ All spouses eligible, **HIGHER** employee contribution paid if spouse eligible through own employer.

6 ☐ All spouses eligible, **SAME** employee contribution.

7 ☐ All spouses eligible, don't know employee contribution.

2 ☐ Limited spouses eligible, only if not offered by own employer.

3 ☐ No spouses eligible.

4 ☐ Don't know

Yes (1)	No (2)	Don't know (3)
------------	-----------	----------------------

730 Same sex domestic partners

731 Opposite sex domestic partners

Continue with 17

RETIREE HEALTH COVERAGE CHARACTERISTICS

For Questions 18 through 19i, if the answer is **NONE**, please enter "0".

Exclude any retirees that have coverage through COBRA or state continuation-of-benefits laws. See the definition sheet MEPS-20(D) included with this package for an explanation of these terms.

17 Did your government unit or some other government unit provide health insurance coverage to any person who retired in 2023 OR BEFORE, or to any of their survivors?

If COBRA was the only coverage offered mark "No".

551 1 ☐ Yes – This government unit - Continue with **18**

4 ☐ Yes – Another government unit ↗

672

Name of other government unit

Continue with **18** if information is available. Otherwise, SKIP to Page 10 to complete form.

551 2 ☐ No

3 ☐ Don't know

SKIP to Page 10 to complete form.

18 In a typical month, how many retirees were enrolled in health insurance through your government unit?

513

Number of retirees enrolled



RETIREE HEALTH COVERAGE CHARACTERISTICS – Continued

If this was a self-insured plan, report the premium equivalent.

UNDER 65 YEARS OF AGE

AGE 65 OR OLDER

19

- a. Were any of the enrolled retirees reported in Question 17, under 65 years of age or age 65 or older?**

628

1 ☐ Yes2 ☐ No3 ☐ Don't know
**SKIP to
Age 65
or Older**

629

1 ☐ Yes2 ☐ No3 ☐ Don't know
**SKIP to
20a**

- b. In a typical month, what was the TOTAL number of retirees, by age category, enrolled in health insurance through your government unit?**

572

Total
under
65

578

Total
65 or
older

- c. What percentage of these retirees, by age category, were ENROLLED in SINGLE coverage?**

573

 %
Percent of
under 65
enrolled in
single

579

 %
Percent of
65 or older
enrolled in
single

- d. For a typical plan, how much did the GOVERNMENT UNIT CONTRIBUTE, by age category, toward the monthly plan premium for one typical retiree with SINGLE coverage?**

574

580

- e. For this same plan, how much did this typical RETIREE with SINGLE coverage CONTRIBUTE, by age category, toward their monthly plan premium?**

651

653

- f. For this same plan, what was the TOTAL monthly premium, by age category, for this typical retiree with SINGLE coverage?**

575

581

- g. For a typical plan, how much did the GOVERNMENT UNIT CONTRIBUTE, by age category, toward the monthly plan premium for one typical retiree with FAMILY coverage?**

576

582

If premium varied by family size, report for a family of two.

- h. For this same plan, how much did this typical RETIREE with FAMILY coverage CONTRIBUTE, by age category, toward their monthly plan premium?**

652

654

- i. For this same plan, what was the TOTAL monthly premium, by age category, for this typical retiree with FAMILY coverage?**

577

583

NEW RETIREES

For Questions 20a through 20c, NEW RETIREES refers only to persons who retired from your government unit in 2023. Exclude any retirees that have coverage through COBRA or state continuation-of-benefits laws.

20

- a. Did your government unit offer health insurance to any NEW RETIREES?**

630

1 ☐ Yes – Continue with **20b**2 ☐ No3 ☐ Don't know
SKIP to Page 10 to complete form.

- b. Were NEW RETIREES under 65 years of age eligible for health insurance?**

631

1 ☐ Yes2 ☐ No3 ☐ Don't know

- c. Were NEW RETIREES age 65 or older eligible for health insurance?**

632

1 ☐ Yes2 ☐ No3 ☐ Don't know

Continue with Page 10 to complete form

500 Remarks

PERSON COMPLETING THIS QUESTIONNAIRE

<p>212</p> <p>Name <i>(Please print)</i></p> <div></div>	<p>213</p> <p>Title <i>(Please print)</i></p> <div></div>														
<p>215</p> <table border="0"> <tr> <td>Area code</td> <td>Number</td> <td>220</td> <td>Extension</td> </tr> <tr> <td><div></div></td> <td><div></div></td> <td><div></div></td> <td><div></div></td> </tr> </table>	Area code	Number	220	Extension	<div></div>	<div></div>	<div></div>	<div></div>	<p>214</p> <table border="0"> <tr> <td>MM</td> <td>DD</td> <td>YYYY</td> </tr> <tr> <td><div></div></td> <td><div></div></td> <td><div></div></td> </tr> </table>	MM	DD	YYYY	<div></div>	<div></div>	<div></div>
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WEBSITE ADDRESS

670 Summary of Benefits and Coverage or Brochure Website Address

*** PLEASE NOTE ***

If your government unit offered health insurance, please complete the attached MEPS-11C(S), Plan Information Questionnaire, for all plans offered.

If your government unit DID NOT offer health insurance, you have completed the survey.

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

