ODYS-RWS-L1R
(12-13-2022)

UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

The Office of Management and Budget approval number for these collections:
Annual Services Report: 0607-0422
Annual Wholesale Trade Survey: 0607-0195
Annual Retail Trade Survey: 0607-0013

REMINDER OF REPORTING OBLIGATION

Recently, the U.S. Census Bureau mailed you a letter asking you to complete the **2022 Annual Services Report,** the **2022 Annual Wholesale Trade Survey,** and the **2022 Annual Retail Trade Survey.** If you have submitted all of these surveys in the past few weeks, **thank you.** If you have not yet reported for all surveys, please do so before the due date noted below.

Authentication Code:
Due Date:
Account Manager:

Please check the status of each survey by following these steps:

1. **Register** OR **sign in** at https://portal.census.gov
2. **Add** your authentication code OR **locate** your surveys under "My Surveys"
3. **View** the reporting status for each survey.
4. **Report** by clicking on "REPORT NOW" for any survey **not** showing a "Complete" status.

For assistance with completing these surveys, please sign into your Census Bureau account or call our customer help line at 1-877-787-9860, Monday through Friday, 8:00 a.m. to 8:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Stephanie L. Studds
Assistant Associate Director for Economic Programs
U.S. Census Bureau

United States® Census Bureau