SQ-CLASS-L1
(01-26-2021)

**UNITED STATES DEPARTMENT OF COMMERCE**
**U.S. Census Bureau**
Office of the Director
Washington, DC 20233-0001

**A Message from the Acting Director, U.S. Census Bureau:**

We request your cooperation with the **Business and Professional Classification Survey**. This one-time survey collects information from businesses that were recently assigned Federal Employer Identification Numbers. This information is used to ensure that our country's economic statistics account for new businesses, and accurately classify business activity.

**Authentication Code:**
**Due Date:**

1. **Register** OR **sign** in at https://portal.census.gov
2. **Add** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

**YOUR RESPONSE IS REQUIRED BY LAW** and will be kept strictly **CONFIDENTIAL**. Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-253-1882, Monday through Friday, 8:30 a.m. to 5:00 p.m. Eastern time.

**Thank you** in advance for your time and cooperation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Ron S. Jarmin
Acting Director

## OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0189 and appears in the top right corner of each reporting screen. Without this approval, we could not conduct this survey.

## Authority and Confidentiality

Title 13, United States Code, Sections 131, 182, and 193, authorizes this collection. Sections 224 and 225 require your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

## Burden Estimate Statement

We estimate the Business and Professional Classification Survey will take an average of 13 minutes to complete. Factors such as company size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.