SAS-L1
(12-07-2016)

UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

A Message from the Director, U.S. Census Bureau:

The U.S. Census Bureau has selected your business to participate in the **2016 Annual Services Report**. Data compiled in the Census Bureau's Annual Services Report are part of the official statistics used to measure economic performance in the United States, and provide the nation's policymakers and business leaders like you with measures of this important economic sector.

Please report online using the information below and keep this letter for future reference:

Website:
User ID:
Password:
Due Date:

YOUR RESPONSE IS REQUIRED BY LAW. Title 13 United States Code, Sections 131 and 182, authorizes this collection. Sections 224 and 225 require your response. Section 9 requires that we keep your answers **strictly confidential**. The information you provide may be seen only by persons sworn to uphold the confidentiality of Census Bureau information, and may be used only for statistical purposes. Further, copies retained in your files are immune from legal process. We estimate this survey will take an average of 3-6 hours to complete. On the back of this letter you will find disclosure descriptions regarding the Office of Management and Budget number, authority and confidentiality, and the burden estimate statement.

If you need assistance completing the survey, visit us online at https://econhelp.census.gov/sas, or call our customer help line at 1-877-787-9860 (option 1), Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and cooperation, and for helping the U.S. Census Bureau measure America's people, places, and economy. Your response makes a difference.

Sincerely,

John H. Thompson
Director
U.S. Census Bureau

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0422 and appears at the upper right of the login screen. Without this approval we could not conduct this survey.

Authority and Confidentiality

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Burden Estimate Statement

We estimate this survey will take an average of 3-6 hours to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:

EWD Survey Comments 0607-0422
U.S. Census Bureau
4600 Silver Hill Road
Room EWD-8K154
Washington, DC 20233

You may email comments to ewd.surveys@census.gov. Be sure to use "EWD Survey Comments 0607-0422" as the subject.